

**Turner School Parents & Citizens Association  
Minutes of the Executive Meeting, Tue 13 September 2022,  
7.00 pm via Teams**

*It is preferred that agenda items are notified to the Secretary, Vice President or President one week before the meeting and, if required, accompanied by a written report, and a written proposed motion.*

*The Turner School Parents and Citizens Association aims to improve the academic, social and emotional outcomes of students regardless of a student's ability, race, gender, religion or socio-economic status.*

*All members should remember to be punctual and be prepared, listen without interrupting, speak briefly and criticise the ideas not the person.*

**1 Welcome, Acknowledgement of Country and opening remarks (Chair)**

We wish to acknowledge the traditional custodians of the land we are meeting on, the Ngunnawal people. We acknowledge and respect their continuing culture and the contribution they make to the life of Canberra and this region. We would also like to acknowledge and welcome other Aboriginal and Torres Strait Islander people who may be attending this evening's meeting.

**Present:** Amanda Bruce, Allison Edmonds, Nicola Gibson, Annie O'Connor, Adele Kent, Antonia McGuire

**1. Welcome:**

**1.1** The meeting was opened by the Chair at 7pm pm and they thanked everyone for attending.

**1.2 Apologies:** Ole Nielsen, Dale Todling, Jamie Todling, Aarathi Ayyar-Biddle, Heather Hill, Chris Hall

**1.3 Previous Meeting Minutes (May 2022)**

It was Moved by the President and seconded by the Public Officer that the minutes of May 2022 be approved. **CARRIED**

**1.4 Action arising**

Agreed that the pizza oven will be removed as an action. Other actions are covered off in items below.

**2. Strategic Priorities**

**2.1 Spring working bees**

Antonia provided an update on the Spring working bees, which will be focused on the kitchen garden, where there have been long term issues with keeping the crops alive through Summer. Focus in the older space will be to make it more usable, to make the beds sustainable. For example, relining the beds, putting in sprinkler systems and better

quality soil. Timing proposed to be week 10 (Tue 20) and a Friday in week 1 before school. **ACTION:** dates to be communicated via next newsletter

## **2.2 Community pic-nic and cultural integrity garden opening**

Both planned same day (4 November)

Opening of Cultural integrity garden from 3.30 to 4.30 and then community picnic from 5.30-7.30 pm. Asking people to bring a rug and dinner, some kids vs grown up sports; parent and child music workshop; volunteers for a sausage sizzle and potentially use the fairy floss machine (30 min sign up); Sly Fox for coffee and tea. **ACTIONS:** Aarthi had agreed out of session to organize the coffee cart. Annie offered to coord sausage sizzle. Amanda to contact Bob, introduction from Alison, about fairy floss.

Focus on community connection, will ask Students to choose how to direct any funds raised. Communicate official opening and pic-nic, with a save the date next week, and promotion from beginning of term 4, once Alison has completed the risk assessment and COVID-19 safety plan.

## **2.3 Crazy camel**

Thank you to Adele who has been working behind the scenes. Advert is ready to go out to communicate to parents about how to order. All art works are collected, Adele only has 20 students who are not participating. Online ordering from term 4, link will be made available. Thank you to the front office staff for their assistance. Ad will be put in the newsletter and facebook **ACTION:** coordinate the advert

## **2.4 Charity registration and Public Officer update**

**ACTION:** Amanda to text Annie to get paperwork signed for current committee  
Will re-register as a charity, using the gmail account as the primary contact method  
**ACTION:** President to look at the process for new registration

## **3. Business**

### **3.1 President's Report**

The President's report for September, as attached to these minutes, was noted. Congratulations on an excellent STEAM Festival.

### **3.2 Treasurer's Report**

The Treasurer's report for September, as attached to these minutes, was noted. The balance is approx \$28,000, which is a healthy position.

### **3.3 Principal's Report**

The Principal's report had been provided prior to the meeting. In addition to the discussion already, the Principal highlighted the Q&A Pizza panel, and the STEAMY cuppa also went well. With respect to the Board update: School improvement wise working on updating the personalised learning guidelines; no changes to the COVID-19 guidelines; staffing three teachers on maternity leave at the same time; staffing remains constrained due to illness.

### **3.4 Board Report**

Covered off at the item above by the Principal.

### **3.5 Public Officer Report**

Reiterated the support for the STEAM festival, and also discussed options for teacher appreciation day, will investigate something that can be grazed ie fruit and cheese and cake; **ACTION:** Alison to determine day

### **3.6 Communication (including P&C/CPC email lists, Facebook)**

Regular Facebook and newsletter communications are underway and working well. No mail in the pigeon hole, some email correspondence around fair trade orders and issues with delivery which Nicola will investigate **ACTION:** Nicola will investigate issues with fair trade shirts.

### **3.7 Friday Lunch Orders Report**

Apologies were noted from Dale and Jamie. Canteen is open on a Friday, and seems well staffed and running. Reported to be steady with volunteers.

### **3.9 Correspondence**

Nil.

## **4. Other Business**

4.1 Nil.

4.2 **Next meeting dates:** 18 October and 15 November 2022

## **5. Closure**

5.1 The Chair closed the meeting at 8.30 pm.

## **ATTACHMENTS**

- A. Action List
- B. President's report for September 2022
- C. Treasurer's report for September 2022
- D. Principal's report

## A Action List

	<b>Action</b>	<b>Responsible</b>	<b>Date</b>	<b>Status (at 13 September 2022)</b>
1	Investigate pizza oven plus dough supply	Nathan	July 2021	Agreed to remove as an action
2	Paperwork for 2022 Committee to be registered with access Canberra	Public Officer/ Secretary	March 2022	Amanda to text Annie to get paperwork signed
3	Nicola to submit the required information relating to the charities registration (ie re-registration)	President	May 2022	Re-register, using the gmail account as the primary contact method President to look at the process for new registration
4	Spring working bee	President	September 2022	Dates to be communicated via Facebook and newsletter
5	Community picnic 4 November 5.30 pm to 7.30 pm  Sausage sizzle (Annie) Coffee Cart (Aarthi) Fairy Floss (Amanda) Communications (Nicola)	Various	September 2022	Seeking volunteers for a sausage sizzle the fairy floss machine (30 min sign up); Sly Fox for coffee and tea. Gold coin donation. Will be coordinated out of session.
6	Crazy Camel	President	September	Promotion via facebook

			2022	and newsletter
7	Teacher appreciation catering	Public Officer / President	September 2022	Alison to determine teacher appreciation day and let Annie know
8	Fair trade T-shirts issues	President	September 2022	Nicola will investigate ordering and delivery issues

## Turner School P&C Association

Presidents Report – in lieu of P&C Meeting Tuesday 16<sup>th</sup> August 2022

Nicola Gibson

### Spending Funds

A total donation of \$3,500 was made to Turner Primary (including the \$2,500 donation to the STEM Festival)

Payments to were made to Civic Insurers (\$770) for Public Liability insurance and affiliation fees (\$539.16) to the ACT Council of P&C Associations.

### Fundraising

There have been no fundraising activities since our previous meeting on the 21<sup>st</sup> June 2022.

### Community Engagement

We have several actions planned to coincide with the upcoming STEM festival

Pizza Panel evening – Tuesday 16<sup>th</sup> August 6pm for a 6.30pm start.

Coffee Cart – Tuesday 16<sup>th</sup> August & Friday 19<sup>th</sup> August mornings 8.15am-9am

The P&C have agreed to fund both the cost of the Pizza's and the Coffee Cart (\$350 per morning). The coffee cart will be supplied by the Sly Fox Coffee vendor, Aarthi has very kindly liaised with Patrick the vendor's owner.

In addition, the P&C have provided a lump Donation of \$2,500 towards the STEM Festival

**Our next meeting is scheduled for Tuesday 13<sup>th</sup> September at 7pm**

# Treasurer's Report 12th Sep 2022

All payments for the STEM festival has now been approved and receipts filed. Note that interest earned has increased significantly due to the recent RBA rate hikes.

Transactions in 2022 to date:

		Bendigo Bank	
DATE	TEXT	Debit	Credit
1/1/2022	Opening Balance	33559.60	
1/1/2022	Interest	1.42	
1/2/2022	Interest	1.43	
12/2/2022	T-shirt sale (Rae)	57.00	
15/2/2022	T-shirt sale (Miriam Carter)	57.00	
18/2/2022	T-shirt sale (Anna Olsen)	114.00	
1/3/2022	Interest	1.29	
1/4/2022	Interest	1.43	
1/5/2022	Interest	1.39	
16/5/2022	2021 Audit (Fiona Langford)		125.00
22/5/2022	Lost river meats		208.87
23/5/2022	Election Day Sizzle profit	1459.40	
1/6/2022	Interest	2.45	
1/7/2022	Interest	8.41	
4/7/2022	Civic Insurance Brokers		770.00
24/7/2022	ACT Council of PnC Associations		539.14
26/7/2022	Donations to Turner School		3750.00
1/8/2022	Interest	16.00	
15/8/2022	STEM Pizza's		402.55
27/8/2022	T-shirt sale (Dhwi Jayanthi)	57.00	
28/8/2022	Patrick Dillon (STEM festival)		700.00
1/9/2022	Interest	16.33	
	TOTALS	35352.15	6495.56
	Operating net result	28856.59	

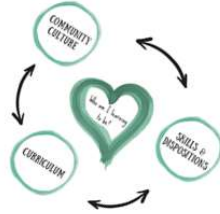
This means that we have \$28,856.59 in the bank. See the [Full Account Details](#) for details.



# Principal's Report to the P&C

Date: 13 September 2022

Allison Edmonds



## Community Connection:



We had over 30 parents attend our Pizza and Q&A session during our festival. Great sharing from the panel and excellent wonderings from our parents at the end of the evening which will help shape our next steps in developing our children's ability to demonstrate the Turner Learner characteristics for learning!



The STEAMy Cuppa was a big success with lots of parents and staff connecting over the two mornings to have a cuppa before school. Thanks to Nicola, Aarthi, Amanda and Annie for supporting the events with the P&C!

One of our Djembe groups performed at the Haig Park Markets- lovely to make a community connection!

### Upcoming Community Events:

**Learning Journeys**  
Week 8 from 16 Sep.

**Friday Parent Garden Working Bees.** 8:15-9am

## Student Learning



### Dr Harry goes to Turner- A summary of learning.

Harry affirmed three elements for effective inquiry-based learning with our students over his visit:

2 **Thinking Tools:** This involves being able to think at lower levels (remembering, understanding and applying) and at higher levels (analysing, evaluating and

creating). Thinking tools (that is, graphic organisers) are great because they make the invisible, visible. As a teacher or as peer feedback, you can easily identify and address errors in thinking when all elements are visibly recorded.

3 **Explicit teaching of these thinking tools:** It's important that we role model the proper use of these tools and we use them in an age-appropriate manner. For example, using real objects or pictures of objects as the students sit in a circle is a great way to get students up and moving. Explicit teaching and guidance in the use of the tools is vital before students then attempt using the tool independently.

4 **Success criteria, as a student-centred tool to help students self-evaluate their learning and move towards being 'self-managers':** The use of success criteria

## Maintenance:

- Lots of work happening on the boilers to keep the school warm.
- Quad has been filling up with water. Working with plumbers to reduce blocks.
- We installed new blinds across David St classes and have some going in the hall over the holidays.
- Tons of work happening in the garden to remove leaves, acorns and tree trimming.



<p><b>Colossal Community Picnic</b> Friday 4 Nov. 5-7:30pm</p> <p><b>Haig Park Markets Performance</b> Sunday 13 November</p>	<p>16,23 September <b>Opening of the Cultural Integrity Garden</b> Friday 4 Nov 3:30-4:30pm <i>prior to the Colossal Community Picnic</i></p>	<p>explicitly linked to the use of the thinking tool. These become student-centred when students are challenged to choose and aim for their own targets. The success criteria then become a discussion point as you challenge students to push themselves to the 'next star'. And finally, students then self-evaluate their work and record their efforts. Repeated over the term will give teachers formative data on students' development as they become 'thinkers' and 'self-managers'; and give students ownership and ultimately enhance retention of new knowledge.</p>
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<b>Staffing:</b>	<b>School Improvement:</b>	<b>Staff Learning:</b>
<p>5 Kayla Gifford has won Emily's executive teaching position and has stepped into the 3/4 team leader role.</p> <p>6 Tilly Cave has stepped into the 5/6 co-team leader role.</p> <p>7 Imogen, Lauren and Georgia are going on maternity leave at the end of this term.</p> <p>8 Covering absent staff continues to be tight however, we have been working through it!</p>	<p>At our last board meeting we talked through our personalised learning guidelines and adjustments were made ready to send out to the community for feedback (via newsletter with a google form). Key updates include:</p> <p>9 Update to include new strategic plan focus</p> <p>10 Included Equity, Agency, Access and Inclusion description.</p> <p>11 Took away some of the research statements where information was a double up elsewhere in the document.</p> <p>12 Added specifics to personalising for children in care</p> <p>13 Added some more specific strategies for students who are gifted and/or talented.</p> <p>We will be sending the draft to the community for feedback in next week's newsletter and then consider next changes ready to sign off at the next board meeting.</p>	<p>We hosted a visit from Arawang executive team to learn from our leadership processes for implementing high quality teaching of reading and writing.</p> <p>We have engaged Jodie Davey from Professional Partnerships to work with our exec team and admin team around systems, processes and managing the complexities of school pressures. Dr Harry, Sam Hardwicke and the Future Skills Academy held multiple workshops with the staff over the festival week expanding our practice in inquiry teaching and learning.</p> <p><b>COVID Restrictions Update.</b></p> <p>No changes to current plans related to COVID restrictions.</p> <p>Have been increasing special invites to parents at assembly to watch performances their child is in. Still minimising cohorting as on the plan but started buddies (upper primary classes being buddies to lower primary classes) during the STEAM festival and this will extend to the class timetable and some structured playground activities led by our upper primary students for</p>

		the younger year groups.
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