

# Turner School P&C AGM Minutes

## 19 May 2020 (via google meets)

AGM

Attendees

Allison Edmonds  
Nathan Richards  
Jonathan Gouy  
Dale Todling  
Jose Robertson  
Clem and Di Jones  
Amanda Bruce  
Aarthi Ayyar-Biddle  
Kathy Moffatt  
Nicola Gibson  
Susie Watson  
Annie OConnor  
Robyn Watson  
Renee Zwikielberg  
Trish Morton  
Deepak Poria

Apologies: Andrew Williamson and Ole Nielsen

***It is preferred that agenda items are notified to the Secretary, Vice President or President one week before the meeting and, if required, accompanied by a written report, and a written proposed motion.***

*The Turner School Parents and Citizens Association aims to improve the academic, social and emotional outcomes of students regardless of a student's ability, race, gender, religion or socio-economic status.*

*All members should remember to be punctual and be prepared, listen without interrupting, speak briefly and criticise the ideas not the person.*

### **1. Welcome, Acknowledgement of Country and opening remarks (Chair)**

#### **1.1. Apologies (Chair)**

Ole Nielsen and Andrew Williamson are apologies

Late comers

Deepak Poria and Trish Morton were late comers to the meeting

1.2. **Approval of February 2020 Minutes** – See Attachment 1 (Chair)

Approved

1.3. **Business Arising from Previous Minutes** (Chair)

1.3.1 – Acceptance of 2019 Financial Audit – was accepted by members.

1.3.2 – Formalisation of AGM procedures – Office Bearers, noting the provisional nominations that were proposed in February:

- President (Nathan Richards, nominated by Dale, seconded by Annie)
- Vice President (Dale Todling, nominated by Nathan, seconded by Jonno)
- Secretary (Amanda Bruce, nominated by Dale, seconded by Nathan)
- Deputy Secretary (Renee Zwickelberg, nominated by Dale, seconded by Jonno)
- Treasurer (Ole Nielsen, nominated by Nathan, seconded by Dale)
- Deputy Treasurer (Nicola Gibson, nominated by Nathan, seconded by Dale)
- Public Officer (Annie O'Connor, nominated by Nathan, seconded by Jonno)

1.3.3 – 2020 Turner P&C Strategy (as per item 2.1.8 below)

Push back till June P&C meeting.

1.3.4 - ACT smart sustainable funding (as per item 2.1.9 below)

Discussion broadened to wider financial discussions for 2020, issues covered are listed, below, it was agreed that Nathan, Deepak, Amanda and Nicola (with an extension given to any other members who'd like to contribute) would consider the issues raised and report back at the P&C June meeting.

Fundraising events for the year

Corporate grants

Deepak- presentation about smart sustainable funding (for June meeting)

ACT P&C Association

Amanda and Deepak have experience with School and community related grants

- Recycling container program (Deepak)
- Recycling station at the school (Deepak)
- Consider Corporate sponsorship \$1, \$2 and \$5k
- Community garden - Nicola - whole school community getting involved - very purposeful

1.3.5 – Confirm Friday 16 October for the Teachers Appreciation Breakfast

Allison confirmed that this is the correct day.

1.3.6 – Fete Update (as per item 2.1.8 below)

The P&C agreed to consider Fete issues at the next P&C meeting in June, noting that some local School are still deciding how they'll proceed, and that Radford have cancelled their Fete for 2020. Also noting that in 2019, most Fete organisation didn't commence until July/ August.

It was noted that the Fete is the most significant fund raising initiative undertaken annually by the P&C.

1.3.7 – Donations from 2019 End of Year Concert (confirm given to charities). To be covered at the June 2020 P&C meeting.

## **2. BUSINESS**

### **2.1.1. Presidents Report (Chair)**

See attachment

Really appreciate the school  
Phenomenal job  
Dale and Aarthi - thank you

### **2.1.2. Treasurers Report (Jonno)**

See attachment

Members agreed to pay the 2018 and 2019 audit invoices, the 2018 audit payment was overlooked and didn't occur.

Members agreed that the bank accounts should have the following signatories:

Nathan Richards, Ole Nielsen and Nicola Gibson.

Members also agreed that all other signatories on the account should be removed. Those to be removed include Heather Kettle, Ilea Buffier, Helen Bell and Jonathon Gouy.

Jonno offered to provide a handover for the new Treasurer and Deputy Treasurer soon after the meeting.

Jonno reminded the committee that the signed AGM minutes must be taken to the account for the updates to the accounts to occur.

Renee happy to come in to the bank on the day to offer solutions for interest

### **2.1.3. Principal's Report (including new Learning Space update) (Allison)**

See attachment

Allisons' points included:

13 days to transfer Turner School

Document the learning

Quite a year that we have had

Great support from our parents with the pupil free days

Thanks to the P&C, Dale and Aarthi for managing the feedback

Delighted to have children transitioning back to school

28% of our students have been at the safe and supervised sites

Antonia, Allison, Robyn visiting those sites daily on a rotating basis.

Children have really grown these few weeks

School psychologist doing checkins

Robyn has been leading a read aloud project

Turner has showcased this work to the directorate in modelling best practice

P-2 drop offs really smooth

Hand sanitiser and cleaning equipment have been put around the School.

Hannah the touch point cleaner - 9-3 every day  
Mickey and Wade cleaning the playground  
Blended model of learning  
By the end of week 6 all students should be back at School.

2.1.4. Board Report (Aarthi)

Aarthi not much to add beyond what Allison's already said.  
Only thing is that the board formally acknowledged all of the teachers and staff and really appreciate and thanked them for their efforts during online learning.

2.1.5. Communications Report (P&C/CPC email lists, Facebook) (Dale)

271 members of facebook page  
Over 200 sign ups for class parent contact/ PnC email distribution list  
Facebook capturing concerns and issues and new posts are now moderated by Aarthi/ Dale before being made live.

2.1.6. Friday Lunch Orders (Susie)

Lyneham high canteen orders will start again from 29th of May  
Do we still want to do that?  
All orders are done online  
Made at Lyneham high  
Delivered to the school  
Volunteers receive and distribute the orders  
a couple of kids from each class collect the orders  
Only 2 people in the kitchen to maintain safe distancing  
Gloves and hand sanitiser is a must

Lunch Orders - Susie and Allison to discuss post meeting how and when to restart Lunch Orders (potentially with Nathan's involvement). Allison raised issue that lunches are now staggered in relation to timing - so that will need to be taken into consideration.

2.1.7. COVID-19 (ACT P&C input, Return to School update/ issues?)

This was covered as part of the reports from the President, the Principal and the Board. Overall, typical feedback is that Turner families are happy with the efforts made by the School at this point in time.

2.1.8. Turner School P&C Focus (Chair)

To be discussed at the June 2020 meeting.

2.1.9. Finances Discussion (Outgoings and Fundraising for 2020) (Chair)

- Fundraising: Election BBQ (17 October)
- Fundraising: Fete (31 October) (Dale) – see earlier Fete update.
- · Fundraising: Free Trade shirts/ Pencil Cases/ Water Bladders (Dale) – to be discussed at the June 2020 meeting.

· · Outgoing: Year 6 camp – Allison to provide an update at the June 2020 meeting.  
Considering putting some of the funds in the coffers this year towards a year 6 camp Noting the Year 6 Leadership Camp is Not allowed to do at the moment, however, Burrugai tentatively booked for term 4

·  
Need low output ideas for fundraising

1. Turner school tote bag - <https://knightshift.com.au>
2. Father's Day stall? <https://giftwaredirect.com.au/63-fundraising-wholesale>
3. Christmas stall <https://giftwaredirect.com.au/66-christmas>
4. School merchandise stalls?
5. Recycling cans and containers
6. Buy a number 1-100 - \$2 each win \$50/\$25/\$10, \$5 each win \$100,\$50,\$20
7. Dress up day once per month gold coin donation
8. Photography contest online with hashtag #turnerschool
9. Car wash in summer
10. Car boot sale - proceeds to school
11. Online via Facebook page young talent time
12. Fortnightly take away dinners
13. Community School Pantry

Allison

Don't usually do dress ups because of some children not being able to cope with change  
Don't usually do Mothers and Father's Day and Christmas  
Don't want to put pressure on people financially this year, when some Turner families have lost income due to COVID-19 restrictions. So need to be sensitive in how we ask for financial contributions.

Crazy Camel Art Fundraiser

It was agreed that Kathy Moffat would look into scanning options for delivering art works to Crazy Camel and report back to the group (especially Allison and Nathan). Kathy and Allison to discuss moving this fundraiser forward.

Nathan offered his expertise in scanning if needed.

It was suggested that the P&C could support an initiative to provide funds for art work for disadvantaged families, exactly how that would look (and if the P&C agreed) could be discussed at the meeting in June 2020.

It was generally agreed that the art fundraiser was a good cause, it provided a positive focus during this time of increased anxiety and stress for many.

Allison provided some positive feedback for the tote bag, talent show and photography fundraiser ideas.

2.1.10. Container Recycling update and ACT smart sustainable funding (Deepak)

Deepak has been exploring options for grants  
Prefer to tell us in June about containers then too  
A formal proposal will be shared

2.1.11. Correspondence (Dale)

See Attachment

3. **OTHER BUSINESS** (Chair)

3.1 Dental Product Recycling (Andrew)

Catch up in June 2020 P&C meeting.

3.2 Turner School P&C Constitution (Dale)

Table at the June P&C meeting.  
More review required to update the current 2013 version.

3.3 Oval Update (condition, irrigation, preventing kids digging, etc)

ACT Government has put money into the irrigation and the pergola  
Pergola is twice as big  
Roof is being repaired too  
Not installed yet

Allison  
Integrity garden will be built outside the library  
Landscaping and seeding is not covered financially yet.

Deepak  
Nature in the city grant could be considered  
Mulching should also be considered.

4. **CLOSE AND NEXT MEETING (3rd Tuesday in June – 16/6/2020)** (Chair)

Prefer to be in the meeting together face to face, however will be via google meet unless restrictions change.

Might not be able to make a decision about this till week before and change at the last minute if needed

Presidents Report:

Turner School P&C Association

## President's Report for May Meeting 2020

Nathan Richards

What a period it has been. Essentially, we are working back to the 'new' year ahead. Whilst we have some official tasks to finalise around AGM, executive appointments, signoff on March meeting minutes and outstanding business, I think it pertinent to simply review where we are up to now and set some tasks towards more detailed planning for the remainder of the year.

I wish to acknowledge the work done by the School. Allison, Robyn, Exec and all teaching staff have been phenomenal throughout this CV-19 situation. Whilst I think we all understand it is not over yet, the work put in by the teaching group has allowed the student body to continue their education as best as possible. Well done to you all. Your efforts have not gone unnoticed.

To Dale and Aarthi, it has been no easy feat staying on top of ACT P&C Assoc. Education Directorate, and Turner School communications. As well as communicating and liaising with the parent body. The feedback we have received from the parent group has been rightly complimentary about your efforts with getting all messages out there through the FB page and CPC contact list. Well done and thank you.

### Supporting the school/community

There are a few topics for discussion regarding school community contributions.

- Update of the disability access parking space at Condamine St entrance. This was done very quickly.
- P&C support of school infrastructure projects for 2020 and beyond as well as community donations (previously discussed) will likely need to be postponed until our June meeting for discussion.

### Fundraising

Options for 2020 – Whilst it is still very unclear around if the fete should proceed this year. We will need to make a decision around this asap.

It is also a time to discuss alternative arrangements for 2020 and beyond. The community is open to new ideas like never before and this could be our opportunity to trial new methods of fundraising.

### Spending funds

Previously discussed contributions to the new pergolas and outdoor learning area have now been funded by the Directorate. We now have the opportunity to discuss alternatives.

### Advocacy

Whilst we have returned to school for now. It is important we continue to refine our messaging to the community. We have done very well through the CPC and FB Page so far this year and I think we are well placed to continue this standard.

Financial Audit 2019:

**TURNER P&C ASSOCIATION INC**  
**Balance Sheet as at 31 December 2019**

	2019	2018
<b>Assets</b>		
<b>Operating funds</b>		
P & C General Account	\$ 30,911.11	\$ 30,488.63
Business Online Saver Account	\$ 8,436.78	\$ 8,436.78
	<u>\$ 39,347.89</u>	<u>\$ 38,925.41</u>
<b>Liabilities</b>		
Creditors	-	-
<b>Net Assets</b>	<u>\$ 39,347.89</u>	<u>\$ 38,925.41</u>
<b>Members Equity</b>		
Accumulated Funds as at 1 January	\$ 38,925.41	\$ 42,569.68
Surplus / (Deficit) for the year	\$ 422.48	\$ (3,644.27)
<b>Equity as at 31 December 2018</b>	<u>\$ 39,347.89</u>	<u>\$ 38,925.41</u>

**Auditor's Report**

I have examined the books and records of the Turner Primary School P & C Association Incorporated for the year ended 31 December 2019 and report as follows:

1. It is not practicable to establish control over income such as fundraising receipts, sundry income and donations until entry into the accounting records.  
My audit relating to this income was limited to the amounts recorded.
2. Subject to the comments above, in my opinion:
  - a) I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purposes of my audit,
  - b) to the best of my information, the attached Balance Sheet as at 31 December 2019 and Statement of Receipts and Payments for the year ended 31 December 2019 are drawn up in accordance with generally accepted accounting principles and provide a true and fair view of the financial affairs of the Association for that period, and
  - c) the accounts are properly drawn up in accordance with the Australian Accounting Standards so far as they apply to the Association.



FA Langford BA(Acc)

24 April 2020



**TURNER P&C ASSOCIATION INC**  
**Statements of Receipts and Payments for the year ended 31 December 2019**

<u>Operating Account</u>	<b>2019</b>	<b>2018</b>
<b>Receipts</b>		
Fundraising	32356.85	39140.55
Fairtrade t-shirt sales	1026.00	1823.76
Art fundraiser sales	2357.00	2875.00
Deposit error	105.00	0.00
Interest	0.00	119.84
	<u>\$ 35,844.85</u>	<u>\$ 43,959.15</u>
<b>Payments</b>		
Affiliation Council P&C	592.44	543.76
Audit	0.00	320.00
Fundraising Expenses	7290.22	10467.85
Fairtrade Tshirts	0.00	6067.10
Sundry Expenses (gifts etc)	0.00	147.50
Insurance	715.00	676.50
Teacher's Day breakfast	219.71	206.71
Contribution to School	25500.00	26350.00
Charity Donation	0.00	1574.00
Deposit error	105.00	0.00
Student Sport Donations	1000.00	1250.00
To Business Online Saver	0.00	0.00
	<u>\$ 35,422.37</u>	<u>\$ 47,603.42</u>
<b>Net Surplus / (Deficit)</b>	<u>\$ 422.48</u>	<u>-\$ 3,644.27</u>

Treasurer's Report May 2020:

**Treasurer's report Treasurer's report since the last meeting:**

ACCOUNT BALANCES:

- Cheque account: \$31,354.11

1 transaction: \$142.50 received from Helen Gustafsson - 5 Fair Trade shirts

- Business online saver: \$8436.78 - No transactions since the last meeting.

AUDIT:

Note the audit was received and the auditor found no issue nor qualifications with the 2019 income, expenses and account balances, that she signed off on.

FORTHCOMING TRANSACTIONS REQUIRING APPROVAL:

To pay the auditor Fiona Langford \$330 for the audit. Issues: note that Fiona forgot to invoice us for the 2018 audit conducted in early 2019, so this covers both. Treasurer can confirm that no record is on the account of 2018 audit being paid for. Seek approval from the P&C for this. Invoice is attached.

OTHER BUSINESS:

As agreed in February, Nathan, Dale, Amanda and Jonathan's replacement as Treasurer and the new Deputy Treasurer need to be put as signatories on the account. Old signatories need to be taken off the account. Action: agreed new signatories attend the Commonwealth Bank before the next P&C meeting to effect this change. Minutes will need to reflect this and the names of all the new proposed signatories.

Jono

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Jono

Correspondence shared:

Hi,

I'd like to start by saying that I appreciate the change to offer feedback. We sincerely appreciate the hard work, dedication and creativity that has gone into the design and produced of the online activities. I especially appreciate that students can engage on a range of skill levels in one day's learning, depending on the student's energy, skill, and time. With life so unsettled, some days we get more done than other days, but there is always enough material to do as much as we want to.

I also appreciate that the teachers reaching out through daily a online meet up, smaller group weekly meetings and daily written feedback on the work.

Getting the tech set up and working is challenging for one family and I appreciate the work the teachers have done. Of course there are glitches and issues, but there are any time anyone is learning new skills. Our son has improved his computer literacy dramatically and also learned he can learn new skills, when he needs to, with support.

We will be grateful when our son returns to face-to-face school to let him have more social interactions. The lack of in person social time has been our biggest concern. But given the strange and extraordinary situation, we are impressed and pleased with what Turner Primary has provided.

Sincerely,  
Rebecca Anderson  
parent of Year 3 child

Previous P&C Minutes (Feb 2020 meeting)

# Turner School PnC

## Minutes 18/02/2020, 7pm Turner School Library

***All agenda items are to be notified to the Secretary or President one week before the meeting and, if required, accompanied by a written report, and a written proposed motion.***

*Our Parents and Citizens Association aims to improve the academic, social and emotional outcomes of students regardless of a student's ability, race, gender, religion or socio economic status.*

*All members should remember to:*

- ☑ Be punctual*
- ☑ Be prepared*
- ☑ Listen without interrupting*
- ☑ Speak briefly*
- ☑ Criticise the ideas not the person*

**1. 1. Welcome and previous minutes**

(7.00 pm)

**1.1. Welcome and opening remarks (Chair)**

Nathan Chair

Welcome new and experienced members

New agenda, (it was agreed that agenda items/ reports needed to be submitted 1 week before each meeting instead of two) is from the PNC committee ACT template.

Reminder of having each meeting focus on what we should do going forward

Lessons learnt from last year were noted, especially following process, and improved inclusive communications.

Notice for people to contribute is now included in the agenda and minutes.

**1.2. Apologies (Chair)**

Apologies

Bernadette - it was noted that Bernadette no longer has a child at Turner School.

Her contribution to the School was acknowledged, especially her contribution to the annual Art Fundraiser, the Class Parent Contact role and the Friday Lunch Orders. A huge thanks to Bernadette.

Other apologies were:

Greta Doherty

Meena Poria

Heather Kettle

**1.3. Approval of Minutes – See Attachment 1**

Dale noted that a minor amendment to the minutes was required, in particular that the suggestion to purchase new foldable tables under the Fete discussion was a proposal only, it was agreed that any financial decisions should be left for the 2020 Fete committee.

The minutes were approved following the above amendment being made.

#### 1.4. Business Arising from Previous Minutes (Chair)

##### **PRIORITY BUSINESS**

It was noted at this point that the formalities of the AGM can't be finalised this evening as the Audit hasn't been finalised, it was agreed to proceed with proceedings and to formalise agreements at the next meeting in March 2020. It was noted that we are still allowed to do meetings before May 2020 if audit is not finalised.

Should we: Wrap up the financials at the end of the year December, to start new year fresh, or term 1? It was agreed that we'd keep the February meeting as the annual AGM, paying more attention in the future that the Audit must be done in time for the first meeting.

Provisional nominations can be made, providing there is nothing opposing this in the Turner School Parents and Citizens Constitution.

Clem to send the Turner School P&C constitution to the P&C members.

It was noted that the PnC folder on the School's website has a link to the Constitution.

*Task 1 for Nathan: Check the Turner School P&C constitution regarding holding the AGM and any requirements.*

## 2.

### 2.1.1. Nominations for Executive Positions (NR)

#### Positions

Allison – I declare the positions vacant

Nothing finalised till the audit is complete, so March meeting will be used to confirm the following:

Dale Todling

Vice President (nominated by Nathan, seconded by Jonno)

Amanda Bruce

Secretary (nominated by Dale, seconded by Nathan)

Renee Zwikelberg

Dep Secretary (nominated by Dale, seconded by Jonno)

Jonathan Gouy

Treasurer (nominated by Annie, seconded by Deepak)

Note: nomination was provisionally accepted, noting that further interest in this role (and the Deputy Treasurer role) would be sought in the lead up to the next meeting.

To be confirmed  
Dep Treasurer (no nomination received)

Annie O'Connor  
Public Officer (nominated by Nathan, seconded by Jonno)

Nathan Richards  
President (nominated by Dale, seconded by Annie)

Other non-executive positions:  
Dale Todling  
Fete Co-Ordinator and Fair Trade Shirts

Susie Watson  
Friday Lunch Orders

Kathy Moffat  
Art Fundrasier

#### **2.1.2.Meeting Time and Place (NR)**

Continue with future AGMs in first meeting of Term 1  
Time 7pm and 3rd Tuesday of the month agreed to going forward

AGM 2 (the formal bits)  
7pm March 17th 2020  
Pending audit report being completed (which is slated for completion by Friday 21 March).  
Otherwise 24th 2020 (only if audit incomplete).

#### **2.1.3.Communication with School Community (DT)**

Nathan - very important - welcoming open nature of the greater school community. Wants to make sure that we approach communications with transparency and through the correct channels (especially encouraged parents to approach the school directly with feedback).

It was noted that current communications from the P&C include the Class Parent Contact lists, the P&C emails (which will be done via the CPC lists in 2020 and the Facebook page.

Dale to continue with this as he already is

It was agreed, following an earlier meeting between Allison and Nathan, that a communication strategy would be tabled at the March meeting, this strategy will aim to improve community feedback to the school directly, a better approach to collating feedback, to encourage individuals to approach the School, rather than the PnC for matters relevant directly to School curricula and other issues.

### *Strategy tabled for March*

#### Dale

Different issues were raised last year with Dale and or with Allison  
There are a lot of Grey areas in relation to whether issues should be raised directly with the School, or should the P&C advocate on behalf of the community on issues.

There was a benefit in raising issues at the P&C forum to gain clarity on future direction to addressing the issues.

Main direction and deliverables - great framework - Nathan

Work with Allison to clarify

Robyn - people aren't waiting for responses, so best to get feedback directly to whose most relevant asap.

Allison - had put together some documentation to clarify, some issues are small, some need more time. Priorities under the areas.

#### Allison

Suggested an approach of having 3 headings, with a priority in each area to focus on for the year.

It was noted that feedback comes from multiple sources, including:

Coffee chats

Board meetings

Formal meetings

Looking for patterns

We are accountable as a leadership team when feedback comes our way

This is Our way of being "at Turner School

Building connection through language that is inclusive, and noting that Connections create Obligation"

Partnership is valued

Facebook page is easily accessible

#### Dale

Class parent contact coordinator for 2020

30 classes in the school in 2020

21 parents/carers have agreed to be the class parent so far

Dale went to all the classrooms today encouraging all the teachers to get parent names on the lists

Electronic sign-ups for parent groups is now available via the School website and the P&C Facebook page.

95 sign ups from parents/cares this year for inclusion on CPC lists (so far)

Only 61 last year for the whole year

Class parent will send notes out to family group and form the primary form of communication from the PnC.

Robyn noted that there are existing Turner School Communication

Guidelines on the Turner School website that could be used for reference.

#### **2.1.4.Main Fundraising Goals 2020**



(NR) Main Fundraising Goals 2020 - TBA May move to March Meeting (suggestions open for discussion pending AGM and Executive Appointments)

Nathan

Major fundraising expenditure needs to be agreed for 2020.

Quality of Oval - feedback was sought.

\$90k to replace the irrigation was suggested by Allison

Leveraging school parents

Graders, soil, seeds etc are the costs associated with improving the oval

Before directorate funds are sought, the P&C and the School together would discuss the issue at future meeting/s.

Upgrade to learning Space outside the library. Plan to be provided by school prior to consideration and approval. In-principle agreement that concreting the area is not the most viable option

Deepak

Dividing the projects - Sustainability or maintenance?

Sustainable irrigation as an approach could allow a different strain of grants to be sought.

Allison

Oval wasn't the kids priority (as identified in 2019 surveys).

Issue: How do we educate the kids about the digging on the oval and inability to then play soccer etc

Deepak

ACT smart sustainable funding should be considered.

ACTION: ACT smart sustainable funding agenda for next month (Deepak)

Can be run in tandem with one short term and one long term project

Allison

P&Cs can pay a small fee to be a part of the ACT Government grant listing - then the P&C will get emailed with what grants are available on a regular basis.

Amanda offered her grant experience towards the writing of future grant applications.

Jose/ Deepak raised the ACT Container Recycling Scheme as something that could be further used at the School for fundraising, noting the following:

Passive income stream

- cash for containers
- 300 per day (on the basis of number of containers used at the School per day)
- \$30 per day
- Containers from home could contribute to the overall collection.

**2.1.5.Expenditure for P&C Funds**

(School Donations, Fete, SRC, General Resources, Tables & Chairs etc) (NR)

Fete

- Starting organising at next AGM/ meeting in March
- Locked in date is 31/10/20

Lock in the teachers day bbq breakfast:

- 16/10/20

Election BBQ

- 17/10/20
- Raises about \$3000 (a guide from previous years)

2.1.6.**Fete** (DT) – Dale confirmed 31 October as the next Fete day (noting that it is held on the last Saturday in October every year). Dale will provide a further update at the March meeting. See previous minutes for previous Fete discussions.

2.1.7.**Teachers BBQ Breakfast** (NR) 16th October 2020 (Fri)

2.1.8.**Election BBQ** (NR) 17th October 2020 (Sat), noting that left over food from the Teachers' breakfast could be used at the Election BBQ.

2.1.9.**Donations from 2019 EoY Concert** (NR) – Confirmation that the funds have been distributed is needed at the next meeting.

2.1.10.

### 3. REPORTS

#### 3.1.1.**President's Report** (Attached)

Presidents and treasurers

Thanks to everyone from last year  
This community is very welcoming

More events in 2018 than 2019

\$23000 raised from end of year concert and fete for 2019

State of the bank approx. \$39,000

Advocacy - it was a learning curve for everyone, lots of lessons learned in December that could have been achieved in June. End of year review covered those learnings.

#### 3.1.2.**Financial Reports** (Treasurer)

##### 3.1.2.1.1. Finance Statements as of Feb 2020

Jono

- Delay in Fiona (Auditor) getting back to us
- Documents provided to Auditor in early Feb
- Fiona was away
- Notable Fete Sponsorship incomings  
Luton  
McGrath

- Refer to notes provided by Jono
- Fair trade shirts (almost \$1,000 in bank since last P&C meeting)
- Crazy Camel art - Kathy Moffatt is taking over from Bernadette McDonald.
- Susie Watson - Friday Lunchorders

Minutes need to be signed to ratify new members for bank requirements.

Please take off previous signatories and add new members to reflect current signatories on the bank account.

Bank account signatories for 2020 are to include:

Nathan Richards

Jonathan Gouy

Dale Toddling

Amanda Bruce

(and any new Treasury-role assistants identified at the March meeting).

### 3.1.3. Reports from Committees and Representatives

Allison – a great story in embracing “learning from mistakes and trying new things that connect with our Earth”.

- Difference between dirt and soil
- Dorodango – a Japanese past-time
- The beauty of making mistakes
- School improvement priorities
- PnC connecting with sustainability
- Sift through the dirt and the priorities and feedback
- Our students want to have a voice
- What do we want the school environment to look like
- Solidity comes in being able to measure our impact at the end of the year
- Where are we now and what do we want to see at the end of the year
- Vulnerability air bubbles - 1 can listen to fix
- Cracks – 2 sprinkle to fix

### 3.1.4. Correspondance

Susie

Lunchorders

100 orders last week

Biodegradable container trails have failed to date, however biodegradable cutlery is now being used.

Dale forward report to Allison so she can send it to the SRC as they were following up the environmental issues in 2019.

Email from Susie to Dale outlining issues 18/02/2020 4:11pm

Friday lunch orders started last Friday 14/2, there were just under 100 lunch orders which is a typical amount of orders.

We currently have 7 regular parent helpers who are rostered on to help out with between 2 and 4 Fridays per term.

This year the supplier, Lyneham High, has replaced plastic spoons with bamboo spoons. They also aim to replace current food containers with more environmentally friendly options; however, the trials conducted so far have failed. Biodegradable containers tested have leaked juices and oils from the food when stored in there for the length of time needed to transport them. They are looking into other options.

Thanks again

**4. OTHER BUSINESS** (Chair)

Nathan

Do our best to have notes from this meeting out a week after meeting

Two weeks later have agenda items out

Difference between agreed and proposed picked up much sooner in 2020.

Be great to have improved focus on what do we want to raise the money for rather than only focussing on the specific events to be delivered.

Online correspondence rather than paper for future meetings – agreed!

**5. CLOSE AND NEXT MEETING** (Chair)

AGM 2

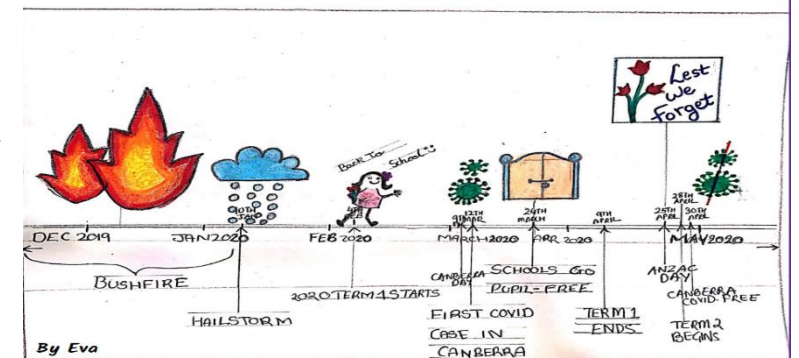
March 17th 2020

Pending audit report being completed

Otherwise 24th 2020

# A TRANSFORMED TURNER SCHOOL

The last few weeks have been a time of extraordinary change for our community and our school. Turner has always been a school where we encourage a curious mindset to engage with change. During this time, our students, staff and families have learned a lot. A key part of learning at Turner School is applying the learning assets- becoming thinkers, communicators, collaborators researchers and self- managers. Over the last few weeks these assets have been essential in supporting our students to learn successfully online and we have all grown exponentially in our skill to use them. Our students, staff and families have connected in different, stronger and very authentic ways. What we take from this experience will stick and will help us to continue to grow as an excelling community of learners.



## The Journey Begins



A huge thank you to our parent community for keeping our children safe and cared for at home. The time to plan for the term ahead, to be really intentional about our approach to learning from home in these extraordinary times, is invaluable!

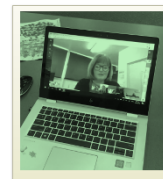


Re-calibrating our Turner processes and systems begin.....

## DAY 1- Tuesday

Connecting from a social distance....

Turner School Online- Staff Operational Document



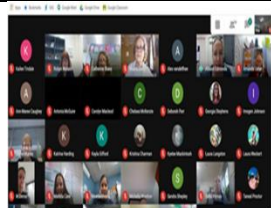
**Mission Statement**  
All students engaging online in deep inquiry of and conversations about learning, with mini-lessons, collaboration with their peers and conferring with their teachers.  
*"It is discourse rather than delivery of content that helps shape the manner of learning and the attitude towards it."*  
Kath Murdoch



We start sorting through how we can get a device to every family who needs one.....

## Day 2- Wednesday

Education Directorate's Online Learning Hub opens for students at home.....

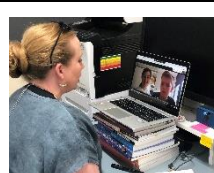


## DAY 3- Thursday

Teachers have their first go of meeting online.....



We stop to share a song with our students through our assembly newsletter.....



## DAY 4- Friday

We have our first online school captain's collaboration.....

Teachers continue to collaborate on an overview for Term 2 learning, we are working hard to structure something amazing!.....



Week 9 and 10 available (teachers are the same staff - week to build resources)

Notes the signpost on the right is a key page (20)

Week	Monday	Tuesday	Wednesday	Thursday	Friday
WEEK 9	10:00-11:00 AM: Online Learning Hub	10:00-11:00 AM: Online Learning Hub	10:00-11:00 AM: Online Learning Hub	10:00-11:00 AM: Online Learning Hub	10:00-11:00 AM: Online Learning Hub
WEEK 10	10:00-11:00 AM: Online Learning Hub	10:00-11:00 AM: Online Learning Hub	10:00-11:00 AM: Online Learning Hub	10:00-11:00 AM: Online Learning Hub	10:00-11:00 AM: Online Learning Hub

## DAY 5- Monday

Sending home suggestions for daily routines, structuring a timetable.....

Day	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-9:00 AM	Online Learning Hub	Online Learning Hub	Online Learning Hub	Online Learning Hub	Online Learning Hub
9:00-10:00 AM	Online Learning Hub	Online Learning Hub	Online Learning Hub	Online Learning Hub	Online Learning Hub
10:00-11:00 AM	Online Learning Hub	Online Learning Hub	Online Learning Hub	Online Learning Hub	Online Learning Hub
11:00-12:00 PM	Online Learning Hub	Online Learning Hub	Online Learning Hub	Online Learning Hub	Online Learning Hub
12:00-1:00 PM	Online Learning Hub	Online Learning Hub	Online Learning Hub	Online Learning Hub	Online Learning Hub
1:00-2:00 PM	Online Learning Hub	Online Learning Hub	Online Learning Hub	Online Learning Hub	Online Learning Hub
2:00-3:00 PM	Online Learning Hub	Online Learning Hub	Online Learning Hub	Online Learning Hub	Online Learning Hub
3:00-4:00 PM	Online Learning Hub	Online Learning Hub	Online Learning Hub	Online Learning Hub	Online Learning Hub
4:00-5:00 PM	Online Learning Hub	Online Learning Hub	Online Learning Hub	Online Learning Hub	Online Learning Hub

Online professional learning begins for teachers.....





**DAY 6- Tuesday** Balance.....what's achievable at home for each family? Collating our feedback around the diversity of expectations. Many thanks to our P&C Facebook for keeping our community connected.

Staff begin A and R Teams at school and working from home to manage health and increase social distancing.....



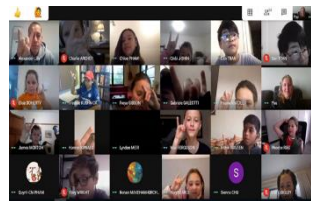
**DAY 7- Wednesday** Teachers still deeply engaged in online learning.....

Trialling online extra curricula's with a small number of students.....Staff producing extra curricula videos to keep students active and connected.....



**DAY 8- Thursday** Feedback from a collective of parents around our Learning from Home Hub.....

Getting the learning from home packs ready..... looking different across year groups and small group students.....



**DAY 9- Friday** Testing our first whole class google meet..... More chrome books arrive..... More student small conferences tested online....

An absolute powerhouse team allocating devices late into the night.... every student having access to a device at home and every student in years 4-6 with a chrome book to loan if they need it.....

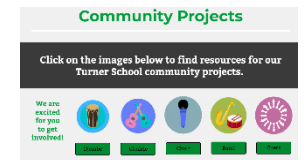


**DAY 10- Monday** Learning Resource Pack Drive Through Collection Day! 440 packs collected!



**DAY 11- Tuesday** Preparing for our whole school online trial day.....

Continuing to work on common and easy to access learning structure across the school.....



**DAY 12- Wednesday** Our whole school Learning from Home Day!!!!!!.....

Looking different and age appropriate in each year group.....



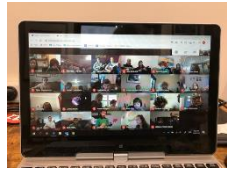
**DAY 13- Thursday** Celebrating and learning from our mistakes.....acknowledging our successes.....

Recalibrating for what we need for the term ahead.....



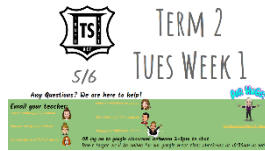
**Tuesday 28<sup>th</sup> April** See you Online for Term 2 Day 1.....



**Term 2- Week 1:**

students to learn.

Daily class meets begin as students are learning online. The google slides become an easy to access one stop space for

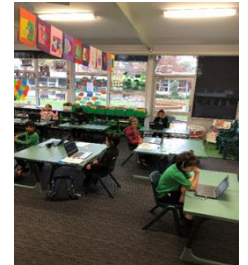


Our 3/4 Small Group class organises an online ANZAC day special assembly. Our staff record 'He Was Only 19' to share with the students.

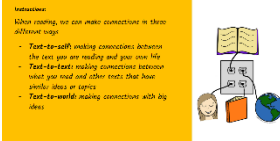


Majura Primary. We have a mix of small group and mainstream students from year P-6 registered.

Students are safe, settled and supervised with their learning at the other school sites. Our staff are rostered on with students at



**Term 2- Week 2:** Students continue with online learning. An average of 95% of students attending online every day engaging with learning, conferring and feedback with their teachers.



Term 2, Week 2  
6th May 2020

Our students and teachers host an online assembly each week.



Wellbeing and social emotional learning continues to be a focus in supporting our students. The student support team continues to meet online once a week to personalise for individual need and support. Our school psychologist shares a weekly Turner Wellbeing newsletter.



**Term 2- Week 3:** Extra curricula activities including fitness with Alex and Eddie,



Circus with Roger and community projects such as ukulele and djembe continue online with great participation.

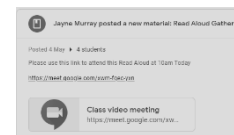


Turner School Read Aloud Project – Training week 3, term 2, 2020

- Focus for PL:
1. Building our skills in holding conversations about books by developing our questioning and conversation skills with a focus on comprehension
  2. Looking at two reading comprehension strategies: predicting and connecting

Building our skills to talk more effectively with students about texts to build comprehension

64 students are identified through student support for some additional opportunities to engage with reading. Our school specialist teachers and support staff have some online training to help them become experts in leading this online.



We start planning for a phased return back to school over the next few weeks. This will include a new normal of social distancing between adults, a more intense cleaning schedule for the school and a staggered play time for our students.

**Term 2- Week 4: Our P-2 students return!**

Returning to Face to Face Learning and Work in ACT Public Schools - Guidelines



Guidelines developed for Turner School to help keep our community healthy and safe. For now assemblies, staff meetings,




still need to stay learning from home. 'More' tasks at

**Term 2- Week 5: Our 3/4 students return!**

We will have a blended model of learning where some learning at school will still be online instructional videos and set learning tasks. This will be core learning for students at school and those who still need to stay learning from home. 'More' tasks at

**Term 2- Week 6: our 5/6 students return- we are all back together again!!**

UNOFFICIAL

<p>parent sessions/meetings, ukulele project will stay online.</p>	<p>school involve PE, the Arts, teacher/student conferences and outdoor play.</p>	
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