

Turner School Parents & Citizens Association
Minutes of the Annual General Meeting - Tuesday 16 March 2021, 7.30
pm
Turner School Staff Room
(behind the stage of the main assembly hall)

It is preferred that agenda items are notified to the Secretary, Vice President or President one week before the meeting and, if required, accompanied by a written report, and a written proposed motion.

The Turner School Parents and Citizens Association aims to improve the academic, social and emotional outcomes of students regardless of a student's ability, race, gender, religion or socio-economic status.

All members should remember to be punctual and be prepared, listen without interrupting, speak briefly and criticise the ideas not the person.

1. Welcome:

1.1.1 The meeting was opened by the Chair at 7.30 pm and they thanked everyone for attending.

1.1.2 Present: Amanda Bruce, Nathan Richards, Robyn Watson, Kathy Moffatt, Di Jones, Clem Jones, Renee Zwikielberg, Aarathi Ayyar-Biddle, Allison Edmonds, Nicola Gibson, Annie O'Connor, José Robertson

Apologies: Ole Nielsen, Dale Todling, Jamie Todling

1.1.3 Previous Meeting Minutes (May 2020)

It was Moved by the President and seconded by the Public Officer that the minutes of May 2020 meeting be approved. **CARRIED**

There was no business arising from the previous meeting

2. Business

2.1 President's Annual Report

2.1.1 The President explained he has felt privileged to be part of a focused group for the betterment of our school community, and acknowledged the support he had received from Dale throughout the year. The Committee agreed that it had been very difficult to be President during the last year due to COVID-19. The President explained he remains committed to helping in whatever way he can.

2.2 Treasurer's Annual Report including Financial Statements and Auditor's Report (includes canteen accounts)

2.2.1 The Treasurer noted

- We ended the year about \$3k down. Revenue dropped from \$35k to \$5k due to COVID-19 curtailing normal fundraising activity. The main expenses included engaging the auditor and a donation to the school of \$5k,
- Highlights of the year included moving to Bendigo Bank which gives fluidity around payments. We have also consolidated record keeping within cloud-based gmail,
- Congratulations to Kathy for her very successful Crazy Camel fundraising, which raised \$3k. There has also been an increase in sales of fair trade shirts, and
- We used Fiona Langford for the second year in a row for our audit, and the Treasurer recommended we use her again.

It was Moved by the President and seconded by the Public Officer that Fiona Langford be reappointed as the auditor for 2021. **CARRIED**

3. Election of Returning Officer

3.1.1 It was Moved by the President and seconded by the Public Officer that Allison Edmonds be appointed Returning Officer for the following elections. **CARRIED**

3.1.2 The President step down as chair and hand over to Returning Officer

4. Election of volunteers to committee positions

4.1.1 Nathan nominated Nicola Gibson as President, seconded by Amanda. There were no other nominations. **CARRIED**

4.1.2 Kathy nominated Nathan Richards as Vice-President, seconded by Aarathi. There were no other nominations. **CARRIED**

4.1.3 Nathan nominated Amanda Bruce as Secretary, seconded by Renee. There were no other nominations. **CARRIED**

4.1.4 Nathan nominated Ole Nielsen in absentia as Treasurer, seconded by Clem. There were no other nominations. **CARRIED**

4.1.5 Nathan nominated Annie O'Connor as Public Officer, seconded by Amanda. There were no other nominations. **CARRIED**

4.1.6 The Returning Officer handed over to Nicola, in her capacity as President. The President thanked Nathan for his work, particularly his work on the grant applications.

5. Other business

5.1.1 Other business will be covered off in the general meeting to follow the AGM

6. Closure

6.1 The Chair closed the meeting at 8.00 pm.

Attachments

1. Minutes of previous AGM.
2. President's report (if written).
3. Treasurer's report including Audited Financial Statements and Committee Report.