



## Turner School P&C Meeting – 7.00pm Tuesday 15 October 2019

**Attendance:** Dale Todling, Diane Jones, Nathan Richards, Jono Gouy, Allison Edmonds, Robyn Watson, Clem Jones, Annie O’Connor, Amanda Bruce, Xiaolan Li, Aarthi Ayyar-Biddle

**Apologies:** Greta Doherty, Jose Robertson, Bernadette McDonald

<b>1. Welcome</b>	Nathan welcomed everyone to the meeting.
<b>2. Minutes of previous meeting and actions arising</b>	<p>The Committee accepted the Minutes of the previous meeting held on 17 September</p> <p>Actions arising:</p> <ul style="list-style-type: none"> <li>• Di and Clem to send Nathan sponsorship letter for letterhead – completed and actioned</li> </ul>
<b>3. Reports:</b> <b>a. President’s Report</b>	<ul style="list-style-type: none"> <li>• The Presidents report was focussed on the fete, to be discussed later in the meeting</li> </ul>
<b>b. Treasurer’s Report</b>	Deferred due to Fete discussions
<b>c. Board report</b>	Deferred due to Fete discussions
<b>d. Class Parent Contacts</b>	Dale stated that the Class Parent Contacts will be used to put in further calls for volunteers to help out with the Fete.
<b>e. Fete update</b>	<ul style="list-style-type: none"> <li>• The Presidents report was focussed on the fete, to be discussed later in the meeting</li> <li>• All things Sponsorship, \$3300 thus far committed</li> <li>• The RUC have a committee for sponsorship, as they receive lots of requests. Need to “show cause” for funds. Spoke of other sponsors – have received a few “no’s” – Harcourts Belconnen, and no response</li> </ul>

from Sydney Criminal lawyers (thought to have donated originally due to connection with the Bell family)

- Bolton and Co at O'Connor shops committed, as has Maree Van Arkel for \$500 (its understood she sponsored the Lyneham fete for \$1500).
- Nathan has organised new corflutes encompassing a new pattern/colour scheme
- Risk assessment for the Fete; Mel completed one for 2017, Dale to complete the 2019 one. Following stands have enough volunteers for the fete: cake stall, coffee cart and pet rocks
- 13<sup>th</sup> Canberra Scout Group have committed to the box maze. Dale showed a poster that could be emailed out to all, put up at workplaces etc.
- Allison's mum has made 3 quilts for the fete- discussions on whether these items should be priced, or raffled, or silent auction? Outcome will be based on number of other items donated/included in other hampers. Aarthi to include quilts as part of the Gourmet Hamper stall.
- Dale has sent out stall holder packs to each stall convener. There is a sorting day this Sunday, 0900-1500 in the junior hall and library. Dale has a colour coded fete list, encompassing details of conveners, stall locations, stall type, map reference, food handling procedures etc
- Raffle tickets will be sold on fete day only for hampers (a license is required otherwise to sell them). There will be announcements in between songs/performances plugging the hampers
- There will be a post fete function at the RUC from 1500 – this will be advertised via the Tuner P n C fete newsletter, the fete newsletter etc. Booking will be made, and RUC made aware of the link to their sponsorship of the fete
- Discussions on pricing; Heather queried some of the new costs. Pricing hasn't increased since 2011 – agreed \$4 for jumping castle, or 2 for \$6; Bubble Soccer will be \$5 per go.
- Alison Paton has cut out 200 hands – these will be distributed to stalls that are participating in the multihand offers, Robyn and Allison will discreetly give out approx. 10- 20 hands to selected students.  
ACTION ITEM: Allison/Robyn to advise Dale of final numbers
- Dale advised that Jamie is drafting a map with layout of fete, location. Discussion held on pack up procedure's - Amanda suggested taping

	<p>instructions/return note to each stallholders' trestles so when the cloths are removed, people know what to do</p> <ul style="list-style-type: none"> <li>• Jono will use Robyn's office for the finance/money counting and sorting. Jono will sort getting the floats from the bank. Nathan and Jono will work to install corflutes across Turner this week, there is a map and schedule of locations for there provided by Clem.</li> <li>• Dale spent some time in the P&amp;C storeroom, found some water bladders – agreed to add to drink stand for \$3 each. Also found some old school jumpers, these will be sold at Heathers stall.</li> <li>• Other donors and sponsors include Coles, IGA Lyneham, Turkish Pide House, Capital Chemist Lyneham and the Jamison Discount Hut.</li> <li>• Discussions on the drink stand and previous fetes where drinks were sold at the pizza and sausage stand. Agreement to separate them out, insert the drink stand in between the pizza and sausage stand and sell drinks only from that stand</li> <li>• Heather has sent through receipts, Nathan has receipts from last year and is compiling a list of these to inform shopping requirements</li> <li>• Floats -all stall holders (except the larger stalls) are to count their takings on the day (provided the stall holders agree), sign off on their takings and submit these to the counting room. Heather recommended at least 3 adults in the counting room. Stall holders to subtract their costs from the takings if their expenses were less than \$300, if more, then submit receipts to P &amp; C treasurer for reimbursement.</li> </ul>
<p><b>4. Principal's Report</b></p>	<p>Allison spoke to her Principal's Report (<b>Attachment A</b>) and made some additional points.</p> <ul style="list-style-type: none"> <li>• Teachers breakfast (cooked by P &amp; C) to be held Friday before Fete, Bacon and eggs for approx. 75 pax, call for assistance (noting its International Teachers Day). Di and Clem will do the shopping and help on the day; other volunteers? Nathan, Jono and Annie will assist</li> </ul>
<p><b>5. Other Business</b></p>	<ul style="list-style-type: none"> <li>• Update sent from Bernadette McDonald:</li> <li>• Thanks to the school staff for all their help with getting the artworks completed and to Kathy Moffatt for her volunteer work. Sales have been good and the deadline for orders has been extended to Friday 18 October. A flyer is being distributed by email/backpacks, there is a notice on the P&amp;C Facebook page and an item for the newsletter. So far 261 products have been purchased, generating total sales of \$5,124. Usual profit is around 33% of total sales, so the profit is currently around \$1690. The final figure depends on the numbers of</li> </ul>

	<p>each product type purchased as the profit amount is not the same for all products. Last year there was a last-minute surge in orders so hopefully that will happen again</p> <p>Friday lunches - Susie Watson has agreed to take over as coordinator. A couple of new volunteers joined us last term. Some of the regulars are not able to help this term, however, so we are still looking for volunteers. <b>Question:</b> Would it be possible for one of the school admin staff to be inducted into the Friday lunches procedures? There have been instances when only one person has been available on a day, or one experienced person plus a brand-new volunteer. It would be useful to have someone on site who is able to help as an emergency backup should that be needed. <b>Outcome:</b> Aarthi or Dale happy to be backup (and have 2 or 3 others that can help), Dale is often not far away, and if need be can step in. School admin staff are unfortunately tied up in student matters and may not be able to assist when needed.</p> <ul style="list-style-type: none"> <li>• Discussions on request from Lyneham Primary school to borrow Turner's trestle tables – Nathan to contact Lyneham Primary, Dale to check with Ted to see if the tables have not already been offered to Ainslie (as the 2 Fetes are on the same day).</li> </ul>
<b>Meeting Closed</b>	<ul style="list-style-type: none"> <li>• The meeting closed at 8.30pm.</li> </ul>
<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>• The next meeting will be at 7.00pm, Tuesday 12 November 2019.</li> </ul>



# Principal's Report to the P&C

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Date: 15 October

Allison Edmonds

**The following are highlights of school activity in each area since last meeting, any current challenges and upcoming activities of note.**

## *Current learning and teaching focus areas*

Term 4 is my favourite term of the year because it is the time that our students stretch their confidence, connect their learning and really show us what they have achieved in their learning across the year. I can't wait for the term ahead! Just a few snippets of what's to come.....

- We have Aqua Safe and swimming coming up for our students this term in weeks 3 and 4.
- We are beginning preparations for our End of Year concert in week 8
- Our 5/6 are working on their market day stalls as part of their business and citizenship curriculum
- The 1/2s have begun their tuning in for their science inquiry about vertebrates and invertebrates with a visit to the local wetlands this week.

## *Staff professional learning*

This week staff have held our annual staff Action Learning Fair where staff showcase their research and impact on student learning with the team. We look at strategies and inquiries that have had a high impact on student learning and this becomes actions that we look to upscale across the whole school in 2020. Next week we have 6 schools visiting who are part of our Contemporary Literacies research group. We will be sharing our students' learning related to 'metacognition' or 'thinking about thinking'. In our research we recognise that learning is no longer solely based on content knowledge. Achievement, retention and ability to transfer and apply knowledge is strengthened through students understanding how they think about their goals and step by step progress as they learn something new.

## *School Works and Maintenance Projects*

We have been working with See Change and Ngunnawal elder Uncle Wally Bell around the design and planting of an indigenous garden and outdoor learning space that we intend to create outside the library area. We hope that the timeline for building this garden is during Term 4.

### *Staffing:*

We welcome our Disability Education executive teacher, Sharon back from leave. This means that Antonia returns to her role as preschool and kindergarten executive teacher and Lu returns to the 3/4 role. We thank Alex for the work he has done with the leadership team while Sharon has been away.

### *Community Engagement*

In week 4 we have about 50 of our year 3-6 students performing at Northside Spectacular which is a combined schools event to celebrate the importance of the Arts in our school. We will have students singing, dancing and playing the drums

I know that our students and community are really looking forward to the fete next week and we are very appreciative of all the work the P&C and fete committee have put in to make this event a success!

Allison Edmonds