

Turner School Parents & Citizens Association
Minutes of the Executive Meeting - Tuesday 16 March 2021, 8.00pm
Turner School Staff Room
(behind the stage of the main assembly hall)

It is preferred that agenda items are notified to the Secretary, Vice President or President one week before the meeting and, if required, accompanied by a written report, and a written proposed motion.

The Turner School Parents and Citizens Association aims to improve the academic, social and emotional outcomes of students regardless of a student's ability, race, gender, religion or socio-economic status.

All members should remember to be punctual and be prepared, listen without interrupting, speak briefly and criticise the ideas not the person.

1. Welcome, Acknowledgement of Country and opening remarks (Chair)

We wish to acknowledge the traditional custodians of the land we are meeting on, the Ngunnawal people. We acknowledge and respect their continuing culture and the contribution they make to the life of Canberra and this region. We would also like to acknowledge and welcome other Aboriginal and Torres Strait Islander people who may be attending this evening's meeting.

Present: Amanda Bruce, Nathan Richards, Robyn Watson, Kathy Moffatt, Di Jones, Clem Jones, Renee Zwikielberg, Aarathi Ayyar-Biddle, Allison Edmonds, Nicola Gibson, Annie O'Connor, José Robertson

1. Welcome:

1.1 The meeting was opened by the Chair at 8.00 pm and they thanked everyone for attending.

1.2 **Apologies:** Ole Nielsen, Dale Todling, Jamie Todling

2. Business

1.3 Previous Meeting Minutes (February 2021)

It was Moved by the Vice-President and seconded by Clem Jones that the minutes of February 2021 be approved. **CARRIED**

There was no business arising from the previous meeting.

2. Business

2.1 President's Report

2.1.1 The President's written report had been covered off at the February 2021 meeting.

2.2 Treasurer's Report

2.2.1 The Treasurer's report had been provided.

2.3 Principal's Report

2.3.1 The Principal tabled a report as attached to these minutes and noted work underway, the school review, and highlighted some results from the recent parent and student satisfaction survey, and explained that these results will provide some ways to focus discussions as part of the forthcoming school review.

In discussion:

- The changing demographics of the school were discussed, including the:
 - complexity of needs of students in small group classes,
 - socio-economic profile of the school,
 - increase in senior students,
 - the number of students whose parents are on short term (1-2 years) postings, and
 - the proportion of students for whom English is a second language, and
- Overall parent satisfaction has dropped, whilst student satisfaction has increased compared to overall ACT results which indicates more work may need to be done around communication with the whole school community, including parents.

2.3.2 The Principal asked for any parents who would like to participate in the school review process to indicate their interest by emailing her directly.

2.4 Board Report

2.4.1 It was noted that the outcome of the Board elections is awaited, and the P&C representative will be finalised at the April meeting.

2.5 Public Officer Report

2.5.1 Nil

2.6 Communication (including P&C/CPC email lists, Facebook)

2.6.1 The Committee noted the report, including that there are 3 vacant Class Parent Contact volunteer positions.

2.7 Friday Lunch Orders Report

2.7.1 Kathy has taken over lunch orders, with thanks from Dale and highlighted that more volunteers are needed, and we will advertise via Facebook.

2.7.2 There was a lengthy discussion about the lunch order offering, including:

- The current 'uptake' of Friday lunch orders, with 2-4 children per class using the service,
- Exploring a canteen service, including the feasibility of putting the canteen out to tender to a commercial operator,
- Seeking community views, including from parents and children, about the current offering, to be clear if there is a 'problem' with the current offering, and
- The risks and benefits of a commercial canteen operation, noting that the last canteen operation resulted in a financial loss for the P&C.

Further discussion will be held over until the next meeting.

2.8 Correspondence

2.8.1 Nil

2.8 Supporting Parent Engagement Grant

2.8.1 20 volunteers are needed for the working bee on 1 May 2021. It was agreed that this be 2 x 3 hour shifts (ie 9-12 and 1-3) with lunch from 1-2pm to enable a 'cross-over' of the two groups of volunteers to mingle and network, and for the work of the P&C to be promoted to engage with parents and community members.

2.8.2 It was Moved by the Vice-President and seconded by the Public Officer that \$500 will be spent to enable the P&C to provide a BBQ lunch for the volunteers. The Vice-President will coordinate volunteer sign-up and the BBQ lunch. **CARRIED**

3. Other Business

3.1 Fundraising and parent engagement for 2021

It was agreed that all should come prepared to discuss fundraising priorities at the April meeting.

3.2 Communication

Nil

3.3 Next meeting date: 20 April 2021.

4. Closure

5.1 The Chair closed the meeting at 8.40pm.

ATTACHMENTS

- A. Action List
- B. President's report for meeting of *date*
- C. Treasurer's report