

**Turner School Parents & Citizens
Association
Minutes of the General Meeting 15 February 2017
(Turner School Library)**

Present

Helen Bell (President)
Lucas Masters (Vice President)
Heather Kettle (Treasurer)
David Dunstan (Assistant Treasurer)
Greta Doherty (Secretary)
Rowena Fitzsimons (Public Officer and Minute Secretary)
Jo Padgham (Principal)
Robyn Watson (Deputy Principal)
Bob Edwards (Board Chair)
Clem Jones
Diane Jones
Ephraim Grunhard
Chris Kenny
Steve Paton
Beth Orton
Aarthi Ayyar-Biddle
Yuyun
Wishnu

Welcome

The President, Helen Bell opened the meeting at 8.00pm welcomed and thanked all those in attendance. Helen also congratulated the newly elected members of the 2017 Committee and thanked the outgoing members for all their contributions over the past year.

Apologies

Margaret Makeham-Kirchner
Robyn Thurecht
James Turvey

Acceptance of minutes of the 23 November 2016 General Meeting

Moved Helen Bell, seconded Greta Doherty that the minutes of the 23 November 2016 General Meeting be accepted. Carried.

Matters Arising

- Advance booking of fete activities for 2017 fete be left to the 2017 P&C committee. Meeting subsequently decided to hold a 2017 fete following the offer by Steve Paton to coordinate. Heather Kettle to look into ride options and report back. Rowena Fitzsimons to provide Heather with information on rides engaged at previous school.

Reports

President

The President, Helen Bell

- Thanked everyone for coming to the meeting especially good to see some more new faces.
- Reminded the meeting of the role the P&C plays in working with the School Board and encouraged all to participate in the election of the two parents reps to the Board.
- Said the focus of next meeting will be on developing a budget. Everyone to think about expenditure items that should be considered and the priority for committing the P&C funds.

Treasurer

- The outgoing Treasurer, Ephraim Grunhard presented the financial statement including a breakdown of major expenditure items and expenditure against budget. The report also included a recap of the fete takings and expenditure.

- Balance at 14 February 2017 is \$41,763.64 – interest payments since AGM report.
- In noting the funds raised by fete donations, the meeting was asked if it was possible for future donations to be received through the Library Fund rather than directly to the P&C. Given the taxation implications, Jo Padgham is to look into the possibilities.
- The meeting also asked if the changes to the funding for the Pegasus Riders would have an impact on the P&C budget. Jo Padgham said she did not expect any significant changes or impact. To be confirmed/considered at the March P&C budget meeting.

Moved Clem Jones, seconded Helen Bell that the Treasurer's Statement be accepted. Carried.

A copy of the statement is at Attachment A.

Principal

The Principal, Jo Padgham reported on the highlights, challenges and upcoming activities of note.

- census information –
 - total student numbers 551. Pre-school – 51; mainstream K-6 – 459 and small group classes K-6 - 42 (provision for 56)
 - Average mainstream class sizes K-21; Y1/2-20, Y3/4-24.6 and Y5/6-26.4.
- school is comfortably within operational capacity.
- Staffing – 71 staff; 8 new to Turner; Alison Chapman acting principal at Malkara for Term 1.
- Repairs and maintenance
 - Tree maintenance - financial responsibility now with Directorate. Considerable work done after wind storm damage in January.
- Capital works
 - Y1/2 courtyard learning spaces officially opened by Minister. David St Courtyards officially handed over – awaiting official opening by new Minister for Education
 - David St carpark expansion – work due to commence 20 February 2017. Jo to meet with Fiona (Project Manager) to discuss Traffic management plan and Safety Plan
 - Removal of asphalt from bike area and path along side of train yard and replacement with concrete.
- Community Engagement
 - Welcome Morning in week 1 again have been wonderful
 - Launch of new suite of Parent Carer videos on school's website
 - Class parent Contacts network is growing with more signing up every day. CPC Big Afternoon Tea Friday 17 February at 3.00pm
 - Coffee Chats – guests at next Coffee Chat - coordinators from the Gungahlin Children and Family Centre.

School Board

Board Chair, Bob Edwards reported that

- The Board was very pleased that the Voluntary Contributions are exceeding target
- Board's 2017 budget approved
- The two priorities in the newly approved Strategic Plan 2017-2021 are Priority 1 - Maximize the growth in learning for every student and Priority 2 - Equip students with the capabilities and dispositions to learn and live successfully in the 21st Century
- The Board is amazed at the amount of training undertaken by staff
- Board membership – elections for two vacant Parent Representatives to be held next week – Emily Gregory to fill in as Teacher Rep in Alison Chapman's absence.

Class Parent's Contact

In Robyn Thurecht's absence, Greta reported that:

- Welcome Back Morning teas went very well.
- New sign up online sheet working well. Have over 100 signed up to date.
- Large number of sign up in the senior classes - indicating that the work over the past few years in building this community has worked and both junior and senior school parents want to be connected.
- Out of 22 classes, 16 have Class Parent Contacts. Of these, we have 6 parents volunteering who haven't performed the role before and 10 returning parents.

- Big Afternoon Tea is on this coming Friday. Jo has been including information about Class Parent Contact system, sign-up sheet and afternoon tea in all Information Nights, so she is expecting more online sign ups by the end of the week. She will also have her laptop at the Big Afternoon Tea for signups.
- Robyn is to organise a meeting of as many CPC as possible in next couple of weeks to explain roles and expectations

General Business

- **Call for P&C Priorities**
 - Budget – discussed under president's report
- **School Air Conditioning - Consideration of a project to progressively introduce air conditioners throughout the school.**
 - Ephraim Grunhard to look into available options for cooling the classrooms, starting with the first floor 5/6 classrooms, and report back to Committee having regard to the building's design and suitability to handle installation of various options and ongoing running and maintenance costs.

Other Business

Next Meeting

7.30pm Wednesday 15 March 2017 – School Library

Close of Meeting

There being no further business, the General Meeting was closed at 9.00pm

TURNER SCHOOL P&C - TREASURER'S REPORT FEBRUARY 2017

	2016	2016	
	REMAINING	BUDGET	<----- ALREADY SPENT ----->
SRC	\$0	\$5,000	\$5,000
STEM	\$0	\$2,000	\$2,000
Garden items (safety fence planting, equipment & soils)	\$0	\$3,000	\$3,000
Sustainability items (environmental	\$1,500	\$1,500	
P&C Student Support	\$1,000	\$1,000	
Playground Music	\$2,500	\$2,500	
Outdoor tables/seats	\$2,500	\$2,500	
Fairy Garden	(\$1,917)	\$1,500	\$3,417
Indonesian facilities	\$0	\$1,000	\$1,000
Student Community Fundraising Project	\$1,500	\$1,500	
Junior Hall	\$0	\$3,000	\$3,000
Student Entrepreneurship	\$500	\$500	
Operating Reserve	(\$3,549.12)	\$10,000	\$13,549.12 (see separate listing)
TOTAL	\$4,034	\$35,000	

Operating Reserve payments

Auditor	\$160.00
Coffee Machine	\$2,019.50
Fete plants	\$298.00
Gecko Gang deposit	\$748.00
Insurance	\$715.00
P&C Affiliation	\$567.27
Rice Cookers	\$341.00
Seed Tiles	\$250.00
Sports support	\$500.00
Survey Monkey	\$96.00
TOMs	\$3,500.00
World Teachers' Day	\$233.35
Post fete expenses	\$412.00
Art Calendar	\$2,438.00
Chees Team	\$1,000.00
Planrs for 2017 Fete	\$271.00
	\$13,549.12

Bank Accounts 14/2/2017

Operating	\$4,372.58
Online Saver	\$37,391.06
	\$41,763.64

FETE RECAP

Banked (main)	\$28,407.55
Golden ticket	\$567.45
Toy stall extra	\$10.70

Auction

Holiday House	\$300.00
Thredbo Alpine	\$225.00
Surf Beach	\$230.00

Sponsors

RUC	\$1,400.00
Aniko Peter Carey	\$500.00
Dickson Dental Surgery	\$200.00
Boris Property	\$250.00
McGrath	\$250.00
Instyle	\$250.00
Canberra Tennis academy	\$150.00

to come?

to come?

(in Banked main amount)

Total Takings **\$32,590.70****Expenses not deducted from takings**

Floats	\$3,300.00
Gecko Gang	\$1,496.00
Plants	\$298.00
Fete signs	\$354.78
Fete drinks	\$54.00
Slushie Machine	\$309.00
Photo Booth	\$399.00
Soft Drinks	\$363.37
Dunkin Dunny	\$50.00
Rice Cooker	\$308.00

\$6,932.15**FETE PROFIT****\$25,658.55**

ACTION LIST FROM P&C COMMITTEE MEETING 15 February 2017

Action	Who	By	Remarks
Possibilities for future fete donations to be received through the Library Fund rather than directly to the P&C, noting the taxation implications,.	Jo Padgham	Next meeting	<u>Completed</u>
Possible impact on the P&C budget of changes to the funding for the Pegasus Riders. Jo Padgham to confirm	Jo Padgham	Next meeting	<u>Completed</u>
Expenditure items that should be considered and the priority for committing the P&C funds.	P&C, School	Next meeting	<u>Ongoing</u>
School air conditioning. Ephraim Grunhard to look into available options and report back to Committee having regard to the buildings design and suitability to handle installation and ongoing running and maintenance costs.	Ephraim Grunhard	When available	<u>Ongoing</u>
Heather Kettle to look into ride options for 2017 School Fete and report back. Rowena Fitzsimons to provide Heather with information on rides engaged at previous school.	Heather Kettle and Rowena Fitzsimons	Next meeting	
ACT P&C Council Representatives – need to elect/nominate	Committee	Next meeting	<u>Completed</u>