

**Turner School Parents & Citizens
Association
Minutes of the 2015 Annual General Meeting 18 February 2015
(Turner School Library)**

Present

Helen Bell
David Dunstan
Robert Edwards
Heather Kettle
Diane Jones
Clem Jones
Jodi Wood
Ephraim Grunhard
Jo Padgham
Robyn Thurecht
Ilea Buffier
Trish Morton
Liber Eleutherios
Pip Chapman
Chris Pugmire

Welcome

The meeting was opened by the outgoing President, Helen Bell at 7.35pm who thanked everyone for attending.

Apologies

Tina Campbell
Claudia Guszich
Stephanie Claessens
Amy Seath
Greta Doherty
Vicki Locke

Acceptance of minutes of the 2014 Annual General Meeting

Moved Helen Bell, seconded Heather Kettle, that the minutes of the 2014 AGM be accepted.
Carried.

Election of 2015 Office Bearers

Helen Bell withdrew as Chair and Jo Padgham took over as Chair declaring all positions vacant and calling for nominations for the election of the 2015 Office Bearers.

President

Nominations: Helen Bell – nominated by Ephraim Grunhard, seconded Clem Jones. Elected unopposed.

Vice President

Nominations: Ephraim Grunhard – nominated by Clem Jones, seconded Heather Kettle. Elected unopposed.

Secretary

Nominations: Greta Doherty - nominated by Helen Bell, seconded by Heather Kettle. Elected unopposed in absence, having earlier agreed to being nominated.

Treasurer

Nominations: Heather Kettle - nominated by Ephraim Grunhard, seconded by Helen Bell. Elected unopposed.

Assistant Treasurer

Nominations: Ilea Buffier – nominated by Helen Bell, seconded Ephraim Grunhard. Elected unopposed.

Minute Secretary

Nominations: Clem Jones - nominated by Helen Bell, seconded by Heather Kettle. Elected unopposed.

Public Officer

Nominations: David Dunstan - nominated by Clem Jones, seconded by Helen Bell. Elected unopposed.

Grants Officer

No nominations received. Expressions of interest for position to be advertised in school newsletter.

Class Parent Contact Rep

Nominations: Robyn Thurecht - nominated by Pip Chapman, seconded by Helen Bell. Elected unopposed.

Fete Committee rep

Nominations: Heather Kettle - nominated by Pip Chapman, seconded by Helen Bell. Nomination accepted on condition that fete sub-committee is formed to support the position. Agreed. Elected unopposed. Subsequently Trish Morton, Pip Chapman, Di Jones and Helen Bell volunteered to join the fete committee. Further volunteers to be invited via the school newsletter.

ACT P&C Council Rep

No nominations received. Expressions of interest for position to be advertised in school newsletter.

Jo Padgham congratulated all the elected 2015 Office Holders, thanked all the outgoing Office Holders and handed the Chair back to Helen Bell.

Reports:

Presidents Report

Helen Bell thanked all the outgoing committee members and especially thanked Tina Campbell for all the work she did last year as P&C Secretary as well as the tremendous job she did as fete coordinator over the past 45 years. Helen also thanked Clem and Di Jones for organising the Welcome to Turner morning tea.

At the start of the year we determined a list of priorities, based on feedback and suggestions from parents & carers, teachers and students. Last year made the cubbies wheel chair accessible with some fancy ramps and paths, we installed basketball hoops in the train yard, we asked nicely and the Directorate put in additional bubblers and water fountains. They're also working on a containment fence for the Hartley Street side of the school at our request. In addition to funding projects, we helped to pay for students to represent Turner at the Tournament of the Minds, the Chess Championships and as part of the Pegasus Riding program. We donated \$1500 for musical instruments and \$2000 for the STEM Festival. To assist with the running of the fete we bought a new fridge and additional 15 trestle tables, we repaired the marquee and installed additional power points.

We also ran social events and also ran fund raising activities. The Bunnings Barbecue, despite the rain, raised over \$1,900. Pip Chapman raised over \$1400 with the school art calendars and cards.

In March 2014 I said that I wanted to be able to look back and see we achieved the goals we set in April 2014, we built friendships and we enjoyed ourselves. As a result of our P&C, Turner School would be an even better place. We did it.

Helen Bell then congratulated all the newly elected office bearers and was looking forward to working together to make Turner an even better school. A copy of the Presidents report is at Attachment A.

Treasurer's Report

Heather Kettle tabled a fully audited financial statement for the year ending 31 December 2014. Copy attached. (Attachment B)

Heather reported total balances of 34,120.42 in the P&C accounts.

Moved Helen Bell, seconded Bob Edwards that the Treasurer's report be accepted. Carried.

Principal's Report

- Jo Padgham reported that 2014 was a wonderful year with many highlights. It was a year of celebration and acknowledgment and thanked all the members of the Turner school community for their active engagement.
- Jo congratulated the 2015 committee and thanked the 2014 committee for their efforts with a special mention of the work undertaken by Tina Campbell over the past 5 years.
- Jo also acknowledged the:
 - Volunteers who support the school – well over 1300 volunteers;
 - the choir and music supporters;
 - carnival and sport organisers and supporters;

- garden, chicken rosters and working bees volunteers;
- fundraising through the fete, election stalls, cake, coffee, sausage sizzles stall etc.;
- Board and P&C committee members;
- Parent contacts reps;
- STEM festival contributors; etc.
- Another issue of note was the robust debate over the proposal to install a partial fence which was well handled by Bob Edwards – Board Chair and Helen Bell P&C President and acknowledged and thanked all the parents, students, and teachers for their goodwill in working through the proposal.

Close of AGM Meeting

There being no further business, the Chair closed the meeting at 7.55pm

Turner School Parents and Citizens Association Inc
President's 2014 Annual Report

Turner P&C AGM President's Report February 2015

Welcome back to Turner! It's great to be here tonight among the optimism of so many new parents and carers and the warmth of those returning. The school year has started on a high, meeting some of the new parents and to welcoming back others with the three morning teas. Thanks goes to Clem and Di Jones for organising these, to those who baked and of course to those who took the time to come along.

I'd like to thank the outgoing office bearers for the work they have put in over the last year. It was a huge year. Clem was extremely efficient as the Minute Secretary. Heather and Ephraim kept our finances in order. David was diligent as our public officer. As Board Chairman Bob has attended not only the Board meetings, but ours as well, and I'd like to thank him for investing so much time with us. I'd like to thank Jo for her time, her advice and guidance, as well as the work she has done with the Directorate to improve our school. I'd also like to thank everyone who took the time to come to the P&C meetings and to provide suggestions and feedback, and to attend the events we ran over the year.

Finally, I'd like to thank Tina Campbell for the work she put into Turner over the years, as P&C Secretary in 2014 and as Fete Co-ordinator since 2010. Tina has been amazing, and while I'm nervous about the size of the gap we have to fill following her decision to step back from the Fete and the P&C, I'm hoping six or eight people will step up to take on the challenge.

We're here to help make the school an even better place, while building friendships and having fun. With that as our measure, I look back on 2014 as a huge success.

At the start of the year we determined a list of priorities, based on feedback and suggestions from parents & carers, teachers and students. Last year we finished our cubbies, making them wheelchair accessible with some fancy ramps and paths, we installed basketball hoops in the train yard, we asked nicely and the Directorate put in additional bubblers and water fountains. They're also working on a containment fence for the Hartley Street side of the school at our request. We were going to engage a landscape architect to design a plan to upgrade the 1-2 courtyards – happily the Directorate has also taken on this project. They're busy. In addition to funding projects, we helped to pay for students to represent Turner at the Tournament of the Minds, the Chess Championships and as part of the Pegasus Riding program. We donated \$1500 for musical instruments and \$2000 for the STEM Festival. We are working on the Fairy Arches for the playground. To assist with the running of the fete we bought a new fridge and additional 15 trestle tables, we repaired the marquee and installed additional power points.

We also ran social events – last year we had a pot luck dinner combined with a movie night for the kids which was great. We hosted a thank-you breakfast for the teachers' and the welcome morning teas. We also ran the fete in October. While this was our biggest fund raising event – it was also the one in which the most people were involved. There was jelly, fairy floss, hot food, face painting, a petting paddock, rides and stalls selling craft, books, toys, dress ups and clothes. It was fun. It also facilitated connections between parents, carers, students and the school.

We also ran fund raising activities. I'd like to thank Clem and his crew for their work on The Bunnings Barbecue in November. This was a huge success, despite the rain, raising over \$1,900. Pip Chapman raised over \$1400 with the school art calendars and cards, which was split between the art room and the pre-school.

In March 2014 I said that I wanted to be able to look back and see we achieved the goals we set in April 2014, we built friendships and we enjoyed ourselves. As a result of our P&C, Turner School would be an even better place. We did it.

Thanks for a great year. I look forward to 2015 at Turner.

Yours sincerely,
Helen Bell

**Turner School Parents and Citizens Association Inc
Treasurer's 2014 Annual Report**

**TURNER P&C ASSOCIATION INC
Balance Sheet as at 31 December 2014**

	2014	2013
Assets		
Special Purpose Funds		
Library Fund Account	\$ 25.88	\$ 1,112.20
Operating funds		
P & C General Account	\$ 5,896.78	\$ 29,663.24
Business Online Saver Account	\$ 28,197.76	\$ 20,697.68
	<u>\$ 34,120.42</u>	<u>\$ 51,473.12</u>
Liabilities		
Creditors	<u>-</u>	<u>-</u>
Net Assets	<u>\$ 34,120.42</u>	<u>\$ 51,473.12</u>
Members Equity		
Accumulated Funds as at 1 January	\$ 51,473.12	\$ 80,116.54
Surplus / (Deficit) for the year	<u>-\$ 17,352.70</u>	<u>-\$ 28,643.42</u>
Equity as at 31 December 2014	<u>\$ 34,120.42</u>	<u>\$ 51,473.12</u>

Auditor's Report

I have audited the books and records of the Turner Primary School P & C Association Incorporated for the year ended 31 December 2014, including the General Account and the Library Fund and report as follows:

1. It is not practicable to establish control over income such as fundraising receipts, sundry income and donations until entry into the accounting records.
My audit relating to this income was limited to the amounts recorded.
2. Subject to the comments above, in my opinion:
 - a) I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purposes of my audit,
 - b) to the best of my information, the attached Balance Sheet as at 31 December 2014 and Statement of Receipts and Payments for the year ended 31 December 2014 are drawn up in accordance with generally accepted accounting principles and provide a true and fair view of the financial affairs of the Association for that period, and
 - c) the accounts are properly drawn up in accordance with the Australian Accounting Standards so far as they apply to the Association.



12 February 2015

FA Langford BA(Acc)

TURNER P&C ASSOCIATION INC
Statements of Receipts and Payments for the year ended 31 December 2014

<u>Operating Account</u>	2014	2013
Receipts		
Fundraising	30180.95	39,044.10
Interest	200.32	48.56
From Business Online Saver	16,000.00	38,000.00
	<u>\$ 46,381.27</u>	<u>\$ 77,092.66</u>
Payments		
Affiliation Council P&C	547.47	539.55
Annual return	80.00	
Audit	160.00	160.00
Fundraising Expenses	10190.29	15,761.82
Bank Charges	0	10.00
Sundry Expenses	633.75	658.67
Insurance	660.00	660.00
Landscapes Master Plan & Supplies	0	25,662.12
Contribution to School	28563.62	24,190.00
Student Donations	6475.80	2,293.00
To Business Online Saver	22836.8	-
	<u>\$ 70,147.73</u>	<u>\$ 69,935.16</u>
Net Surplus / (Deficit)	<u><u>-\$ 23,766.46</u></u>	<u><u>\$ 7,157.50</u></u>
 <u>Business Online Saver Account</u>		
Receipts		
From Operating Account	22,836.80	-
Interest	663.28	1,214.02
TFN Withholding Tax Refund	93.00	119.00
	<u>\$ 23,593.08</u>	<u>\$ 1,333.02</u>
Payments		
TFN Withholding Tax	93.00	-
To Operating Account	16,000.00	38,000.00
	<u>\$ 16,093.00</u>	<u>\$ 38,000.00</u>
Net Surplus / (Deficit)	<u><u>\$ 7,500.08</u></u>	<u><u>-\$ 36,666.98</u></u>
 <u>Library Fund</u>		
Receipts		
Contributions	25	5,965.00
Interest	6.4	1.06
	<u>\$ 31.40</u>	<u>\$ 5,966.06</u>
Payments		
Donations to Library	1117.72	5,100.00
	<u>\$ 1,117.72</u>	<u>\$ 5,100.00</u>
Net Surplus / (Deficit)	<u><u>-\$ 1,086.32</u></u>	<u><u>\$ 866.06</u></u>
 Net Surplus / (Deficit) for the year	 <u><u>-\$ 17,352.70</u></u>	 <u><u>-\$ 28,643.42</u></u>