

**Turner School Parents & Citizens
Association
Minutes of the General Meeting 19 October 2016
(Turner School Library)**

Present

Helen Bell (President)
Heather Kettle (Vice President)
Greta Doherty (Secretary)
Ephraim Grunhard (Treasurer)
Jo Padgham (Principal)
Robyn Watson (Deputy Principal)
Ilea Buffier (assistant Treasurer)
Bob Edwards (Board Chair)
Clem Jones (Minute Secretary)
Robyn Thurecht
Diane Jones
Aarthi Aayar-Biddle

Welcome

The President, Helen Bell opened the meeting at 7.35pm, welcomed and thanked all those in attendance.

Apologies

David Dunstan (Public Officer)
Kirsty Brook

Acceptance of minutes of the 17 August 2016 General Meeting

Moved Greta Doherty, seconded Heather Kettle that the minutes of the 21 September 2016 General Meeting be accepted. Carried.

Matters Arising

- ACT Election Day BBQ – James Turvey to be asked to coordinate. James not available. Greta Doherty coordinated. ACTION COMPLETE. the ACT Election Day BBQ - Greta Doherty to call for volunteers. ACTION COMPLETE.
- International Teachers Day Breakfast – Helen Bell to coordinate. ACTION COMPLETE
- International Teachers Day Breakfast – Di and Clem Jones to arrange shopping. ACTION COMPLETE
- P&C donations to students attending national events. Ephraim Grunhard to arrange payment to TOMS students \$3500 and provide cheques to school for two athletics competitors. ACTION COMPLETE
- Fete First Aid Officer – Robyn Watson to check with School Business Manager. Interested and available. ACTION COMPLETE

Reports

President

The President, Helen Bell reported that:

- The Turner School Polling Booth BBQ, cake stall and coffee cart was a fun day raising \$3145 for the school. Helen thanked all involved in particular Greta, Simon and James.
- The planting of native grasses along a section of the Hartley fence was completed. Helen thanked Clem, Di, Warrick and Greta; thanks also to Michael Quigley for donating plants and Ted for organising mulch.
- She had been successful in obtaining a number of sponsors for the fete raising \$3000.
- Lunch orders continue to go well and called for volunteers to help organise the meals for distribution.
- Orders for Art calendars and cards are due. Thanks to Bernadette.
- International Teachers Day is next week – call for volunteers to help serve breakfast.

A full copy of the President's report is at Attachment A

Treasurer

The Treasurer, Ephraim Grunhard presented the financial statement. A copy of the statement is at Attachment B.

- Balance at 17 October 2016 \$18,654.21. However with expected sponsorships and proceeds from Election Day BBQ, total funds in bank expected to be around \$24,000.
- \$12,000 of that is committed but remains to be spent.
- Ephraim to check that School has been reimbursed for the payment for coffee cart

Moved Helen Bell, seconded Greta Doherty that the Treasurer's Statement be accepted. Carried.

Principal

The Principal, Jo Padgham, reported that:

- year 3/4 students have embarked on an inquiry into world exploration –past, present and future;
- Kindergarten classes are beginning their end of year Performance Indicators in Primary School (PIPS).
- a number of changes to staff and that Kirsty Brook has taken a contract to another school. Jo thanked Kirsty.
- repairs and maintenance program – approved project including Condamine St toilets; electrical distribution board – suggested by directorate; internal painting and conditionally approved hard surfaces upgrade and senior hall flooring investigation;
- official opening of Y1/2 courtyards held pending announcement of new education Minister
- capital works David St carpark extension under discussion – including alternatives to bollards to prevent illegal/unsafe parking;
- Tournament of the Minds – Turner teams competed in the Asia Pacific finals and while not successful the school is very proud of their efforts.
- Amelia Bell Y3/4 selected for award in *Pens Against Poverty* – to be presented on 21 October.
- senior chess teams finished second in ACT finals, again very proud of their efforts;
- John Talbot appointed as Community Rep on School Board;
- the results of the 2016 Parent Satisfaction Survey are available and a table of statistical data was presented and discussed at the meeting. Helen asked if the table/report was to be published in the school's newsletter. Jo to see if the data could be presented better and to look at putting it in the newsletter.

School Board

Board Chair, Bob Edwards reported that

- Board met on 17 October and report still being prepared;
- Board considering the System Satisfaction Survey results;
- Education Directorate had appointed a Community Rep – John Talbot - to Turner's Board; and
- Congratulated Robyn Watson on taking on duties of Principal in Jo Padgham's absence.

Class Parent's Contact

Robyn Thurecht reported that:

- using Parent Contact Network to gee up for the Fete;
- dinner with Class Parent Contacts on Wednesday, 26 October at The RUC to get feedback on this year's program as well as socialise.
- Robyn and Anne are hosting an Information Session at Isabella Plains School to help them with their own Class Connect volunteer program next Thursday, 29 October 2016.
- Preschool and Kindy Class Parent Contacts have been assisting with topping up Kindy and Preschool hampers for the fete.
- call to parents to assist with Teacher Appreciation Breakfast Friday morning before the fete.
- call to parents to assist with End of Year Concert BBQ.
- Commencement of 2017 program late October/early November. This involves asking current class contacts if they are interested in continuing next year; notices in newsletter asking for interest from other parents; setting in place bakers and helpers and coordinator for Welcome Back Morning Teas.

General Business

- **Fete Update**
 - All going well

- Thanks to Michael for update of school's website including the link to the volunteer sign-up page
- Donations of items for the fete have now closed
- A final sorting day has been scheduled
- Helen has had success with sponsorships
- Two stalls still do not have Convenors – any offer to help or chase up appreciated.
- Unable to attract convenor for 5/6 café – stall cancelled
- The street signs advertising the fete have been organised – first batch (dated) already in place
- Ted Hanlon agreed to collect tables from Ainslie
- Meeting agreed to reduce price of soft drinks to \$2
- Meeting agreed to an initial donation of \$50 to encourage students who might not otherwise attend the fete. Jo to check and advise the number of students – each student to be provided with a \$8 multi ride “hand “to be used at the fete.

Other Business

- **Use of Flexi-schools**
 - Helen approached by some parents querying the use of Flexi-school for the payment of school donations, canteen lunch orders etc. Jo advised that the Education Directorate has a contract with Westpac and we are obliged to use QuickWeb payments system.
- **Tax deductions of donations to public schools??**
 - Ephraim advised that it now may be possible for donations to public schools to be tax deductible. Ephraim to look into and report back.
- **Newsletter correction**
 - Last newsletter stated that the Library Fund Contributions were by 53% of families, where it should have been shown as the Preschool Consumables contributions by 53% of families. Corrected figures to go into next Newsletter.
- **P&C Council Workshop for Treasurers**
 - looking at training P&C Treasurers to conduct reciprocal annual audit of each other's P&C annual accounts.
- **Hi vis vests** to be made available for fete.

Next Meeting

7.30pm Wednesday 23 November – School Library

Close of Meeting

There being no further business, the General Meeting was closed at 8.30pm

President's report September 2016

President's report October 2016

Welcome back for term 4!

The Turner School polling booth for the ACT Election Day Barbecue, Cake Stall and Coffee Cart was a fun day, raising **\$3,145** for the school. Thanks to all those who helped out on the day, particularly Greta who coordinated the event, Simon and James who ran the coffee stall all day and Warwick who ran the plants stall.

A big thank you to Clem, Di, Warwick and Greta Doherty for planting native grasses in a hard to mow strip along the Hartley St fence over the break. Thanks also to Michael Quigley who donated a number of additional Lomandras - 12 plants were purchased but about 50 were planted, and thanks also to Ted for organising the mulch at no cost to the school.

The Fete is now less than two weeks away. We have had a tremendous response to our calls for sponsorship this year and are pleased to announce **The RUC** and **Lutons Dickson** as our two major sponsors and **McGrath Dickson, InStlye Property, Boris Property, Dickson Park Dental Surgery, Andrew Bully – Canberra Tennis Academy** and **Flip Out Mitchell** as sponsors. We have raised \$3000 in sponsorship (although some of this needs chasing to get payments). If you haven't volunteered for a stall yet (just an hour helps so much!) contact Kirsty: Kirsty@brookonline.net or go on to the sign-up sheet <https://www.volunteersignup.org/8A8X4>

Lunch orders are going well. We are getting around 120 orders per week. We need one parent each week to make this work – greeting the staff member from Dickson College, setting out the lunch tubs and putting the food into each class tub. It is from 10.45 until 11.10am on a Friday. If you can help please use this form to sign up (I'll meet you at the school to show you what to do on the Friday you volunteer): <https://www.volunteersignup.org/TYJT7> . Just one Friday is enough to make a huge difference. If online sign-up is not your thing, please feel free to send me a quick email with your name and the Friday that suits you.

Order forms for the **Art Calendars and Cards** are due in this week. Thanks go to Bernadette for organising this.

Next Friday the **28th of October is World Teachers' Day**. We are hosting a breakfast for our teachers in the staff room from 7.30am until 8.45am. This is one of the most rewarding volunteer jobs the P&C has as the teachers are great with thank you. The jobs are cutting fruit, helping with the coffee, barbecuing bacon and eggs and cleaning up. Let me know if you can spare half an hour or an hour before work that Friday: helen.bell@gbca.org.au or call 0414 714 191.

I'm looking forward to seeing you all on fete day!

Cheers,

Helen Bell

P&C President

helen.bell@gbca.org.au 0414 714 191

TURNER SCHOOL P&C EXPENDITURE 2016

	REMAINING	BUDGET	←-----ALREADY SPENT-----→					
SRC	\$0	\$5,000				\$5,000		
STEM	\$0	\$2,000				\$2,000		
Garden items (safety fence planting, equipment & soils)	\$0	\$3,000				\$3,000		
Sustainability items (environmental garden/wicking)	\$1,500	\$1,500						
P&C Student Support	\$1,000	\$1,000						
Playground Music	\$2,500	\$2,500						
Outdoor tables/seats	\$2,500	\$2,500						
Fairy Garden	\$1,500	\$1,500						
Indonesian facilities	\$0	\$1,000				\$1,000		
Student Community Fundraising Project	\$1,500	\$1,500						
Junior Hall	\$0	\$3,000				\$3,000		
Student Entrepreneurship	\$500	\$500						
Operating Reserve (including Fete, Pegasus, PSSA/TOMS support, coffee cart)	\$1,114	\$10,000	\$193	\$1,282.27	\$843	\$4,000	\$548	\$2,020
	<u>\$12,114</u>	<u>\$35,000</u>				14000		
						School	298	
						3500		
			Auditor; Rice cooker	P&C Affiliat; Insurance	Survey Monkey;	TOMS 500 sports	Fete plants 250 seed tiles	Coffee Machine

Notes:

BANK BALANCES AT 17/10/2016

Operating Account

\$11,333.37

July Election Sausage sizzle and cakes stall netted: \$2,794

Fete sponsors: Aniko Carey \$500; Perrei \$200

Online Saver

\$7,320.84
\$18,654.21

Art Calendar receipts: \$104

ACTION LIST FROM P&C COMMITTEE MEETING 19 October 2016

Action	Who	By	Remarks
Ephraim to check that School has been reimbursed for the payment for coffee cart	Ephraim Grunhard	Next meeting	
Jo to see if the tabulated data from the 2016 Parent Satisfaction Survey could be presented better and to look at putting it in the newsletter	Jo Padgham	Next newsletter	
Ephraim to look into and report back on possibility of donations to public schools being tax deductible	Ephraim Grunhard	Next meeting	