

## K-6 Student Stationery Requirements 2022

Dear Parents/Carers,

Please see the following letter from COS with information for ordering online the basic stationery requirements for your student for 2022. The packs are provided to the school by COS. COS is one of the Whole of Government Stationery suppliers for all ACT schools and directorates.

The executive and teaching staff have looked extensively at the list to make sure that the pack order contains only necessary items to ensure that the cost to you has been trimmed and is kept to the minimum amount.

**All packs purchased through COS will be delivered to Turner School and distributed to the student's class teacher.**

If you choose to source the items from another supplier you will need to make sure that you pass all of the items listed on the Requirements List (specific to your students' year level) to the student's class teacher at the beginning of the year.

There are some items on the list that can only be sourced through COS such as the Targeting Handwriting text.

In reference to the USB Drive device listed on the requirements for some students: Please make sure that your student starts the year with this device.

Ordering of the basic stationery requirements has specific deadlines that are listed on the information to order online form.

- If you order by 9 January 2022 packs will be delivered to the school before Term 1 starts and will be distributed to the students classroom.
- Any orders placed after 9 January 2022 will not arrive at the school for the start of the year.

**All stationery requirements will be delivered to Turner School.**

**If you do not have access to the internet for online ordering of the basic stationery requirements or credit card facilities for payment online please contact Deb Parr, the Business Manager on 61422430 to organise an alternative method for sourcing the basic stationery requirements for your student.**

*If you are experiencing any financial difficulty in providing the stationery requirements for your child please call the school on 61422430 and ask to speak to Deb Parr or Allison Edmonds to arrange a payment plan or support from the student support fund. We will ensure that every child has the supplies and equipment they need at Turner School.*

Deb Parr  
Business Manager



## TURNER PRIMARY SCHOOL - BTS PARENT PORTAL

Please order at [www.cos.net.au](http://www.cos.net.au)

COS will be supplying your 2022 stationery packs. COS is a 1000% Australian Family Owned & Operated school supplier. The executive team at Turner School have selected the list of items your child needs to start the year and worked with COS so you can order everything you need in one go. Orders will be delivered directly to Turner School before school starts.

The items listed have been selected as being required for 2022. To ensure delivery prior to Term 1, 2022, please place your order by 09 January 2022.

### 2022 Requirements for Online Ordering

Listed below are the easy steps for placing your online order available from **15 November 2021**.

#### Ready to order?

For a fast, simple, and secure way to place your order visit [www.cos.net.au](http://www.cos.net.au) and follow these steps:

1. Click on **School Packs** or **Sign in** button in menu task bar
2. Enter the Username: [turnerprimary@cos.net.au](mailto:turnerprimary@cos.net.au) & Password: **Parents-22**
3. Select the Year level required for 2022
4. Review product selection based on your requirements
  - Please note, items may have been marked as either mandatory (grey box with white tick, the tick cannot be removed) or optional (blue box with white tick, the tick can be removed if item not required) by your school.
5. Add your Pack to the Cart
6. Enter your Child's Details & Delivery Details
7. Enter in your credit card, PayPal or Pay4 details and submit

You will receive an order confirmation via email and can request to have your order tracking sent to you via mobile.

#### IMPORTANT INFORMATION REGARDING YOUR ORDER

##### Delivery Guarantee -

- All orders placed before 9th January 2022 will be delivered to the school prior to Term 1, 2022 commencing.
- Orders after this date cannot be guaranteed to arrive on time and may be delivered to the school within the first few weeks of the term.