

Turner School Parents & Citizens Association
Minutes of the Executive Meeting - Tuesday 15 March 2022, 7.30pm
(via Teams)

It is preferred that agenda items are notified to the Secretary, Vice President or President one week before the meeting and, if required, accompanied by a written report, and a written proposed motion.

The Turner School Parents and Citizens Association aims to improve the academic, social and emotional outcomes of students regardless of a student's ability, race, gender, religion or socio-economic status.

All members should remember to be punctual and be prepared, listen without interrupting, speak briefly and criticise the ideas not the person.

1. Welcome, Acknowledgement of Country and opening remarks (Chair)

We wish to acknowledge the traditional custodians of the land we are meeting on, the Ngunnawal people. We acknowledge and respect their continuing culture and the contribution they make to the life of Canberra and this region. We would also like to acknowledge and welcome other Aboriginal and Torres Strait Islander people who may be attending this evening's meeting.

Present: Amanda Bruce, Aarathi Ayyar-Biddle, Allison Edmonds, Nicola Gibson, Annie O'Connor, Heather Hill, Adele Kent

1. Welcome:

1.1 The meeting was opened by the Chair at 7.23 pm and they thanked everyone for attending.

1.2 Apologies: Ole Nielsen, Dale Todling, Jamie Todling

2. Business

2.1 Previous Meeting Minutes (November 2021)

It was Moved by the President and seconded by the Public Officer that the minutes of November 2021 be approved. **CARRIED**

2.2 Action arising

- Pizza oven will be carried over for discussion.

2.5 President's Report

The President's verbal report, given at the AGM, was noted. It was also noted that it was disappointing to cancel the welcome morning teas.

2.6 Treasurer's Report

The Treasurer's report had been provided prior to the meeting, as attached to these minutes. It was noted that there is \$33,559.60 in the bank.

2.7 Principal's Report

The Principal's report had been provided prior to the meeting, as attached to these minutes. The Principal thanked the Committee and the President for the enormous work that has been put into the P&C, and especially keeping the Facebook page up-to-date.

Students are well settled into their cohorts, student parliament is up and running, and is running a flood fundraising drive; there are large numbers of kids looking to be involved in extra-curricular activities; a big focus on spelling at the moment; a number of staff have been successful for the national literacy conference; toilets on David St side nearly finished; keen to have some working bees across the garden spaces; and in closing provided an update on additional signage near the oval.

2.8 Board Report

Aarthi gave a brief update, the election nominations are ongoing, and close tomorrow, with voting open online. Unfortunate that the welcome morning teas could not go ahead this year, although the welcome message was lovely.

School improvement plan will be considered on 23 March 2022.

2.9 Public Officer Report

It was noted that paperwork from tonight will need to be registered with access Canberra

2.10 Communication (including P&C/CPC email lists, Facebook)

There have been some interest in canteen volunteer positions, contact with a parent, some fundraising approaches, and regular communication from ACT P&C association.

2.11 Friday Lunch Orders Report

Apologies were noted from Dale. Three additional volunteers have expressed interest.

2.12 Crazy Camel Report

Adele expressed interest in coordinating, and will have a chat with Kathy.

2.13 Correspondence

Nil.

3. Other Business

3.1 Consideration of the parent rep function

Given strong communication channels established with the Facebook page and newsletter, proposing not to continue with the parent reps this year given the effort involved with setting it up.

It was noted that there is concern that parents may not have organic opportunities to connect with each other and have social connections. It was noted small gatherings are still possible. Classes can use WhatsApp for smaller groups to connect.

Suggested a break-out box in the newsletter to suggest ways for parents to connect with each other.

3.2 Cultural integrity garden

Planning a series of Spring working bees. Possible dates on a Friday afternoon to be provided by Alison, and we can forward plan and communicate from there.

ACTION: Options for term two virtual catch up to be added to the next meeting agenda (ie virtual quiz night).

3.3 Other Business

- standard pro-forma reply has been developed when parents are reaching out to P&C with regards their child's education
- the new rocks to discourage parking are welcome
- COVID-19 messaging is very clear and consistent, and delivery of the RATs
- how is COVID-19 impacting the teaching workforce – limited relief teachers available, noted constraints due to accreditation, and impacts of isolation on teaching staff when they are unwell.

3.4 Next meeting date: Tuesday 17 May 2022.

4. Closure

- 4.1 The Chair closed the meeting at 7.55 pm.

ATTACHMENTS

- A. Action List
- B. Principal's report for March 2022
- C. Treasurer's report for March 2022

A Action List

	Action	Responsible	Date	Status (at 16 March 2022)
1	Investigate pizza oven plus dough supply	Nathan	July 2021	Agreed to revisit later in the year, no further action at this time.
2	Paperwork for 2022 Committee to be registered with access Canberra	Public Officer	March 2022	New
3	Adele to chat with Kathy about coordinating Crazy Camel for 2022	Adele	March 2022	New
4	Addition of a 'break-out box' in the newsletter to suggest ways for parents to connect with each other	President / Aarthi	March 2022	New
5	Spring working bees. Possible dates on a Friday afternoon to be provided by Alison, and we can forward plan and communicate from there.	Principal / President	March 2022	New
6	Options for term two virtual catch up to be added to the next meeting agenda (ie virtual quiz night).	Secretary	March 2022	New



Principal's Report to the P&C

Date: 22/2/22

Allison Edmonds



Focus on Student Learning:

- Students are well and truly settled back to school.
- Student Parliament up and running- this has involved promoting the Turner Learner as seen on the Online information session. We are working towards a donation event in the coming week to support a school that has been impacted by the floods.
- Extra curriculars such as band, djembe, choir and our new dance club are all happening
 - Our teams have had a focus on spelling strategies across every year group.



Spelling We hope that your children can tell you there are lots of strategies to use when becoming a good speller. It's not about getting a list of words right, nor is it about just knowing your sounds and letters. It's about

understanding letter and sound patterns (phonology); which can change depending on the meaning of words (morphology); and this is determined by the history of the word or where the word came from (etymology).

Focus on Staff Learning:

- Teachers' 0 week focus was on bringing the new strategic plan together. A day with Dr Harry Kanasa to inspire mathematical ways of thinking and digging deep into our assessment tools for numeracy. A day with Scott Gorringe from Murrumbidgee where we looked at diving into our cultural integrity through the art of slowing down and listening.
- All our submissions for the 2022 National Literacy Conference in Darwin have been successful! We will have 12 staff members presenting their research.
- All new educators had a 5-day professional learning induction before 0 week and we have supported all new to Turner staff with our induction and mentoring program.
- Spelling focus: Staff are working with Chris Topfer & David Hornsby.

School Maintenance:



- David St student toilets on track to finish soon
- Huge amount of mowing and garden maintenance happening- lots

- more to be done as it is an ever growing space. We are keen to involve the P&C in some garden working bees across the year. The teachers have a weekend one coming up for the living skills garden.
- Carpet and painting has been updated in the After School Care around foyer and adjacent rooms.
- We have ordered no access and no dogs signs during school hours for the oval pathway.
- Windows in preschool have had maintenance to support ease of opening for ventilation and repairs have been made on cubbies and sandpit.

School Improvement:

- Have a 'soft launch' of our new School Improvement plan via the online start of year information session. <https://sites.google.com/ed.act.edu.au/learning-from-home-hub/learning-at-turner-school/beginning-of-year-information>



Community Connection

- The last few weeks have been about RATs packing and collection and a big thank you to the staff for the huge job it continues to be each fortnight!
- Ukulele online has started again, and it was great to see the families and students log in!
- We celebrated the first day of school with kindy and preschool students with some planting in the Cultural Integrity Garden.



TURNER P&C ASSOCIATION INC
Balance Sheet as at 31 December 2021

	2021	2020
Assets		
Operating funds		
P & C General Account	\$ 33,559.60	\$ 36,360.61
Business Online Saver Account	\$ -	
	<u>\$ 33,559.60</u>	<u>\$ 36,360.61</u>
Liabilities		
Creditors	\$ -	160.00
	<u>\$ 33,559.60</u>	<u>\$ 36,200.61</u>
Net Assets		
	<u>\$ 33,559.60</u>	<u>\$ 36,200.61</u>
Members Equity		
Accumulated Funds as at 1 January	\$ 36,200.61	\$ 39,347.89
Surplus / (Deficit) for the year	\$ (2,641.01)	\$ (3,147.28)
Equity as at 31 December 2020	<u>\$ 33,559.60</u>	<u>\$ 36,200.61</u>

Auditor's Report

I have examined the books and records of the Turner Primary School P & C Association Incorporated for the year ended 31 December 2021 and report as follows:

1. It is not practicable to establish control over income such as fundraising receipts, sundry income and donations until entry into the accounting records.
My audit relating to this income was limited to the amounts recorded.
2. Subject to the comments above, in my opinion:
 - a) I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purposes of my audit,
 - b) to the best of my information, the attached Balance Sheet as at 31 December 2021 and Statement of Receipts and Payments for the year ended 31 December 2021 are drawn up in accordance with generally accepted accounting principles and provide a true and fair view of the financial affairs of the Association for that period, and
 - c) the accounts are properly drawn up in accordance with the Australian Accounting Standards so far as they apply to the Association.

TURNER P&C ASSOCIATION INC

Statements of Receipts and Payments for the year ended 31 December 2021

<u>Operating Account</u>	2021	2020
Receipts		
Fundraising		500.00
Fairtrade t-shirt sales	142.50	1482.00
Art fundraiser sales		3105.00
Donation	1031.50	
Project TakeBk 2020	270.00	0.00
Interest	16.50	1.03
	<u>\$ 1,460.50</u>	<u>\$ 5,088.03</u>
Payments		
Affiliation Council P&C	562.13	601.84
Audit fees (2018+2020)	175.00	330.00
Bank fees	0.70	0.70
Concert BBQ		320.00
Sundry Expenses (gifts etc)	137.68	0.00
Insurance	726.00	698.50
Teacher's Day breakfast		214.27
Contribution to School	2500.00	5250.00
Charity Donation		320.00
Student Sport Donations		500.00
	<u>\$ 4,101.51</u>	<u>\$ 8,235.31</u>
Net Surplus / (Deficit)	<u>\$ (2,641.01)</u>	<u>\$ (3,147.28)</u>