

Turner P & C
Minutes of the P&C General Meeting 17 September 2014
(Turner School Library)

Attendees

Helen Bell (President and Chair)
Tina Campbell (Secretary)
Ephraim Grunhard (Assistant Treasurer)
Diane Jones
Clem Jones (Minute Secretary)
Jo Padgham (Principal)
David Dunstan (Public Officer)

Welcome

The Chair opened the meeting at 9.00pm and welcomed all those present.

Apologies

Heather Kettle
Mem Wilson
Merrilyn Woodward
Maia Gould
Miguel Carrasco
Craig Wood
Fiona Mackinnon
Ari (Tri Sulanjari)
Warrick Doherty
Amy Seath
Jodi Wood
Anne Moroney
Kirsty Brook
Rebecca Palethorpe
Margo Lilley
Katie Cole
Nara Gaubet

Acceptance Minutes of Previous Meeting

The Minutes of the meeting held on 20 August 2014 were accepted – moved Helen Bell seconded Ephraim Grunhard.

Business Arising from Minutes of previous Meeting

- Protocol for obtaining approval of P&C funded projects. Draft being developed through ongoing discussion and e-mail. Copy of current draft at Attachment D. **Ongoing discussion.**
- Items for musical playground – Deferred until after fete
- Basketball Hoops - quotes. Bob Edwards absent –to be followed up
- Garden Arches - Deferred until after fete
- Outdoor seating for students - Deferred until after fete
- Digging Mound
- Boomwackers set up in “Afters” – Helen Bell to check any impact of Boomwackers on children with special needs. Helen has contacted “Afters” and is awaiting response. **Ongoing.**

- Cubby ramps and barriers – Jo Padgham to obtain revised quotes for modified concrete paths - discussed under General Business.

Reports – due to the very short nature of the meeting (majority of time committed to fete meeting prior to P&C meeting) discussion of the following reports was very brief.

(a) President's Report

Helen Bell tabled her report without going into any details.

A copy of the President's Report is at Attachment A.

(b) Treasurer's Report

In Heather Kettle's absence, the Assistant Treasurer, Ephraim Grunhard presented the report.

Account Balances

Our account balances at 17 September 2014 were:

Internet savings account	\$34,015.54
Operating cheque account	\$4,910.78
Less unrepresented cheques	-\$113.65
Total	\$38,812.67

A copy of the Treasurer's Report is at Attachment B.

(c) Principal's Report

Jo Padgham presented her report covering Learning and Teaching; Leading and Managing; Student and Community Engagement.

Items Jo highlighted were:

- Learning Journeys – excellent experience
- Tournament of the Minds – Turner has four teams and three will compete in ACT finals.
- Provision of additional on-road parking spaces and revised parking in school grounds

General Business

- Cubbies Ramp Update – Jo Padgham advised that following the P&C's decision to support the full construction of the paths, the school had chosen a tenderer and that work would commence on Tuesday 30 September. It is anticipated that all work will be completed before school resumes for Term 4.
- World Teaching Day on Friday 31 October.

Other Business

Next Meeting – Wednesday 22 October 2014 7.30pm

Close

The meeting closed at 9.10pm

President's report 17th September, 2014.

Thanks to everyone for taking the time to come along tonight. Once again, our focus is on the fete, so I'll be brief. If you haven't claimed a stall yet, Tina has a few spaces. If you'd prefer to volunteer for an hour or two, many of the stalls are looking for volunteers (including the curry stall, which I'm convening).

During September I had the pleasure of attending the ACT Public Education Excellence Awards, at the National Gallery. I'd like to congratulate Clem and Di Jones for their nomination for the "School Hero of the Year Award" and for being selected as finalists. I'd also like to congratulate Jo Padgham on being one of three finalists for the Outstanding School Leadership (Principal of the Year) Award. Our Turner teachers also shone, with congratulations going out to Michele Foley, for winning the Early Childhood Teacher of the Year Award, Vicki Favelle, for being nominated as Primary Teacher of the Year and the trio of Brenda Croft, Julie Humphreys and Judith Rouch for being nominated for the Education Support of the year award. It was a fabulous night, that made me (once again!) proud to be part of Turner School. It is great to have the opportunity to recognise and celebrate the dedicated team we have at Turner.

At the last meeting we spoke about what we can do on the dirt mound to ensure it remains stable. The ideas bounced around at the meeting were planting shrubbery (no support for this at all), stacking tyres up the mound for the kids to climb on, keeping the areas on either side where the kids dig clear and investigating other options prior to tonight's meeting. I asked parents to share ideas for what we should do there. I'm hoping everyone here has come along tonight to share their suggestions!

The cubbies project is almost complete! I'm sure Jo will cover this in her Principal's report, but as I'm so excited I'm also going to mention it here. The school has engaged a contractor to complete the work required to make the cubbies wheel chair accessible. This includes two ramps (one on, one off) and a path to connect the cubbies to our existing paths. The work is expected to be completed over the school holidays.

After the last meeting I spoke to Claudia, who has been leading the Fairy Arches project. She has sent me through all the project information, so when we review our commitments after the Fete we will have everything we need.

I'd like to take a moment to acknowledge the death of Natasha Linard and pass on our condolences to Gavin, Rose and Paige. Natasha was the class contact for KP 1/2. She ran the Ride tickets and drinks stall at last year's fete. Natasha will be missed by the Turner school community.

Kind regards,

Helen Bell.

Turner School P&C - Treasurer's Report P&C Meeting – Wednesday 17 September 2014

Account Balances

Our account balances at 17 September 2014 were:

- Internet savings account \$34,015.54
- Operating cheque account \$4,910.78
- Less unpresented cheques -\$113.65
- **Total \$38,812.67**

- Library Fund account \$25.82
(The P&C library account is still to be closed).

Expenditure

- \$2,000 Donation to school for STEM festival
- \$5,350 Donation to school for new fridge (\$1,000), cubby design (\$2,550) and musical instruments (\$1,800)
- \$113.65 Fete stall expenses

Financial commitments

Budget commitments agreed at 19 March meeting (currently deferred until after the 2014 fete, refer to Minutes from 20 August 2014 meeting)

- \$6,500 Musical playground/sensory garden
 - \$7,000 Shared between basketball hoops, fairy arches and outdoor seating.
- Sub-total - \$13,500 (not included in current commitments)*

Current commitments (\$21,400)

- \$22,784.98 Design, plans and construction of ramps and barriers for Cubbies.
 - \$3,500 Contribution to students attending nationals, Pegasus Riding School (paid), etc.
 - \$10,000 To be held in reserve for pre-fete costs – to be fully recovered
- Total \$36,284.98*

Total current commitments – approximately \$36,284.98

Heather Kettle
Treasurer
17 September 2014

ACTION LIST FROM P&C COMMITTEE MEETING 17 September 2014

Action	Who	By	Remarks
Protocol for obtaining approval of P&C funded projects. Draft being developed through ongoing discussion and e-mail. .	Committee Members		Copy of current draft at Attachment D Ongoing discussion.
Boomwackers set up in Afters – Helen Bell to check any impact of Boomwackers on children with special needs. Helen has contacted “Afters” and is awaiting response. Ongoing.	Helen Bell		Helen has contacted “Afters” and is awaiting response. Ongoing.
Basketball Hoops.	Bob Edwards		Funding deferred until after Fete Bob Edwards to be asked to follow up on quotes.
Digging Mound	Committee Members	September Meeting	Jo Padgham to check with ETD re suitability of tyres for stabilising mound.

DRAFT project protocol

The aim of this protocol is to ensure that all P&C construction and landscaping projects undertaken are in alignment with the relevant guidelines.

1. The project is proposed is presented at a P&C meeting for general consideration.
2. Approval will be sought from the school (via the principal). Projects must have the support of the school before if they are to go ahead
3. Once approved by the P&C and the school, a design will be undertaken with sufficient detail for approval by the ACT Schools.
4. The design will be taken to the ACT authority that approves school ground projects for advice on anything missing in the design.
5. A detailed design with measurements etc is developed.
6. The P&C will determine if it is necessary to circle back to ACT Schools to get a final opinion on the detailed design (did we properly incorporate their advice?)
7. The Principal gives approval for the project to proceed
8. The design must then be costed, and agreement will need to be sought from the P&C for expenditure and an overall budget for the project.
9. The project will commence. It is recommended someone familiar with ACT schools projects is included in the project team.
10. If the cost of the project changes and will exceed the approved budget, re-approval must be sought from the P&C before any additional expenditure can occur.
11. The constructed project is then signed off by the ACT Schools people.