

Turner P & C
Minutes of the P&C General Meeting 19 August 2015
(Turner School Library)

Attendees

Helen Bell (President) Chair
Ephraim Grunhard (Vice President)
Greta Jones (Secretary)
Heather Kettle (Treasurer)
David Dunstan (Public Officer)
Clem Jones (Minute Secretary)
Jo Padgham (Principal)
Robert Edwards (Board Chair)
Diane Jones
Yudi Setyono
Jodi Woods
Damien Ellwood
Trish Morton
Robyn Watson
Jen Faul
James Turvey

Welcome

Helen Bell opened the meeting at 7.35pm and welcomed all those present.

Apologies

Robyn Thurecht
Ilea Buffier (Assistant Treasurer)

Acceptance of Minutes of Previous Meeting

The Minutes of the meeting held on 20 May 2015 were amended by removing the item on inappropriate behaviour in the playground from Business Arising to General Business. The item was also amended to include a reference to the parent raising the issue.

The revised Minutes were accepted - Greta Doherty, seconded Heather Kettle.

Helen Bell proposed that in the future, where sensitive, personal issues are raised the person's names be excluded from the Minutes unless they give explicit approval to have their name/names recorded. Moved Helen Bell, seconded Greta Doherty.

Business Arising from Minutes of previous Meeting

Family Portraits photos as fund raising opportunity.

Helen Bell advised that quotes from a number of alternative providers were considered but it was recommended that the original company be selected. Agreed. ACTION COMPLETE.

Bike racks – plans and further options for fund raising to be considered.

In the absence of Stuart Jones and Kirsty Westaway, item deferred to next meeting.

Review of inappropriate restraint of students.

Jo Padgham was asked if there was an update on the review. Jo advised that the review was still proceeding and that two or three Turner families had made submissions. Action Complete.

Initial concept plans for car park alterations and containment fence,

Jo Padgham advised that the school has had confirmation that all three projects (a partial containment fence along Hartley St, the outdoor learning area landscaping and carpark improvements) have been funded to be done over the current and next financial year.

Jo also advised that the architect who attended the P&C Forum last year – and has a good understanding of our school's needs - will take leadership of all three projects.

It is hoped that plans for community comment will be available early next term. **Ongoing.**

Report from the Board of the School Board to be a standing item on the P&C Meeting Agenda.

Done. **Action Complete.**

Use of school Logo on "Photo Booth" photos at the school fete.

Done. **Action complete.**

Funds committed to Musical Playground to be transferred to the school for equipment purchase.

Heather Kettle advised that the funds had been transferred. **Action complete.**

Reports

(a) President's Report

The President's report is at Attachment A. In presenting her report Helen thanked everyone for attending the meeting and also thanked Ephraim for running last month's meeting.

- This term the fete has been gaining momentum; the first meeting of all stallholders was held earlier this month; putting together a stall holders' pack, most stalls have coordinators; if you'd like more information, or to help out, please contact Heather Kettle, hm7667@tpg.com.au
- Funding approved for the outdoor learning spaces; David St carpark; the containment fence along Hartley St and the containment fence/gates/walkway at the centre carpark. We are looking forward to seeing more details of these projects as they become available.
- At this stage it looks like the school won't be a construction site during the fete, which is excellent.
- Thanks to Greta and Di for the Turner School Cookbooks. This was a great project, adding to our sense of community within the school. The P&C still have copies available for sale – contact gretaelizabethjones@yahoo.com.au.
- The Class Parents Contact network is going well, with volunteers and events as part of the Artists and Writers Festival. Thanks to Robyn Thurecht.
- The FCCCI has begun offering Chinese language classes at Turner on Thursday afternoons this term. Thanks to Jo Padgham, Robin Watson, Bob Edwards and Percy Bell (a parent) for organising this with the FCCCI.

- The Lions Club has generously donated \$2,500 towards the Pegasus Riding Program. The P&C will maintain its commitment to the program (\$250 per student). Thanks to the Lions Club and to James Turvey, for organising this donation.
- I'd like to remind everyone to participate in 2015 School Satisfaction Survey. There are some questions that have the potential to help with how we, as the P&C, engage with the community. If you've lost your unique code let Michael know: michael.patterson@ed.act.edu.au. The survey is open until Monday 31 August 2015.
- The President's Report is at Attachment A

(b) Treasurers' Report

- Helen Kettle advised that all P&C funds still remain fully committed.
- Current bank balance - \$16313.43.
- Cookbook is fully funded by sales and is now in profit.
- Contribution to the Artists and Writers Festival paid.
- Funding for bike rack development remains committed.
- Expenditure for the month: \$1951.95; Musical Playground \$5000.00; P&C Insurance \$715.00 and P&C Affiliation \$556.38.
- A copy of the Treasurer's Statement is at Attachment B

(c) Principal's Report

Jo Padgham presented her report covering Learning and Teaching; Leading and Managing; Student and Community Engagement.

Item's Jo highlighted were:

- 2016 Enrolments – estimated at around 567 and is at capacity
- Writers and Artists festival – amazing and engagement from all students was fantastic as was the parental involvement with good numbers at all activities.
- Policy Guidelines - Turner Respectful Relationships Guidelines and Turner Communications Guidelines have been amended pending the release of new ETD Policies on management protocols for Bullying, Harassment and Violence and outline how parents can report incidents
- Damien Ellwood commented that the amendments were a step in the right direction but based on experience still have some weaknesses and would appreciate the opportunity to participate further in the development of the policy.
- Capital Works –have confirmation that all three projects have been funded in the current and next financial years. The landscape architect who attended an earlier P&C meeting and now has a good understanding of our needs will take leadership of projects. Anticipated Board will receive draft proposal Week 1 of Term 4, discuss and then seek community comment during weeks 2-5. The Board is happy with the time frame.
- Helen Bell also advised that the P&C Committee was also satisfied with the funding and timeframe.
- Expert Panel- Students with challenging behaviour inquiry - still progressing - two Turner families have made submissions to the inquiry.
- Jodi Wood asked if the housing developments in Hartley St would have an impact on the school. Bob Edwards advised that they would and that the Board has had discussions/made submissions to the LDA and have had some success in reducing the size of some the developments as well as overturning one of the proposal.

(d) School Board

Bob Edwards reported that:

- the Board report written by member Kirsty Westaway was very compressive and recommended that all parents read it – copy is in the school newsletter.
- Preview of the website – looks very effective.
- Discussion and amendments to Policy Guidelines on behaviour, which have been discussed earlier under the Principal's report, were considered.
- The Community Representative, who has been on the Board for a number of years, is not well.

General Business

Fete update

Heather Kettle advised that fete activity is ramping up;

- There are a few stall coordinator vacancies – will be advertised in the next school newsletter;
- Timing for handling donations to the White Elephant, Clothing, Book etc. Stalls being discussed with the school. Drop off times to be restricted to 8.30am/9.00am and 2.30pm/3.00pm during a two week period just prior to the fete. Drop off dates, as well as sorting dates and times to be determined/confirmed.
- The music teaching staff are concerned about the loss of space during the collection period. To be discussed with Jo and staff.
- Need to seek school's approval for the participation of the school bands/choirs at the fete – Ephraim Grunhard to follow up.
- The next meeting of the fete committee is Wednesday 26 August.

Class Parent Contact

In Robyn Thurecht's absence, Helen Bell presented Robyn's report:

- Parents and carers have been heavily involved in volunteering at the Athletics carnival and the current Artists' and Writers' Festival.
- Hana from 5/6 HK used the Class Parent Contact list to seek parent involvement for a science experiment.
- Class Parent Contacts are getting involved in organising a school holiday schedule.
- Robyn Thurecht held an Art Journaling for Beginners session as part of the Artists' and Writers' Festival. Eight parents/carers attended and all enjoyed making a mess, getting ink on their fingers and learning some art techniques.
- **Events in planning stage:**
- Fete! With ramp up to the fete, we'll be asking Class Parent Contacts to encourage their classes to participate in whatever way they can
- Drinks at The Loft for parents on the senior side of the school to try and connect a bit more with the Drop-and-Run families - TBA (probably early Term 4 now!)
- **Need to consider:**
- Planning for next year's Class Parent Contacts
- Sign up sheets – previously one for Class Parent Contact and one for parents Expertise. There was over laps on requested information on these forms and parents thought by filling out one, that information would get through to front office, but it didn't. Amalgamate forms into one? Timing on sending out? Any other feedback on the process this year? How to improve?

Robyn Watson commented on the success of the Class Parent Contract group for example, ongoing meetings of parents following the various organised events

Puppet-a-thon

- Excellent feedback on the Puppet –a –thon was provided by David Dunstan

Cookbook

- **The meeting moved a vote of thanks to Di Jones and Greta Doherty for their efforts with the cookbook.**

Staff satisfaction Survey

Helen Bell encouraged all ‘parents’ to complete the survey and asked if the survey results could be compared “over time” and to be presented to the P&C. Bob Edwards advised that the Board would consider the request.

Next meeting

16 September 2015 7.30pm School Library

The meeting closed at 9.00pm

P&C President's report
19th August 2015

Thanks for taking the time to come along tonight. Thanks also to Ephraim for running last month's meeting.

This term the fete has been gaining momentum. The first meeting of all stallholders was held earlier this month. We already have stallholders for most of the stalls. Pip, Kirst and Heather have been putting together a stallholders' pack, combining everything we've learnt over the last few years of successful fetes. Heather will provide a more detailed update later in the meeting. If you'd like more information, or to help out, contact Heather: hm7667@tpg.com.au.

The Directorate's Infrastructure and Capital Works area has prioritised funding for Turner School and the outdoor learning spaces, improvements to the David St carpark, the containment fence along Hartley St and the containment fence/gates/walkway at the centre carpark. We are looking forward to seeing more details of these projects as they become available. At this stage it looks like the school won't be a construction site during the fete, which is excellent.

I'd like to thank Greta and Di for the Turner School Cookbooks. These have been distributed and are already being referenced in our house! This was a great project, adding to our sense of community within the school. If you missed out on ordering one of these soon to be classics, please let Greta know as the P&C have some available for sale: gretaelizabethjones@yahoo.com.au.

The Class Parents Contact network is going well, with volunteers and events as part of the Artists and Writers Festival. I look forward to Robyn's update at the meeting and will include a summary in the P&C column in tomorrow's newsletter. Thanks Robyn!

The FCCCI has begun offering Chinese language classes at Turner on Thursday afternoons this term, with around 20 students enrolled. We're now contributing to the depth of languages offered in the ACT public schools and have expanded the language pathways offered within the cluster of Inner North Schools feeding into Dockson College. Thanks to Jo, Robin, Bob and Percy Bell (a parent) for organising this with the FCCCI.

The Lions Club has generously donated \$2,500 towards the Pegasus Riding Program. A cheque was presented at the whole school assembly at the start of the term. The P&C will maintain its commitment to the program (\$250 per student) with the additional funding being used to cover the school's commitment. Thanks to the Lions Club and to James Turvey, for organising this donation.

I'd like to remind everyone to participate in 2015 School Satisfaction Survey. There are some questions that have the potential to help with how we, as the P&C, engage with the community. If you've lost your

unique code let Michael know: michael.patterson@ed.act.edu.au.
The survey is open until Monday 31 August 2015.
The next P&C meeting is on the 16 September, at 7.30pm in the School Library.

**Turner School P&C - Treasurer's Report
P&C Meeting – Wednesday 19 August 2015**

Account Balances

Our account balances at 19 August 2015 were:

- Internet savings account \$16,507.24
- Operating cheque account \$1,836.24
- Less final cookbook payment -\$2,030.05
- **Total \$16,313.43**

- Library Fund account \$0.01
(The P&C library account is still to be closed).

Expenditure (since 17 June 2015)

- \$715.00 P&C Insurance
- \$556.38 P&C Affiliation
- \$5,000 Musical playground (refer minutes 18 March 2015)
- \$2,500 Lions club donation to school for Pegasus (paid to P&C account and then reimbursed to school)
- \$1,951.95 Turner School Cookbook (paid for by cookbooks purchased by school community)

Total \$10,723.33

Financial commitments

Budget commitments

- \$8,700 Ongoing P&C commitments including contributions to students representing the school at national events
- \$2,000 Artists' and Writer's Festival (refer minutes 18 March 2015)
- \$4,700 Bike rack options (refer minutes 18 March 2015)

Total current commitments – approximately \$15,400

Heather Kettle
Treasurer
19 August 2015

ATTACHMENT C**ACTION LIST FROM P&C COMMITTEE MEETING 20 May 2015**

Action	Who	By	Remarks
Family Portraits photos as fund raising opportunity	Helen Bell	Next Meeting	
Bike racks – plans and further options for fund raising to be considered.	Stuart Jones. Kirsty Westaway	Next Meeting	
Initial concept plans for car park alterations and containment fence.	Jo Padgham	Week 2 Term 4	
Heather Kettle to check if school logo is included in the fete “Photo Booth” photos	Heather Kettle	Next Meeting	

