

**Turner School Parents & Citizens
Association
Minutes of the General Meeting 17 August 2016
(Turner School Library)**

Present

Helen Bell (President)
Ephraim Grunhard
Jo Padgham (Principal)
Robyn Watson (Deputy Principal)
Clem Jones (Minute Secretary)
David Dunstan (Public Officer)
Robert Edwards (Chair, Board)
Diane Jones
Trish Morton
Vicki Locke

Welcome

The President, Helen Bell opened the meeting at 7.35pm, welcomed and thanked all those in attendance.

Apologies

Greta Doherty
Heather Kettle
Robyn Thurecht

Acceptance of minutes of the 15 June 2016 General Meeting

Moved Helen Bell, seconded Di Jones that the minutes of the 20 July 2016 General Meeting be accepted.
Carried.

Matters Arising

- Purchase of Fairy Garden Throne and Stools. Order placed – delivery expected end of October 2016. Action complete.
- Purchase of a coin counting machine. Moved Clem Jones, seconded Helen bell that a machine be purchased for \$120. Carried. Action Complete.
- Options for planting along section of Hartley St fence line. List of plant types, number and cost submitted and approved. School is going to arrange additional quote for supply of mulch. Planting day scheduled for 11 September 2016. Action complete.

Reports

President

The President, Helen Bell in her report:

- Congratulated the staff on putting together the STEM festival and for getting the children so interested. It was great to see them so excited.
- Thanked all those parents who completed the canteen survey to help the Healthy Kids team develop a menu. Issue to be discussed further under Other Business.
- Briefed the meeting on the ACT P&C Council call for volunteers to help on a number of Working Groups. Details in Helen's full report.
- Glad to see the Art Calendars and Cards return. Thanks to Bernadette McDonald.
- Seed fundraiser - briefed on an approach from *Paperwokrs*. Meeting supported the proposal with three options for sale floated. Pre-school; the Y1/2 courtyards or P&C purchase say 50 packs for sale on plant stall at the fete.
- Hartley St fence planting day reminder- 11 September 2016
- Fete donations for Gourmet Hampers – further reminders to go in School Newsletter as well as fete Flyer.

A full copy of the President's report is at Attachment A

Treasurer

The Treasurer, Ephraim Grunhard presented the financial statement. A copy of the statement is at Attachment B.

- Balance at 12 August 2016 of \$21,584.17.
- Ephraim sought confirmation that the funds approved for school activities had been transferred. All funds, with the exception of the funds for the coffee machine had been transferred. The coffee machine funds are in the process of being transferred.

Moved Helen Bell, seconded Clem Jones that the Treasurer's Statement be accepted. Carried.

Principal

The Principal, Jo Padgham, reported that:

- The Stem for Humanity festival is running with so many rich and engaging learning experiences. Thanks to the staff and volunteer parents involved.
- Y1/2 Courtyard project is well underway, even if delayed due to the rain. Funding for additional work including granite path and planter boxes approved by the school with help from P&C.
- External review report highly successful with the Panel affirming the schools self-evaluation. Eleven outstanding commendations.
- Directorate's Annual system satisfaction survey launched last week. Details and log-on information sent home and parents encourage participating.
- Safe and Supportive School's draft workshopped by staff and students, ready to seek community input.
- Semester 2 SRC reps elected
- Art works from 38 students accepted into Limelight Exhibition
- Y5/6 dance group will perform at the Limelight Gala night
- 43 students competed in the Zone athletics carnival – eight made it through to ACT finals
- Chess team took out first and second place in major tournament.

School Board

Board Chair, Bob Edwards thanked

- Robyn Watson, Jo Padgham and Kirsty Westaway for their efforts in developing the Safe Schools Guidelines;
- the Committee for their work on the School Improvement Report, which will be on the school's website soon; and
- said that a full Board report is in the school's newsletter – due tomorrow.

Class Parent's Contact

- **Events Held**
 - Art Gallery visit was a great success with 60 parents and kids attending on a wet Friday afternoon. Organised by Robyn Thurecht of 3/4 ER.
 - Yr 5/6 after school play at O'Connor park organised by Janine Walker of 5/6 LS
 - Yr 3/4 year group dinner at Tilley's last Thursday night. Only a handful of parents could make it but several had never met each other before so it was a great night. Organised by Sara Quinn of 3AL.
 - Many parents were able to help out on the Questacon visits as well as with this week's STEM festival activities.
- **Events in the Planning...**
 - Another 'moveable' dinner night - planning under way
 - Assisting in getting notes out to class parents regarding the Fete - via email and also hard copy outside classrooms

General Business

Fete Update

- Fete organising going well
- 29 definite stalls
- Seeking sponsors to provide new style street signs
- Also looking for sponsors of stalls.

P&C Council Work Groups

- The ACT P&C Association has a series of working groups to foster knowledge sharing within the ACT P&C network. They are now taking nominations to join these working groups.

Other Business

Canteen

- Survey – 70 responses – thank you
- Provider put together a proposed menu
- General view – very wide ranging menu – possibly too many options
- Provider advised to not include drinks or yoghurt – due to packing concerns.
- Request for yoghurt – may be included
- Noted a number of items came in packaging – the less packaging the better
- Provider to be asked what type of packaging is involved
- Are snacks made fresh or purchased complete
- Helen Bell to discuss the issues with the provider.
- Meeting agreed, subject to Helen's discussions, to continue with the trial.

- **Post meeting note re canteen**
Helen contacted the service provider on 18 August and advised that:
 - They will change the name on the menu and flexischools to Turner School.
 - The Jelly and custard snack has been taken off (too much sugar) and we left yoghurt off (too much packaging)
 - Depending on the dish most meals are wrapped in paper or paper noodle boxes...there maybe a few foil containers with cardboard lids.
 - The chicken is Halal but not free range
 - They will be delivering in time for our lunch service – 11am to 11.15 (which we'll make clear in communications with parents so they know the kids won't get a snack in time for fruit break)
 - They may be able to start late this term, rather than waiting until term 4. I will let you all know when I have a firm start date so we can get the information out to parents

Next Meeting

7.30pm Wednesday 21 September 2016 – School Library

Close of Meeting

There being no further business, the General Meeting was closed at 8.45pm

President's report August 2016

It's great to hear the children's excitement with the STEM Festival underway. We've been measuring seed sprouts at our house and hearing about Questacon. Congratulations to the staff on getting the children so interested and putting together the festival.

Thanks to everyone (70+ of you) who completed the canteen survey to let the Healthy Kids team know what you'd like to see in your lunch orders. Once the menu is decided the Healthy Kids crew will set up the online ordering system. We're working towards the first lunch orders being offered in September. I'll provide more details of this later in the meeting.

The ACT P&C Association has a series of working groups to foster knowledge sharing within the ACT P&C network. They include:

- Disability Working Group/Special Education Reference Group
- Gifted & Talented Working Group
- Canteens Sub Committee
- Clothing Pool & Uniform Shop Working Group
- Before/After School Care Working Group
- IT Committee
- Schools and Communities in Partnership (SCIP) Sub Committee
- Social Media & Communications Committee

I've attached a separate page with details of the groups. They are now taking [nominations](#) to join these working groups.

The **Art calendars and cards** are back! I'd like to thank **Bernadette McDonald** for co-ordinating this fund raising project that we all love. The children will begin their art works next week to ensure they're completed in time for ordering in term 4.

We have also been approached by a **seed fundraiser**. Paperwork's, a social enterprise here in Canberra who are committed to creating opportunities for social inclusion, have developed seed tiles, which are squares of recycled paper with seeds on them that you plant directly into your pots or garden. There are a range of flower and vegetable seeds. Seed tiles come in packs of 30 or 50 and sell for \$8 per pack. The seed tiles are about 1cm sq. Some are a bit larger and some smaller - it all depends on the artisan cutting the tiles. Over all it is just easier to handle the seed tiles, e.g. sweeping it off a table into your hand, than trying to handle the tiny seeds. The vegetable packs are like start up seed packs for a mini garden- each contains 6 types of vegetables plus a packet of low growing marigolds as companion plants.



Item	Contents	Wholesale price	Suggested Retail	Profit
Bountiful Buddies (hot)	(50 seed tiles)	\$5 per packet for the first 50 packets	\$8.00 per packet	\$3.00
Bountiful Buddies (cool)	(50 seed tiles)			
Bug Buddies	(50 seed tiles)			
Bloom Buddies (pink)	(30 seed tiles)	\$4.50		\$3.50
Bloom Buddies (orange)	(30 seed tiles)	51 and above		
Backyard Buddies	(30 seed tiles)			

The seeds are ordered through a simple form and a delivered 30 days later. If anyone would like to take on this fund raiser let me know. Another option may be for the P&C to buy some seeds and sell them at the fete (as they don't do consignment).

At last month's meeting we talked about planting along the new safety fence along Hartley Street between the footpath and the fence at the southern end (where the fence is closer to the footpath). Just a reminder - we are planning a small **planting working bee** on Sunday the 11th of September.

The first Fete Newsletter will go out next week. **Fete day is the 29th of October**. We are seeking donations of NEW items for Gourmet Hampers. Hampers will be raffled off at the Fete and all proceeds will go straight to the Student Representative Committee (SRC). The hamper collection baskets have been placed in the school foyers. Please remember to drop something in for each of your children's classes.

It's going to be a great day.

Kind regards,

Helen.

Helen.bell@gbca.org.au 0414 714 191

ACT P&C Council working groups

Several Council working groups operate. These focus on issues and improvements on specific topics and share expertise across P&Cs. These are outlined below.

To join any of these groups, use this [nomination form](#). In addition to these internal groups, Council members also take part in many [government committees](#), representing the view point of parents.

Disability Working Group/Special Education Reference Group

The Disability Working Group (DWG)/Special Education Reference Group (SERG) of Council connects ACT parents with an interest in special education issues. It provides nominated members to represent Council on the Disability Education Reference Group set up by the ACT Government to advise the Minister.

Canteens Sub Committee

The Canteen working group shares P&C expertise, experience and difficulties around operating school canteens. Often representatives from relevant organisations (ACT Health, Healthy Kids Association) attend to offer expertise. The working group is open to all ACT government school parents and meets as needed.

Gifted & Talented Working Group

Meets once or twice a year to provide input to Council policy and submissions on G&T issues.

Clothing Pool & Uniform Shop Working Group

Meets on demand or by email to discuss issues concerning co-ordinators of school clothing pools/uniform shops.

Before/After School Care Working Group

This group aims to provide a forum for P&CS/schools with such programs to exchange information and ideas, to discuss problems and solutions. It meets by email or as needed.

IT Committee

This operates mainly by email and provides advice to the Council Executive on IT matters in schools.

Schools and Communities in Partnership (SCIP) Sub Committee

The subcommittee looks at ways of promoting productive relationships between schools and their communities. Last year the sub-committee concentrated on increasing the skill set of representatives and helping P&Cs with effective management of their P&C. This was achieved by giving talks at P&C association meetings on managing your P&C, responsibilities and liabilities of officers, sub committees and constitutions. A new program aimed at helping P&C officers to Effectively Manage their P&Cs has been developed and will be delivered next year.

Social Media & Communications Committee

This operates by email and provides advice to the Council, its office and P&C associations on all communications (IT) and social media activities of the Council and use of social media by P&Cs.

TURNER SCHOOL P&C EXPENDITURE 2016

	REMAINING	BUDGET	-----ALREADY SPENT----->					
SRC	\$0	\$5,000				5000		
STEM	\$0	\$2,000				2000		
Garden items (safety fence planting, equipment & soils)	\$0	\$3,000				3000		
Sustainability items (environmental garden/wicking)	\$1,500	\$1,500						
P&C Student Support	\$1,000	\$1,000						
Playground Music	\$2,500	\$2,500						
Outdoor tables/seats	\$2,500	\$2,500						
Fairy Garden	\$1,500	\$1,500						
Indonesian facilities	\$0	\$1,000				1000		
Student Community Fundraising Project	\$1,500	\$1,500						
Junior Hall	\$0	\$3,000				3000		
Student Entrepreneurship	\$500	\$500						
Operating Reserve (including Fete, Pegasus, PSSA/TOMS support, coffee cart)	\$5,104	\$10,000	\$193.00	\$1,282.27	\$1,103.00		\$298	
	<u>\$16,104</u>	<u>\$35,000</u>					\$2,020	
			Auditor; Rice cooker	P&C Affiliat; Insurance	Survey Monkey; Fete - knives	14000 School	Fete plants	Coffee Machine
BANK BALANCES AT 12/8 /2016								
Operating Account	\$12,304.93	Notes:				Fete - Ride Deposit		

Online Saver

\$9,279.24
\$21,584.17

July Election Sausage sizzle and cakes stall
netted

\$2,794

ACTION LIST FROM P&C COMMITTEE MEETING 20 July 2016

Action	Who	By	Remarks
Proceed with <i>Paperworks</i> seed fund raiser	Helen Bell	Next meeting	
Fete donations for Gourmet Hampers – further reminders to go in School Newsletter as well as fete Flyer.	Helen Bell		
Contact proposed canteen service provider re packaging and fresh food	Hellen Bell	ASAP	

