

Turner School Parents & Citizens Association
Minutes of the Executive Meeting - Tuesday 16 November 2021,
7.00pm
(via Teams)

It is preferred that agenda items are notified to the Secretary, Vice President or President one week before the meeting and, if required, accompanied by a written report, and a written proposed motion.

The Turner School Parents and Citizens Association aims to improve the academic, social and emotional outcomes of students regardless of a student's ability, race, gender, religion or socio-economic status.

All members should remember to be punctual and be prepared, listen without interrupting, speak briefly and criticise the ideas not the person.

1. Welcome, Acknowledgement of Country and opening remarks (Chair)

We wish to acknowledge the traditional custodians of the land we are meeting on, the Ngunnawal people. We acknowledge and respect their continuing culture and the contribution they make to the life of Canberra and this region. We would also like to acknowledge and welcome other Aboriginal and Torres Strait Islander people who may be attending this evening's meeting.

Present: Amanda Bruce, Robyn Watson, Allison Edmonds, Nicola Gibson, Kathy Moffatt, Di Jones, Clem Jones, Aarathi Ayyar-Biddle.

1. Welcome:

1.1 The meeting was opened by the Chair at 7.00 pm and they thanked everyone for attending.

1.2 Apologies: Nathan Richards, Dale Todling, Annie O'Connor, Jamie Todling, Lucy Mossop, Ole Nielsen, Renee Zwikelberg.

2. Business

2.1 Previous Meeting Minutes (October 2021)

It was Moved by the President and seconded by Clem Jones that the minutes of October 2021 be approved. **CARRIED**

2.2 Action arising

- P&C end of year video to be created: the Principal noted that any content needs to be created by Monday of week 9. This could be done in conjunction with a video on behalf of the Board. **ACTION:** Nicola and Aarthi will record short messages and provide to Alison by end of week 8.

- school satisfaction survey was highlighted on the P&C Facebook page, it was re-shared yesterday.
- Aarthi and Nicola joined an online event for World Teachers Day, it was a success.
- Deputy President to provide information to Principal on issue with oval goal post: Maintenance is all complete. Scheduled to be fixed approximately twice per year going forward.

2.3 Consideration of parent class rep function

Consideration of parent class rep function will be taken up offline (Nicola and Dale to coordinate over next week or so).

2.4 Update on Cultural integrity garden grant

Principal met with Deputy President last week, and reported some changes will be made to reallocate funding from the grant, for example some reallocated fund will be used to support drainage. Targeting opening in January 2022. Principal advised an artist to assist with the mural has been identified.

2.5 Welcome morning tea 2022

Dates at this stage are confirmed as Monday 31st Jan (kindergarten), Tuesday 1 February (new students) & Wednesday 2 February (pre-school). At this stage the event will need to be seated (due to COVID-19 restrictions). **ACTION:** call for volunteers via newsletter and then repeat approx 6 January 2022.

2.5 President's Report

The President's written report had been circulated for November, as attached to these minutes.

2.6 Treasurer's Report

The Treasurer's report had been provided prior to the meeting, as attached to these minutes. It was noted that there is \$32,641.36 in the bank.

It was noted that there are some expenses from Crazy Camel. Kathy will email copies of the receipts to the President and Treasurer for reimbursement to be organised.

It was noted that work is underway offline to appoint an auditor.

2.7 Principal's Report

The Principal's report had been provided prior to the meeting, as attached to these minutes. Students have settled back into routine. The Principal highlighted some student achievements, as well as the retirement of some staff. Much maintenance work underway resulting from the weather and heavy rain. Toilet upgrade is in the tender stage to take place over the holidays. P&C members have been invited to participate in end of year events and Robyn is working through the COVID-19 safety plans to enable parents and community on-site. Thanks to Di and Clem and also Kathy for their work over the years. The President echoed the thanks.

2.8 Board Report

Aarthi gave a brief update, given the Board Meeting is next week. It will focus on endorsing the communication guidelines.

2.9 Public Officer Report

Apologies were noted from the Public Officer.

2.10 Communication (including P&C/CPC email lists, Facebook)

Apologies were noted from Dale.

2.11 Friday Lunch Orders Report

Apologies were noted from Dale. The Principal advised of some updates to the delivery plan that Jamie had made.

2.12 Crazy Camel Report

Kathy provided an update and advised the bulk order has arrived at the School. The items will be distributed towards the end of the week. Orders remained slightly down this year on last year. Kathy also highlighted the importance of the 'take-home flyer' that are given to students in driving orders.

2.13 Correspondence

Nil.

3. Other Business

The President invited all members of the executive to consider if they would like to continue with their roles on the P&C in 2022. **ACTION** all to email Nicola with their intentions, and also advise if there are any names to be put forward. Seeking a good mix of experience of established committee members and new parents.

Social drinks on Sunday 28 November, 4pm for lawn bowls (\$20 per head)

3.1 Next meeting date: Tuesday 15 March 2022. AGM then general meeting, from 7.00 pm.

4. Closure

4.1 The Chair closed the meeting at 7.55 pm.

ATTACHMENTS

- A. Action List
- B. President's report for November 2021
- C. Principal's report for November 2021
- D. Treasurer's report for November 2021

A Action List

	Action	Responsible	Date	Status (at 16 November)
1	Investigate pizza oven plus dough supply	Vice President	July 2021	Agreed to revisit next year, no further action at this time.
2	P&C end of year video to be created	President	October 2021	Nicola and Aarthi will record short messages and provide to Alison by end of week 8.
3	Consideration of parent class rep function	Secretary	October 2021	To be considered offline. President will discuss with Dale.
4	Welcome Morning Tea 2022 Call for volunteers via newsletter and then repeat approx 6 January 2022.	President	November 2021	New
5	P&C Executive Committee composition for 2022 All to email President with their intentions, and also advise if there are any other names to be put forward	All	November 2021	New

Presidents Report for the P&C Meeting Tuesday 16 November 2021

A big thanks to all Teachers and Executive staff at Turner Primary school for the safe transition back to Face to Face learning over the last couple of weeks. No doubt a joy for both Teachers and students to be back on campus together. Whilst not quite back to pre-COVID normality, it is wonderful to see happy faces reunited with friends and peers.

Aarthi and I were able to express our sincere thanks to the Teaching staff at an online Teachers meeting for World Teachers Day on the 29th October 2021. A great recognition of all the ongoing efforts our Teacher's put in to making school a fun learning environment.

Spending Funds

No expenditure has occurred since our last P&C meeting on the 19th October 2021.

Fundraising

There have been no fundraising events conducted since our last meeting on the 19th October 2021.

To end 2021

I warmly invite all members of the Turner P&C 2021 Committee to a social afternoon and some lawn bowls on Sunday 28th November at 4pm at the RUC. We have also extended an invitation to parent representatives to join us on the day. Please let me know if you would like to join us so I can confirm numbers.

And finally a huge thanks to all of the Committee for your efforts throughout 2021, we look forward to seeing you for a bigger and brighter 2022. For those not continuing on the Committee in 2022 please consider a handover of responsibilities to a new Committee Member.



P&C

Principal's Report to the

Date: 16 November

Allison Edmonds

Learning and Teaching

Students have settled back into learning with lots of opportunities to socialise, connect with friends and work collaboratively.

Congratulations to the winners of the ACT Readers Cup! For the competition, teams of four students together read a set of books, and then compete with other school or

public library teams to answer quiz questions from the books. Readers Cup competitions challenge students to read widely, work collaboratively in a team and continue developing a love of reading.

Congratulations to Sujaan (year 5) who wrote a speech inspired partly from his previous passion project as an entry for the 'Raise our Voice' campaign. His speech was selected from hundreds of submissions to be read out in Parliament! You can see it on YouTube here: <https://www.youtube.com/watch?v=8m0tORHmWj8>

Staff news:

- **Well done:** To one of our teachers, Kayla Gifford who is a 2021 Mentor finalist for showing outstanding commitment to supporting Professional Experience for Education students at the University of Canberra.
- **Retirement Congratulations:** Our wonderful staff, Robyn Watson, Roger Rosser and Cathy Kolobaric will be retiring at the end of this year. We will spend some time later this term to farewell them and acknowledge the incredible contribution they have made to Turner School and our ACT Public Schools.

School Works and Maintenance Projects

- A huge amount of mowing and weeding has been happening over the last two weeks.
- Oval goal post repairs are complete, soil has been ordered to fill a few recent holes.
- We had some leaking in the classroom and corridors from the rain- all in the process of

the ACT Chief Health Officer's End of Year Events Guidelines, and include:

- End of year singalong online event (at home in your time 9 December)
 - End of year assembly in cohorts (starting from 12:30pm 15 December and moving online in the event of wet weather)
 - Year 6 Graduation (9:15am 16 December)
 - Year 6 Graduation Dinner and Disco (5:30pm 16 December)
- **We haven't had many parents responding the School Satisfaction Survey:** It has been extended until the 19 November 2021. We value your feedback and use this information to tell us what's going well from your perspective and what we can build upon. To access the link check your email or:

https://acteducation.au1.qualtrics.com/jfe/form/SV_3pY9mos4i1T1tR4

Allison Edmonds

Treasurer's Report 15th October 2021

There was only one transaction this month, namely monthly interest of \$1.34 earned.

The transactions in 2021 to date were therefore.

		Bendigo Bank	
DATE	TEXT	Debit	Credit
1/1/2021	Opening Balance	36360.61	
1/1/2021	Transaction fees		0.70
1/1/2021	Interest	0.63	
28/1/2021	Elena Rosenman (3 T-shirts)	85.50	
1/2/2021	Interest	1.55	
1/2/2021	Jessie Lymn (2 T-shirts)	57.00	
1/2/2021	Morning tea (fruit). Receipt confirmed		21.68
3/2/2021	Auditor's fee (Fiona Langford). Inv 2219		175.00
9/2/2021	Project TakeBk 2020	270.00	
28/2/2021	Pegasus fundraiser (instead of Benny Wills)		160.00
1/3/2021	Interest	1.40	
1/4/2021	Interest	1.55	
1/5/2021	Interest	1.49	
1/6/2021	Interest	1.55	
23/6/2021	Artists and Writers Festival - Turner School		2500.00
27/6/2021	Civic Insurance Brokers		726.00
1/7/2021	Interest	1.46	
28/7/2021	ACT Council of PnC Association		562.13
1/8/2021	Interest	1.41	
1/9/2021	Interest	1.38	
1/10/2021	Interest	1.34	
	TOTAL \$	36786.87	4145.51