



## Turner School P&C Meeting

**Date: 23 August 2017**

**Venue: Turner School Library**

<b>Welcome</b>	By Helen Bell (Chairperson/President)
<b>Attendance</b>	<p>Number of attendees:</p> <p>Jo Padgham  Clem Jones  Diane Jones  Robyn Watson  Greta Doherty  Helen Bell  Chris Kenny  Derek Archer  Heather Kettle  Helen Bell  James Turvey  Robyn Thurecht  Vicki Locke</p>
<b>Apologies</b>	Rowena Fitzsimons (Minutes Secretary), Aarthi Ayyar-Biddle, David Dunstan (Assistant Treasurer)
<b>Receipt &amp; Adoption</b>	The Committee accepted the Minutes of the General Meeting held on 19 July 2017 – moved by Heather Kettle, seconded by Helen Bell.
<b>Action Items</b>	<ol style="list-style-type: none"> <li>1. Helen Bell to liaise with Jo Padgham to find out how many Fete Hands the school will need for the 2017 Fete.</li> </ol>
<b>President's Report</b>	<p>Helen Bell thanked everyone for attending the meeting this evening and presented her report (<a href="#">Attachment A</a>).</p> <p>Helen thanked Jodi, Lucas and Bernadette for helping with lunch orders every week. Helen also provided a quick report on the lunch order system, noting there hasn't been any negative feedback lately and the number of missing/incorrect orders has declined. Helen proposed seeking formal feedback from the school community, given it has been 12 months since the current arrangements have been in place. Pie Day is coming up and this will include a paper order form – this will provide some insight as to whether just having Flexischools as the ordering mechanism is a barrier for some families.</p> <p>Helen noted that she and Heidi cleaned up the P&amp;C storeroom and the Committee recorded its thanks to both for their efforts. There were a lot of drinks in the storeroom that had passed their use-by-date and it was agreed that at the end-of-year BBQ, any leftover drinks should be distributed to volunteers rather than stored. It was also agreed to have a drinks-only stall at the fete.</p> <p>Helen also provided an update on a survey from the P&amp;C Association about the difficulties in attracting/retaining volunteers at school.</p>

<p><b>Treasurer's Report</b></p>	<p>Heather Kettle noted there were no major changes to the P&amp;C's finances since the last meeting, but noted thanks to Di and Clem for ordering steps and tables.</p> <p>Our account balances at 23 August 2017 were:</p> <ul style="list-style-type: none"> <li>• Internet savings account \$22,485.04</li> <li>• Operating cheque account \$1,100.49</li> <li>• Less unrepresented cheques \$250.00</li> </ul> <p><b>Total \$23,335.53</b></p> <p>The Treasurer's report was accepted – moved by Vicki Locke, seconded by Derek Archer</p>
<p><b>Principal's Report</b></p>	<p>Jo Padgham presented the Principal's Report. Jo highlighted Community Engagement and noted that there were more parents from Years 3-6 at the Artists and Writers Festival than ever before. It was great to have such high parental engagement at the senior level and this really shows that the festival is a community event. Jo thanked the P&amp;C for its contribution of \$2000 towards the festival – this allows the school to pay the artists and writers and ensures that can continue to attract high quality artists.</p> <p>Turner children have made some fantastic sporting contributions lately, including a big group who progressed to the ACT Track and Field carnival after the Belconnen Zone Carnival. Jo also acknowledged Sam H's achievement at the National Cross Country championships in Tasmania. It was noted that the inclusion of names and results in the newsletter was a great way to acknowledge achievement.</p>
<p><b>Board Report</b></p>	<p>James advised that the Board discussed the Artists and Writers Festival, and the contribution that the festivals make to the curriculum and to the school's five year plan.</p> <p>James noted that people were happy to be engaged in the Future of Education conversation, particularly with coffee. James thanked the P&amp;C for the coffee beans for the coffee cart; there good feedback from the morning.</p> <p>Aarthi attended the Directorate training for Board members; Helen and Kirsty met the Director General.</p> <p>School Finances are tracking well, both voluntary contributions Library Fund.</p>

<p><b>Class Parent Contact Update</b></p>	<p>Robyn Thurecht reported that it was been quiet on CPC front, although lots of parents were involved in the Artists and Writers Festival. Class Parent Contacts have been forwarding on Steve's fete requests, and there is a whole kindergarten play date being organised for September.</p>
<p><b>Fete Update</b></p>	<p>Steve Paton reported that most stalls now have convenors except for face painting, craft, toys, dunkin dunny, photo booth. It was agreed to keep these stalls for now. It was also agreed to add Facebook coordinator to the stall list to ensure that the fete has a Facebook presence, and to add drinks stall coordinator to the list.</p> <p>The first fete newsletter will come out in the next fortnight, and will continue on alternate weeks to the school newsletter.</p> <p>Sponsors including the RUC and Kennards Hire are confirmed, but Steve is keen for other sponsors too. He will do a call out shortly, but people are encouraged to send details of any businesses they know to Steve.</p> <p>Drop-off points for the White Elephant/toy/clothes stalls will be in Week 10 of Term 3 and Week 1 of Term 4. A sorting day will be held during the holidays when the Vacation Care program is on an excursion.</p> <p>Helen Bell offered to follow up with Jo to find out how many Fete Hands the school would like from the P&amp;C. It was also noted that Bubble Soccer would not be on the Hand.</p> <p>Heather Kettle moved that the P&amp;C buy a coin sorter for the fete for \$148. This was seconded by Clem Jones and agreed. Heather will write a document to let stallholders know the process for reimbursements on fete day.</p>
<p><b>Other Business</b></p>	<p>No other business.</p>
<p><b>Meeting Closed</b></p>	<p>8:20pm</p>
<p><b>Next Meeting</b></p>	<p>7:30pm Wednesday 20 September</p>

## President's report – August 2017

Thanks for coming along tonight. It has been a great time for parent involvement at school with last week's **Artists and Writers Festival**. I'd like to thank the parents and carers who took up the school's invitation to be involved. I'd also like to thank the staff who put the amazing festival together.

**Lunch orders** have been going well, with around 100 students ordering lunch each week. Thanks to Jodi Wood, Lucas Masters and Bernadette McDonald for helping out with the sorting. We are holding a special **pie day on Friday the 8<sup>th</sup> of September**. People who have a flexischools account you can order online. If they don't have a flexischools account and would like to be part of pie day they can place an order form and money in an envelope and drop it in to the Condamine Street office. All orders (envelopes and online) must be placed before 12pm on Friday the 1<sup>st</sup> of September. There are two options: Pack 1 Beef pie, banana bread and a frozen fruit cup; Pack 2 Gluten free ricotta and vegetable roll, muffin (gf) and a frozen fruit cup. The packs are \$7 each. Regular menu items and snacks will not be available that Friday. I propose we formally seek feedback on the lunches, now that we've had them for almost a year.

**Fete** preparations are well underway. Thanks to those who have already signed up to run a stall. If you're interested in running a stall, either one from last year, or a new one, please let Steve know: [stevepaton76@gmail.com](mailto:stevepaton76@gmail.com) or 0402 095 800. Thanks also to Clem, who has the signage and the bins sorted. Derek has volunteered to restore bikes for the **Fete bicycle stall**. It would be great if we could get items donated such as inner tubes, brake blocks, etc. to repair the bikes. Does anyone know anyone in Canberra's bike shop community? If not, perhaps we could put this to our local bike shop as a sponsorship opportunity?

The Turner Dads have offered to take on the Sausage Sizzle as well as the Woodfired Pizza Stall, as there are efficiencies in the taking of payments. This should also assist with recruiting volunteers as they have aprons printed.

Remember to add **Fete Day** to your calendar and invite your extended family to Canberra for the weekend: **Saturday the 28<sup>th</sup> of October from 10am until 2pm**.

The P&C Store room has been cleaned out. I'd like to thank **Heidi** for her help. There were a lot of drinks that are either out of date (Coke Zero, Diet Coke, Juice boxes) or will be out of date before the Fete (Coke, Sunkist, Lemonade). These were left over from the end of year concert BBQ. I think we should consider whether to store these in the future, given the gap between the end of year concert and the Fete. I propose that the people who pack up the BBQ after the concert take home any left over juice boxes and soft drinks, or we have a small on-site auction to sell off the left over drinks, milk, sausages, sauce and bread. I welcome your thoughts.

The ACT P&C Association is supporting a survey looking at the motivation and barriers for volunteering. They've sent out a link which I'll put in my column next week: <https://www.surveymonkey.com/r/VolunteeringinSchools>. They also called for people who are having trouble getting volunteers, particularly if they had had to cancel an event, to come forward to speak about the problem. I offered to provide feedback from the other side, highlighting the strong culture of volunteering we have at Turner, but they weren't interested.

The next P&C meeting is on Wednesday the 20<sup>th</sup> of September in the school library from 7:30pm until 8.30 (we really have become quite good at keeping it to an hour).

Kind regards,

Helen Bell  
0414 714 191



**Turner School P&C - Treasurer's Report  
P&C Meeting – Wednesday 23 August 2017**

**Account Balances**

Our account balances at 23 August 2017 were:

• Internet savings account	\$22,485.04
• Operating cheque account	\$1,100.49
• Less unpresented cheques	- \$250.00
<b>Total</b>	<b>\$23,335.53</b>

**2017 P&C agreed priorities**

<b>Budget Item</b>	<b>Agreed P&amp;C budget priorities (adjusted)</b>	<b>Funding rollover from 19/7</b>	<b>Expenditure since 19 July 2017 and notes</b>	<b>Remaining funding</b>
Operating expenses includes Pegasus, fete expenses, PSSA and TOMS	\$10,000	\$8,417.81	Nationals support - \$250	\$8,167.81
Bike racks	\$10,000	\$10,000	Reserved for bike rack project	\$10,000
SRC	\$5,000	\$2,500	\$2,500 remaining for T3/4	\$2,500
Artists' and Writers' Festival	\$2,000	\$0		\$0
Blinds for four classrooms	\$7,513	\$0		\$0
Balance beam	\$1,158	\$0		\$0
Creative play resources and stepping stones and tables/chairs for the Train Yard and fairy garden	\$5,317	\$2,487	\$4,527 committed (\$2,830 donated to school to date)	\$2,487
Wooden toys	\$350	\$0	Actual cost \$194.90	\$155.10
<b>Total</b>	<b>\$41,338</b>	<b>\$23,404</b>		<b>\$23,309.91</b>

Heather Kettle  
Treasurer  
23 August 2017