

Turner School Parents & Citizens Association

**Tuesday 17 November 2020, 7pm Turner School Staff Room
behind the stage of the main assembly hall)**

It is preferred that agenda items are notified to the Secretary, Vice President or President one week before the meeting and, if required, accompanied by a written report, and a written proposed motion.

The Turner School Parents and Citizens Association aims to improve the academic, social and emotional outcomes of students regardless of a student's ability, race, gender, religion or socio-economic status.

All members should remember to be punctual and be prepared, listen without interrupting, speak briefly and criticize the ideas not the person.

1. Welcome, Acknowledgement of Country and opening remarks (Chair)

We wish to acknowledge the traditional custodians of the land we are meeting on, the Ngunnawal people. We acknowledge and respect their continuing culture and the contribution they make to the life of Canberra and this region. We would also like to acknowledge and welcome other Aboriginal and Torres Strait Islander people who may be attending this evening's meeting.

Attendees

Amanda Bruce, Nathan Richards, Robyn Watson, Kathy Moffatt, Di Jones, Clem Jones, Jamie Todling, Aarathi Ayyar-Biddle, Allison Edmonds, Nicola Gibson, José Robertson,

Apologies (Chair)

Dale Todling
Ole Neilsen

1.1. Approval of September 2020 Minutes (Chair)

- Moved by Chair
- Seconded by Nicola

1.2. Business Arising from Previous Minutes (Chair)

- None

BUSINESS

1.2.1. Presidents Report (Chair) – Attached Below

Community Services Directorate have come back for clarification several times. We are hopeful to have an answer before the end of term.

The teacher's breakfast was a great success. Thanks to those that organised shopping and attended on the day. Feedback from the teaching staff was very positive.

We are looking for volunteers to help with the school disco. If we could please have attendees who can stay the entire period to minimise parents onsite

1.2.2. Treasurers Report (Ole) – Attached Below

It was agreed that we will continue with the audit period being calendar year. This will ensure closure of the finances align with the previous year's committee.

A check was presented for \$250. Given the age of the cheque, current treasurer did not have access to the old cheque books, so it took some investigating as to where it came from. After assistance from others, it was discovered the cheque was for P&C support of sports representative students from 2018.

Nicola has prepared details to engage the auditor for 2020 finances. There has been little activity this year so predicted audit will not take long. It was agreed that all auditing should wait until after December 31st to ensure accuracy of financial statements audit.

Motion to approve expenditure on supplies for Teachers Breakfast was past. All funds paid to those who required reimbursement.

1.2.3. Principal's Report (Allison)

Congratulations to all nominees for Teacher and Volunteer of the year awards.

The school concert will continue online this year. Given it is only a few weeks away, it is best to continue with the current plan. Allison encouraged P&C to advertise and encourage families to join the event live on the night as there will be some special content that will not be available on the recorded version.

The market day was a great success, the student took it upon themselves to manage and maintain COVIDsafe practices and all carried out their task well.

Allison also confirmed the need for parent volunteers to help with the disco. Positions were filled by P&C volunteers to cover the required roles

1.2.4. Board Report (Aarthi)

The board would like to acknowledge the teacher's efforts for 2020. They wish to congratulate nominees for 2020 awards.

The Northside spectacular recording will be available soon. The board wanted to thank Turner Music staff for their efforts in getting the event ready.

The boards focus over the last month was on strategic planning for 2021. More details will be provided once plans have been finalised.

Aarthi also made note of the board elections to be held in 2021. There will be 2 positions available.

1.2.5. Public Officer Update (Annie)

Annie continues to work with Access Canberra on reporting requirements for 2018 and 2019. Contact details have now been confirmed, and it is expected that reports will be supplied. Given reporting was not completed on time in previous years, it is likely that a late lodgment fee will need to be paid by the P&C in early 2021. It was resolved that any late payment fees are approved to be paid once invoicing is received from Access Canberra

1.2.6. Vice President's Report (P&C/CPC email lists, Facebook, Fete) (Dale (per. Jamie))

Dale Todling has finalised the application for Safe Streets campaign in conjunction with a Turner citizen. Signage goes up around Turner over next two weeks. Committee thanked dale for organising this initiative.

1.2.7. Friday Lunch Orders / Supplies (Jamie)

Menu is under review for 2021. Initiated by both the supplier and feedback on size and quality, Jamie will continue to work with supplier to ensure items are of high standards and that materials are as sustainable as possible. Update is expected in Feb 2021

1.2.8. Crazy Camel Art Fundraiser (Kathy)

Orders were up in 2020. It looks like school profits are likely to be in the order of \$3000. Committee acknowledged the efforts of Kathy this year.

1.2.9. Correspondence (Nicola)

Little incoming correspondence for November. The ACT P&C Association has been advising of change to COVIDsafe rules for the remainder of term 4 as well as providing links and resources for transitions for 2021.

2.1.13 Turner School P&C Constitution (Amanda) –

It was resolved that final draft constitution will be made available to Turner community before the end of term 4 2020. Issues for discussion included:

- WWVP card - reminder that Committee members need this and a process designed to ensure all committee members comply
- A special general meeting in February before annual general meeting
- Feedback from Board will be sought
- Feedback will be sought from the community via newsletter, school website, and P&C Facebook page

OTHER BUSINESS (Chair)

3.1. The School Oval is listed as a capital works program for the Education Directorate in 2021. The P&C will be advised on ED plans in the early part of 2021

3.2. Next meeting date: 15 December 2021

This will be a casual catchup to be organised offsite.

2. **CLOSE** (Chair)

Presidents Report

Turner School P&C Association

President's Report for November Meeting 2020

Nathan Richards

Thank you all for attending our October P&C meeting.

Please remember that we need to follow some very clear guidelines around our meeting tonight.

Please see below.

- Do not come into school if you are unwell
- P&C meeting will be held in the staff room- people will need to enter through the hall door close to the pergola area.
- A maximum of 20 people attending
- Adults at the school will stick to the guidelines of maintaining 1.5 metres between themselves and no more than one adult per four square metres in an indoor environment (e.g. in staff tearooms).
- You will need to wash or sanitise hands on arrival
- You are welcome to bring your own drink in own cup as we won't be able to provide tea or coffee

A list of all attendees must be kept on record.

Fundraising

We have submitted 3 updates answering outstanding questions from the Community Services Directorate for our application of the Supporting Parental Engagement Grant. Our advice is that the committee simply wants to more detail on community efforts in constructing the garden and the space will be used for the long term. We remain confident of being granted funds in round 2. The Education Directorate has advised we are now able to hold events on school grounds if a maximum of 500 parents are in attendance. Whilst this is too late in the year to arrange and fundraising or community activity, it bodes well for next year's fundraising efforts if positive improvement continues into 2021.

School Events

The easing of restrictions does change the ability for the school to hold an appropriate Year 6 graduation. This is such great news for our Year 6 families, especially those that will be concluding their time at Turner School

Thank you to all that volunteered for the Teachers breakfast this year. Especially Di and Clem for arranging all the supplies and getting them to the school. By all reports, the teaching group had a great morning.

Regards
Nathan Richards

Treasurers Report

Treasurer's Report 14th November 2020

Since last meeting we have received \$342.00 in T-shirt sales. I was delighted to see that most of them went directly to our new account with Bendigo. Please remind everyone that we will close the CBA account around the end of 2020 and to use the Bendigo account for all deposits henceforth:

BSB: 633 000

Account Number: 177 385 671

Expenditures were

- \$214.27 in reimbursements for the Teacher's breakfast.
- A cheque issued in 2018 in the amount of \$250 was cashed on 23rd October 2020. With the help from former treasure Heather Kettle, we traced this down and can now account for it. The overhead of doing this work reminds us why we have made the decision to move to online banking only.

Finally, the cheque to Benny Wills is still outstanding. If that is not cashed by the time we close the CBA account, we will pay them by EFT.

The transactions since last PnC meeting were

		Operating Account	
DATE	TEXT	Debit	Credit
	Opening Balance		
17/10/2020	T-shirts (Ccrilly Robertson)		57.00
23/10/2020	Cheque 330126, 18 Nov 2018: Naga Kadirvelu	250.00	
28/10/2020	T-shirts (N R Kardini)		57.00
29/10/2020	T-shirts (K Patel)		28.50
30/10/2020	T-shirts (S Devi)		114.00
30/10/2020	T-shirts (R Wilder)		57.00
1/11/2020	Interest (Bendigo)		0.34
6/11/2020	Teachers Breakfast (Diane Jones)	214.27	
9/11/2020	T-shirts (Bina Gubhaju)		28.50
	TOTALS	464.27	342.34
	Operating net result		-121.93