



Turner School P&C Meeting

Date: 19 February 2018

Venue: Turner School Library

Welcome	By Helen Bell (Chairperson/President)
Attendance	<p>Allison Edmonds Robyn Watson Helen Bell Lucas Masters Heather Kettle David Dunstan Greta Doherty Steve Paton James Turvey Di Jones Clem Jones Chris Kenny Aarthi Ayyar-Biddle Derek Archer Brett Duthie Jinhe Giao Haijun Cao Mohamed Dale Todling Kathy Lucy Mossop Therese Chapman Dara Williams Number of attendees: 23</p>
Apologies	Rowena Fitzsimons, Vicki Locke, Robyn Thurecht
Receipt & Adoption	The Committee accepted the Minutes of the Annual General Meeting held on 15 June 2017 – moved by Derek Archer, seconded by Helen Bell.
Action Items	There were no outstanding action items from the 2017 AGM
President's Report	Helen Bell thanked everyone for attending the meeting this evening and presented her report (Attachment A). Helen noted the achievements of the P&C in 2017, including the P&C's role in establishing the canteen at school and supporting Fair Trades school uniforms. Helen noted thanks to Committee members and to volunteers who contributed to the work of the P&C over the year. Helen highlighted the work undertaken on behalf of the P&C to review the provision of music lessons at the school by third party providers, which highlighted that the service available at Turner provides good quality and value for money.

Treasurer's Report	<p>Heather Kettle tabled the P&C's audited financial statements for 2017 (<u>Attachment B</u>). Heather noted that in 2017, funding was expended as expected, but also highlighted that due to the commitment to fund upgraded bike racks, the new Committee would need to consider fundraising for other 2018 priorities.</p> <p>The Committee agreed to accept the financial statements. Moved: Aarthi Ayyar-Biddle. Seconded: Greta Doherty.</p>
Committee Election	<p>Helen handed over to Principle Allison Edmonds to conduct the election of the P&C Committee for 2018.</p> <p>The elected Committee is:</p> <p>President – Helen Bell (elected unopposed) Vice President – Lucas Masters (elected unopposed) Treasurer – Heather Kettle (elected unopposed) Assistant Treasurer – Dara Williams (elected unopposed) Secretary – Greta Doherty (elected unopposed) Minute Secretary – Liane (elected unopposed) Public Officer – Chris Kenny (elected unopposed) Fete Coordinator – Steve Paton (elected unopposed)</p>
Close of Meeting	<p>There was no other business for the AGM so the meeting was closed at 8pm.</p>
February General Meeting – 8pm	
Minutes of previous meeting	<p>The Committee reviewed the Minutes of the meeting in November 2017. It was agreed that the Minutes be accepted. Moved: Heather Kettle. Seconded: Derek Archer.</p>
President's Report	<p>Helen Bell noted thanks to the incoming Committee, and acknowledged the Welcome Morning Teas organised by Dale and assisted by Clem and Jones. The Morning Teas were very well attended and a great way to welcome new families to Turner.</p>
Treasurer's Report	<p>Heather Kettle presented the treasurer's report for February 2018 (<u>Attachment A</u>). Heather explained that the reason the P&C has an operating reserve is to cover annual recurrent expenses including insurance, P&C affiliation, contributions to support students who represent the school at a national level. Heather noted the impact of the commitment to fund bike racks and advised that there is limited funding available for other priorities in 2018.</p> <p>Our account balances at 20 February 2018 were: Internet savings account - \$34,835.59 Operating cheque account - \$1,880.14 Less unrepresented cheques - -\$305.00 Total available funding - \$36,410.73</p>

Principal's Report	Allison Edmonds presented the Principal's Report (<u>Attachment B</u>) and noted that the school year was off to a good start, with teachers focussing on establishing the learning baseline for students. Allison also noted that information sessions were well attended. Allison provided updates on new staff, school improvement and capital maintenance.
Board Report	James Turvey provided the Board update. James noted that the Board met Allison and was pleased that the new Principal's vision for the school was aligned with the ethos of the school, including SCARFF values.
Class Parent Contact update	Dale Todling noted thanks to Robyn Thurecht for all her assistance in setting up the Class Parent Contact network, both in 2018 and in previous years. Dale noted that CPC sign-up sheets are now available online and that CP sign-ups are being advertised at information night and in the newsletter. Dale noted that more CPCs are required at the Year 3/4 level. Dale highlighted the Big Afternoon Tea coming up on Friday 23 February and encouraged families to volunteer in the classroom, as it is a great experience.
General Business	<p><u>Fundraising</u> Given the commitment to the bike racks, the Committee discussed fundraising options for 2018.</p> <ol style="list-style-type: none"> 1. BBQ to coincide with Big Afternoon Tea on Friday – Helen Bell to organise; Di and Clem Jones to do shopping 2. Plate fundraiser – Therese Chapman to investigate 3. Trivia night at the RUC – Steve Paton to investigate available dates, either 23 March or 6 April 4. Car Boot Sale – charge \$10 per car to participate; could coincide with a bbq/coffee cart, or with the preschool working bee. Allison advised that ACTPLA approval would be required. 5. Bakers Delight Hot Cross Buns sale – Heather and Lucy to investigate. 6. Bunnings BBQ – James to investigate. 7. Indoor movie event – in the school hall with wine and cheese for parents. <p><u>Fair Trade t-shirts</u> There was a question as to whether the Year 6 t-shirts would also be fair trade this year. Helen advised that it was not economically viable, due to the minimum 300 shirt order, and the increased cost of multi-colour shirts.</p> <p><u>P&C Facebook page</u> It was suggested that the P&C set up a Facebook page. Aarthi and Dale agreed to investigate, including establishing rules of operation and a plan for moderation.</p> <p><u>Bike rack update</u> Allison advised that the bike rack project was out for tender and that the school would find out the timeline for the procurement in the next few weeks.</p> <p><u>Fete rides</u> There was discussion of potential rides for the school fete on 27 October. Due to timing, it was agreed to hold over discussion of this item until the next meeting.</p>
Meeting Closed	9pm

Next Meeting	7:30pm Tuesday 20 March
Action Items	<ol style="list-style-type: none">1. Helen Bell to organise BBQ for 23 February 2018.2. Steve Paton to investigate available dates for a trivia night at the RUC.3. Therese Chapman to investigate plate fundraiser.4. James Turvey to organise Bunnings bbq.5. Heather Kettle and Lucy Mossop to investigate Bakers Delight Hot Cross Bun fundraiser6. Greta Doherty to include Fete Rides on the meeting agenda for March 2018

President's Report for Annual General Meeting 2018

Helen Bell

Thanks for another great year at Turner! The role of the P&C is to give Parents and the Community the opportunity to be involved with their children's school - meeting new people, making friends, having fun while making the school an even better place. It has been fantastic to be involved with such a clever, capable and friendly group.

A big thank you to all our hard working volunteers over the year. In particular, I'd like to acknowledge the committee members and the people who led and supported so many of our events and activities in 2017:

Vice President: Lucas Masters

Secretary: Greta Doherty

Treasurer: Heather Kettle

Assistant Treasurer: David Dunstan

Public Officer: Rowena Fitsimmons

ACT P&C Council Representative: Chris Kenny

Clem & Di Jones (Welcome morning teas, garden upgrades, Fairy Garden throne, all their volunteer work throughout the school, as well as being at every event helping out and shopping beforehand)

Steve Paton (the Fete Co-ordinator)

Bernadette McDonald (Art Calendars, School lunches)

Dale Toddling (Class Parent Contact)

Robyn Thurecht (Class Parent Contact Network Leader)

Bob Edwards (end of year concert)

I'd also like to thank the school, particularly the 2017 Principal Jo Padgham & Deputy Principal (Robyn Watson) for their support (and meeting attendance), the Turner Office staff for their help all year (especially Kyelee who has put together this newsletter every fortnight and Suzie who has helped with the Fairtrade uniforms) and the Grounds and Maintenance team who have done so much to assist with our activities throughout the year, especially Ted.

Here are some of the highlights from 2017

Providing services

- We introduced Fairtrade polo shirts that are high quality, 100% organic cotton, because we can help to improve the lives of children we don't see.
- We ran Friday lunches with the crew from Healthy Kids and with a handful of super dedicated parents - particularly Lucas and Bernadette. Bernadette and her team also did a fantastic job with the Art Cards and Calendars.
- As a service to the community we also hosted the End of Year Concert Barbecue – I'd particularly like to thank everyone involved in this barbecue, as they were giving up time with family and friends.

Supporting the school/community

- The Class Parent Contact network hosted events throughout the year - end of term afternoon teas, park play dates and class get-togethers. Thanks to Robyn for her work and to the reps, especially Dale, who was a stand-out organiser for both the preschool and kinder groups and is taking on the coordinating role in 2018.
- At school we hosted a breakfast for our teachers to acknowledge the work they do in helping our children succeed.
- The P&C provided “Hands” for the Fete to the School (entitling children to a sausage or spring roll, a drink, lucky dip, broken finger or crazy hair, a ride and free fruit), to share the fun of Fete Day with 30 children.
- We organised a hamper to give people a way to contribute to a family who experienced a tragedy.
- We reviewed the provision of music within the school and learnt that we are extremely lucky to have our current providers.

Fundraising

- We ran the Fete! Thanks to everyone who helped out by running it, particularly Steve who oversaw the whole event. Thanks also to those who ran stall, volunteered, donated items and those who helped by attending. We raised over \$25000, most of which will go to the Directorate to help to upgrade our bike rack and bus parking area in 2018. One of the things that worked particularly well was the setting up on Fete Day. The Counting Elves were also extremely efficient, able to put figures against stalls.
- We also raised money via the Art Calendars and the End of Year Concert BBQ.

Expenditure

- We gave \$5000 to the SRC to spend on their priorities
- We bought tables and chairs for the playground and wooden toys for tea parties – Robyn and Sam have photos of these being used by the children this week
- We supported our kids at a National level - 2 Toms teams to Adelaide our athletics stars and the chess crew
- We entered into a partnership with the School and the Directorate for the delivery of an upgraded bike rack area
- See the Treasurer’s report for a full list of expenditure.

I’d like to welcome our new Principal, Allison Edmonds, to Turner, and thank everyone here for attending the AGM of our wonderful School’s P&C.

Attached separately

**Turner School P&C - Treasurer's Report
P&C Meeting – Tuesday 20 February 2018**

Account Balances

Our account balances at 20 February 2018 were:

• Internet savings account	\$34,835.59
• Operating cheque account	\$1,880.14
• Less unrepresented cheques	-\$305.00
Total available funding	\$36,410.73

2018 P&C funding commitments

P&C budget priorities	Amount
P&C Operating expenses includes Pegasus, fete expenses, PSSA and TOMS (to be agreed)	\$10,000
Upgrade of Bike racks (commitment from 2017)	\$25,000
Total	\$35,000
Available funding for other projects	\$1,410.73

Heather Kettle
2017 Treasurer

20 February 2018



Principal's Report to the P&C

Tuesday 20 February 2018
Edmonds

Allison

Current learning and teaching focus areas

- Getting to know students in each class.
 - Collating start of year data as a point of learning
 - Building knowledge of student interests, motivation and learning styles
 - Establishing class routines and expectations
- Curriculum planning and begin implementing 2018 scope and sequence

Student learning

Students begin the year focusing on being a self-manager and collaborator which are embedded in our school's SCARFF values. Focus on these two assets develop independent and responsible learners, and builds a strong foundation to be risk-takers throughout their school years. Learning assets are what we want to be (thinkers, researchers and communicators) and dispositions are the skills that underpin them (risk taking, perseverance, and open mindedness).

Staff professional learning

Our staff began 2018 '0 Week' with professional learning days. Our learning support and office team updated their First Aid training. Our teachers were inspired by their learning time with three highly respected educational experts. Each year teachers engage in learning to support their practice as educators and also to support the work of the school's strategic plan. Aligning with our strategic plan, all of the professional learning connected with a 21st Century Learning focus to include teaching perspective based on inquiry, learning assets and learning dispositions.

Learning was presented by:

- Professor Di Siemon, is a professor of Mathematics at RMIT and she worked with staff to explore and enrich their understanding of Maths by Inquiry, particularly focussing on how to build a culture of inquiry and to develop mathematical thinking.
- Dr Kate Thompson, Senior Lecturer in Educational Technology at Griffith University is a researcher in technologies and STEAM education. The day with allowed teachers to consider how our work with project based learning and learner assets and dispositions fits within a 21 Century classroom. Kate worked with our teachers to understand the design and development of MakerSpaces in schools and how this can support innovative thinking. She also focused on planning for learning using a multi-disciplinary (project based) inquiry approach and how teachers can 'notice' and assess growth in learning assets, skills and dispositions.
- Chris Topfer, is a highly respected expert in understanding literacy learning, particularly spelling and is the author of Supporting Literacy Learning in the Early Years, and Guiding Thinking for Effective Spelling. Chris worked with our teachers to support how we as a school develop work consciousness in our students so that they are building their ability to think strategically about words and also develop effective strategies to spell successfully.

Staffing

- We welcome new staff Cath Blake, Tilly Cave, Katrina Harding, Michelle Wilson, Taneal Proctor, Adam Hellyar, Georgia Stevens, Jen McGann and Kimberley Thomas.
- Salma Khan has left on maternity leave. She was here providing additional start of year support for students and will not be replaced. Hana Kramer is leaving end of Term 1 and will be replaced by Lauren Russel who is returning from maternity leave.

Repairs and maintenance

- We currently have plumbers on the school grounds over the next two weeks to do some preventative testing on the sewage pipes.

Capital Works supported projects

- Air conditioners have been installed in the Condamine Street classrooms on the second floor
- Bike rack plans have been produced through Capital Works and will go out to tender this coming week

School Improvement

- As incoming principal I spent time with all staff to share my supporting vision for Turner School as we continue to work toward achieving targets set in our strategic plan. I highlighted four key ideas:
 - Gratitude for where we have come from including noting celebrations, achievements and new understandings for us as a learning community. There is much to be proud of at Turner!
 - Fostering collaboration in continuing exemplary teaching and learning. This is to ensure that all our teachers are experts in leading curriculum implementation so that every child is experiencing growth in their own development across the year.
 - Safeguarding personalised and inclusive practices valuing the perspectives, understandings and learning we gain from each unique member of our community.
 - Preserving a strong values based model of interaction. We have six core values: support, cooperation, acceptance, respect, friendliness and fun. These values are not just something we use when we walk on to the school ground. They are a 'tools' for life kit that help us to relate to each other, where ever we are in a positive and productive way.
- All staff revisited the strategic plan to continue a focused awareness of our school goals and targets.
- Staff revisited the 'Aligning Beliefs with Practice' document and will make some revisions in curriculum teams before endorsing it as the 2018 document. This document aligns with the school improvement agenda and provides a checkpoint for teachers to connect what they believe is important for teaching and learning with their classroom practice.

Student Engagement

- Students have got off to an exceptional start and are settled and learning in classrooms.
- School Captains and Vice Captains have started their role at the school supporting start of year parent morning teas, hosting our first assembly and welcoming new students to the school.

Community Engagement

- Information sessions for all families and year groups are happening across this week.
- A significant number of parents attended the start of year parent morning teas.

Allison Edmonds