

**Turner School Parents & Citizens  
Association  
Minutes of the General Meeting 18 May 2016  
(Turner School Library)**

**Present**

Helen Bell (President)  
David Dunstan (Public Officer)  
Jo Padgham (Principal)  
Greta Doherty (Secretary)  
Heather Kettle (Vice President)  
Diane Jones  
Clem Jones (Minute Secretary)  
Jimin Yu  
Maree Irving  
Andrea Fontana  
Simon Moore  
Allison Chapman (Executive Teacher)  
Robert Edwards (Chair, Board)  
James Turvey (Board)

**Welcome**

The President, Helen Bell opened the meeting at 7.30pm, welcomed and thanked all those in attendance. Helen noted that it was great to welcome some new people to the meeting.

**Apologies**

Ephraim Grunhard (Treasurer)  
Ilea Buffier (Assistant Treasurer)  
Robyn Thurecht

**Acceptance of minutes of the 16 March 2016 General Meeting**

Moved Helen Bell, seconded Greta Doherty that the minutes of the 16 March 2016 General Meeting be accepted. Carried.

**Matters Arising**

- The Treasurer is to submit a formal budget - \$37,500 - for approval next meeting.  
*Budget submitted as part of Treasurer's Statement*
- Feedback on medical forms filled out before an excursion  
*Helen Bell to follow up by next meeting.*
- Meeting with Lyneham High  
*Special meeting arranged and held during coffee Chat on 12 May 2016.*

**Reports**

**President**

**The President, Helen Bell in her report:**

- thanked Clem and Di Jones for cleaning and re-oiling the decking around the cubbies;
- thanked Robyn Thurecht and Anne Napier for the work they do in fostering social connections – the Class Parent Contact Network has been very active. Full list of events included in CPC Network report at Attachment C;
- spoke about a planned Trivia Night and called for interested parents to get on board to help;

- gave a brief update on the fete progress – thanking Kirsty Brook for all her work so far;
- thanked Toby Cole for his great work with the Turner Trebles – the last two concerts were awesome!
- thanked all the volunteer parents and carers who helped out with the school cross country sports event;
- thanked the school and the organisers for following up on the idea of introducing orienteering in the school;
- spoke about her address to the incoming parents at the information night and said that it was great to be part of Turner school that had so much to recommend it and also to hear Jo talk so passionately about school;
- Nice to hear the school captain Phillip acknowledge the P&C's financial contribution to the SRC.
- Greta Doherty reported that in Helen's absence she had earlier presented the cheque to the SRC and received a fantastic response from the students.

A full copy of the President's report is at Attachment A

### **Treasurer**

In the Treasurer's absence, Helen presented the statement which incorporated the draft 2016 budget and a recommended revised reporting format.

Moved Helen Bell, seconded Heather Kettle that the Treasurer's Statement, the proposed budget and revised reporting format be accepted. Carried.

### **Principal**

The Principal, Jo Padgham, reported that:

- NAPLAN assessments for Years 3 and 5 were held during the week.
- School reports due at end of term.
- Directorate issued generic report for use across all schools. May not be implemented until end of year reports.
- staffing - Jo Pearce and Jen Faul's temporary replacements, Chelsea McKenzie and Carlee Cornwell commenced.
- vacant office position – action to fill is proceeding.
- successful OH&S Evacuation Drill -
- Capital Works contract awarded for the Y1/2 Outdoor Learning Environment
- proposed car park delay due to funding cuts
- thanked the Board for its efforts in working through the school improvements program.
- feedback info sessions - 25 May 7.15pm and 6 June Morning Coffee Chat.
- Policy guidelines – Uniform Guidelines and Safe and Supportive Schools Policy being reviewed
- student engagement - cross country event feedback
- School Sport Australia Grant – covering tennis, golf, orienteering and lawn bowls.
- community engagement – canteen; after school care; sports grants, preschool working bee
- new siren – concern expressed that the new siren is now not loud enough

### **School Board**

The Board activity was presented by Bob Edwards and James Turvey. James reported that:

- the activity of the latest Board meeting was covered in the School Newsletter.

- busy reviewing a number of school policies - Safe and Supporting Schools; Uniforms.
- biggest involvement in Safe and Supporting Schools Guidelines. Parents/carers to be invited to provide input at consultation forums – 25 May 7.15pm and 6 June Morning Coffee Chat.
- general agreement that P&C will not submit report to the Board, leaving it to individuals to provide feedback direct.

### **Class Parent's Contact**

- The Class Parent Contacts have been super busy during the first term with at least 14 separate (and then combined!) events being organised across the whole school, from preschool through to Year 5/6. Amazing effort from our Class Parent Contacts! A report on all the events held and being planned is at Attachment C.
- New Position of Choir Class Parent Contact established and filled.

### **General Business**

- **Proposal for a Canteen at Turner**  
An offer has been received from Healthy Kids Association to provide a replacement canteen service to Turner School. Support for a one day week trial – will consider two days. Jo Padgham and Helen Bell to meet with service provider to discuss further
- **Election Day BBQ**  
James Turvey to chase up possible purchase of coffee machine.  
Greta Doherty to contact volunteers for roster  
Cake stall – volunteers to either bake or work on stall to be sought  
Sale of soft drink and bottled water – discussed. P&C were reminded of Directorate and Government's policy on the sale of these items on school property.
- **Budget Allocation for the fairy garden**  
Clem and Di Jones to follow up costs, including freight and installation of table and chairs, balance beam and throne.

### **Other Business**

- Recognition of athletic achievement – in response to a question from a parent, Jo Padgham talked about the ways that athletic and sporting achievements are recognised and celebrated at the school. Jo also explained that while ribbons are presented for place-getters at key events such as the cross-country, these are usually presented at assemblies due to time constraints on the day of the event.

### **Next Meeting**

7.30pm Wednesday 15 June 2016 – School Library

### **Close of Meeting**

There being no further business, the General Meeting was closed at 9.00pm.

**President's Report**

## Treasurer's Report

## TURNER SCHOOL P&amp;C EXPENDITURE 2016

	REMAINING	BUDGET	<----- ALREADY SPENT ----->	
SRC	\$5,000	\$5,000		
STEM	\$2,000	\$2,000		
Garden items (safety fence planting, equipment & soils)	\$3,000	\$3,000		
Sustainability items (environmental)	\$1,500	\$1,500		
P&C Student Support	\$1,000	\$1,000		
Playground Music	\$2,500	\$2,500		
Outdoor tables/seats	\$2,500	\$2,500		
Fairy Garden	\$1,500	\$1,500		
Indonesian facilities	\$1,000	\$1,000		
Student Community				
Fundraising Project	\$1,500	\$1,500		
Junior Hall	\$3,000	\$3,000		
Student Entrepreneurship	\$500	\$500		
Operating Reserve (including Fete, Pegasus, PSSA/TOMS)	\$9,240	\$10,000	\$193.00	\$567.27
	<u>\$34,240</u>	<u>\$35,000</u>		

Auditor P&C Affiliatn  
Rice cooker

## BANK BALANCES AT 13/5/2016

Operating Account	\$32,243.68
Online Saver	\$2,809.39
	<u>\$35,053.07</u>

*E. Q. m. v.* 14/5/2016

### **Class Parent Contact Update, P&C Meeting, 18 May 2016**

As expected, lots of enthusiasm in the junior school with parents getting together. This is the first year that the Preschool Class Parent Contacts have really taken off with lots of enthusiasm which is fantastic.

A catch up meeting with as many CPCs as possible will be held mid year.

#### **Events Held**

The Class Parent Contacts have been super busy during the first term with at least 14 separate (and then combined!) events being organised across the whole school, from preschool through to Year 5/6. Amazing effort from our Class Parent Contacts!

Parent dinner at The RUC was well attended. The format of picking a venue and then inviting parents to

The Munnagayi's (Preschool M-W with Susan and Marlene) had a playdate at the Boundless Playground in term 1. Another playdate is planned for later in term 2. (Dale Todling PSH)

The Kindy class with Cath Blake was invited for a play at the park in O'Connor. We had only a handful from the class itself but it worked out well as a couple other classes had the same idea on the day. We have had two plays at O'Connor Park. The next will be at the Arboretum (Prea Peter-Eapen and Liz Taggert-Spears KCB)

We had a cold and very blowy Sunday mid-morning play at Black Mountain Peninsula - lots of yummy food even if we had to chase it! (Kus Pandy 3/4 Leonardo da Vinci)

I organised an after school play and parent get together in the O'Connor park at the end of Term 1 for 5/6. This coming Friday I have organised a morning tea for parents of 5/6 LS/SH at my home. (Janine Walker 5/6 LS/SH)

I have organised a Sunday afternoon play for one of the preschool classes this coming Sunday at O'Connor (the playground behind the cooperative) for parents to get to know each other informally. (Rochelle White KJP)

My class joined with Sam and Lindsay's after the last day of Term 1 for afternoon tea. And Anne Napier has organised some walks that some of us have joined with. (Tom Van Seville, 5/6 RG)

The 1/2 CK and S1/2 DS had a combined picnic in March at an O'Connor park. (Margaret Makeham-Kirchner, Alison Paton, 1/2 CK and S1/2 DS)

For 3/4 LS I organised a Sunday afternoon of barefoot bowls followed by dinner at the RUC last month. That was a lot of fun. (Alison Paton, 3/4 LS)

For 1/2 LF we've had a class catch up at Tocumwal park – along with several other 1/2 classes (coincidentally) – it was fun and unexpectedly crowded at the park! (Rebecca Rush, 1/2 LF)

We have a class catch up at Flip Out Mitchell coming up. (Trish Morton, 1/2 MM)

I'm currently organising a weekend catchup for all of the Kinder classes for either the last weekend of May/first weekend of June. (Aarthi Biddle, KLO)

Whole Year 3/4 had a parent's dinner at Tilleys late April which was well attended. (Sara Quinn, 3AL)

The Preschool Wednesday-Friday group are having a drop in morning tea/coffee next Friday at a coffee shop. (Robyn Withell, PSSW)

### **Choir Class Parent Contact - New Position this Year**

Aarthi Biddle suggested, and took on, the role of contact person for the Choirs across the school. She said: "The Junior Choir parent contact list is working really well - I emailed the parents on the list last week regarding their upcoming performance (at the Week 6 assembly) as well as scanning and sending through copies of the song sheets in case any child missed out."

### **Events in the Planning...**

Possible group booking of Canberra Theatre show Snugglepote and Cuddlepie.

Art Gallery afternoon tour - similar to last year's tours - on a Friday afternoon...TBC

Another 'moveable' dinner night.

Trivia Night...TBC

Fete planning.

An absolutely fantastic, enthusiastic start to the year. I am thrilled that so many Class Parent Contacts have really gotten into the spirit and organised some great events.

Robyn Thurecht and Anne Napier

18 May 2016

## ACTION LIST FROM P&amp;C COMMITTEE MEETING 18 MAY 2016

Action	Who	By	Remarks
Feedback on medical forms filled out before an excursion	Helen Bell	June meeting	
Meeting with service provider to discuss options for canteen service.	Jo Padgham and Helen Bell	June meeting	
Election day BBQ, Cake stall, rosters, coffee machine purchase etc.	James Turvey and Greta Doherty	June meeting	
Follow up costs, including freight and installation of table and chairs, balance beam and throne	Clem and Di Jones	June meeting	