

**Turner School Parents & Citizens
Association
Minutes of the General Meeting 20 July 2016
(Turner School Library)**

Present

Helen Bell (President)
Jo Padgham (Principal)
Robyn Watson (Deputy Principal)
Greta Doherty (Secretary)
Heather Kettle (Vice President)
Diane Jones
Clem Jones (Minute Secretary)
Ilea Buffier
Jodie Wood
Kirsty Brook
Robert Edwards (Chair, Board)

Welcome

The President, Helen Bell opened the meeting at 7.35pm, welcomed and thanked all those in attendance.

Apologies

Ephraim Grunhard (Treasurer)
Robyn Thurecht

Acceptance of minutes of the 15 June 2016 General Meeting

Moved Helen Bell, seconded Greta Doherty that the minutes of the 15 June 2016 General Meeting be accepted.
Carried.

Matters Arising

- **Helen and Jo to confirm Turner's interest with Healthy Kids Association, with Helen to follow-up with a newsletter article.**
 - The school canteen/Friday lunch orders is progressing.
 - The team at Health Kids is setting Turner up on the Flexischools website <http://www.flexischools.com.au>.
 - proposed trialling a menu based on what has worked well in other ACT schools.
 - We have given the providers some guidance (no drinks, limited packaging, free range eggs and chicken) and asked for a draft menu
 - I've spoken to Hughes and Alfred Deakin schools (who use the same system) and they were extremely positive about the service.
 - Hughes Primary shared some tips:
 - make sure parents 'submit' orders,
 - have spare food (possibly even additional orders) on hand in case orders don't arrive (because they have not been submitted – expect 2 or 3 each week). The meeting decided to let existing arrangements in use for the previous service remain in place and to be reviewed after one month.
 - set up a system to ensure we let providers know if there are school excursions on a Friday so orders are not taken for that week (either for a class or for the whole school).
 - Healthy Kids expect Turner lunches to be operating from September.

- We'll send home information on how to register and the menu once it's set up.
 - Helen also advised that Healthy Kids Association have set up an ACCC approved account to hold all school lunch funds collected by them.
- **Helen and Greta to ask Duffy and other schools about how they treat offline orders**
 - Done – see item above
- **Greta to send an email to the P&C list seeking BBQ volunteers**
 - Done - lots of volunteers rostered on for the very successful day
- **Committee to reconsider funding for Fairy Garden equipment pending outcome of Election Day BBQ**
 - To be considered under General Business

Reports

President

The President, Helen Bell in her report:

- Thanked all those involved in the Election Day BBQ, cake and plant stalls etc. Together we raised **\$2793.95**
- Advised that the coffee machine had been purchased and a trolley to make the machine more mobile is being considered
- Fete organising is on track – thanks to Kirsty.

A full copy of the President's report is at Attachment A

Treasurer

In the Treasurer's absence, Iliea presented the statement

- Balance at 10 June 2016 of \$21,571.70.
- Iliea thanked Heather for organising the cash floats for the election day bbq;
- Advised that loaned items lost/damaged at the fete had been replaced.

Moved Helen Bell, seconded Heather Kettle that the Treasurer's Statement be accepted. Carried.

Principal

The Principal, Jo Padgham, reported that:

- School is at operational capacity – enrolments at 577
- STEM committee busy finalising STEM for Humanity plans.
- All ILPs reviewed following parent/teacher interviews
- Student learning
 - The Y3/4 enrichment writing groups buzzing
 - Y5/6 classes highly collaborative in their learning with google platform using their new Chromebooks
- Staff professional Learning
 - Five staff attended national literacy and English conference in Adelaide – 4 presented highly successful workshops
 - One teacher invited to present at the Canberra maths conference
- Repairs and maintenance
 - Junior hall upgrade is fabulous. Thanks to P&C for \$3000 donation.
- Capital Works
 - Y1/2 courtyard project underway – delayed due to weather
- School improvement
 - Directorate's annual system satisfaction survey to be launched in middle of this term. Details in Week 3 newsletter.
- Policy Guidelines
 - The Board has collected all the feedback and comments from parents, staff and students which will be used to align Turner's Guidelines with the Directorate's safe and Supportive Schools policy
- Student Engagement

- Over 40 Turner students had their artwork accepted for inclusion in Limelight Art Exhibition 2016
- Two former Turner students (now in Year 7) featured in a 60 Minute program on Young ICT Explorers. When available, a link to the program will be provided
- Chief Minister's Reading Challenge – every Turner child has met the challenge
- Community Engagement
 - Thanks to a large number of volunteer parents, grandparents and carers for their efforts over the past month

School Board

The Board activity was presented by Bob Edwards. Bob reported that:

- Excellent Coffee Chat session with the Review Panel - asked to rate Turner School in allowing community engagement in children's learning – all participants rated the school 8/9 out of 10

Class Parent's Contact

- Regular mid-year chocolates handed out to volunteer parent contacts
- 65 family have signed up to the visit to the National Gallery tour

General Business

- **Budget Allocation for the fairy garden**
 - Following the successful fund raising on Election Day, the meeting decided to proceed with the purchase of the Throne and Stools. Di and Clem to arrange.
- **Fete Update**
 - 29 definite stalls
 - Couple of other stalls may be scrapped due to lack of interest/support
 - 21 have coordinators – majority are repeat stall holders,
 - Looking for a band coordinator - a few former Turner students have formed rock bands and are happy to perform – just need a coordinator
 - Clothing stall – huge effort required to sort, clean etc. the clothing. Looking at splitting it up to three stalls- kids, women and designer clothes to reduce the workload.
 - Propose continuing with the Stall Holders Pack - a few minor changes. The pack has proven to be successful and gives the stallholders, especially the new ones, the confidence to run the stalls
 - New stalls
 - Properties being donated for free weekend – e.g. holiday home down the coast – to be raffled/auctioned?
 - Dunking Dunny – seeking volunteers especially from teachers and staff
 - International Food Stall – replacing and expanding on the previous Indonesian Stall, Curry stall etc. Kirsty advised that the food preparation guidelines have been amended and school fetes are now exempt
 - Climbing wall no longer available
 - Photo-booth stall to be now reconsidered
 - Helen bell volunteered to coordinate the Jelly stall
 - Looking for a badge making machine – any offers?
 - Proposed hiring a commercial Slushy Making machine – also looking at hiring commercial rice cooker
 - Kirsty is setting up an “on-line” booking system to enable volunteers to nominate and keep in touch

Other Business

- **Coin counting machine**
 - Following a discussion on counting the takings from the school fete, Election Day BBQs etc. the meeting decided that a coin counting machine should be purchased. Heather Kettle to organise. The meeting felt that while the total funds banked was important, the meeting agreed that it is also important to know whether stalls did well or not financially. It was also highly desirable that the stall and other volunteers were given a reasonably accurate indication of the funds their individual efforts raised. The expectation is that the coin counting machine will help in the count.

- **Planting along the new safety fence along Hartley St**
 - Meeting agreed in principle to plant out the area, subject to costs and options for raising funds if needed – e.g. parents could be asked to donate plants from a list provided
 - Agreed to hold a working bee to plant out the area
 - Greta to contact school parents with gardening/horticultural experience for advice on suitable plants
 - School to arrange removal of existing grass

Next Meeting

7.30pm Wednesday 17 August 2016 – School Library

Close of Meeting

There being no further business, the General Meeting was closed at 9.15pm.

President's report July 2016

Welcome back to Term 3! Thanks to all the parents and carers who volunteered at the Election Day Barbecue/Cake Stall/Plant Sale and Coffee Cart in July. I'd particularly like to co-ordinating the event and **Simon and James** for machine, **Ted** for making sure everything was **David, Bod and Clem** for setting up and **Clem, Di** packing up. Thanks to everyone who baked and to volunteered to work on the stalls and barbecue. raised **\$2793.95**. Well done! Now we have a target re-convene for eth ACT election in September.



We now machine. for the the Breakfast

cost \$2000. We need to spend a further \$300(ish) on a cart to wheel it around (Simon is onto this) and we'll be set. The Coffee Cart raised \$779 on the July Election Day so we're a third of the way towards paying it off.

We'll make a decision on the seating for the Fairy Garden tonight, now that we have some additional funds from the Election Day barbecue. We'll also talk about planting along the new safety fence along Hartley Street between the footpath and the fence at the southern end (where the fence is closer to the footpath).

The school canteen/Friday lunch orders is progressing. The team at Health Kids is setting Turner up on the Flexischools website <http://www.flexischools.com.au>. They have proposed trialling a menu based on what has worked well in other ACT schools. We

have given them some guidance (no drinks, limited packaging, free range eggs and chicken) and asked for a draft menu. I've spoken to Hughes and Alfred Deakin (who use the same system) and they were extremely positive about the service. Hughes Primary shared some tips: make sure parents 'submit' orders, have spare food (possibly even additional orders) on hand in case orders don't arrive (because they have not been submitted – expect 2 or 3 each week), set up a system to ensure we let Dickson know if there are school excursions on a Friday so orders are not taken for that week (either for a class or for the whole school). Healthy Kids expect Turner lunches to be operating from September. We'll send home information on how to register and the menu once it's set up.

The **2016 Fete** is on track, thanks to Kirsty Brook. The Fete will be held on **Saturday 29th October**. Many of the same stall holders are returning for 2016 and we also have some vacancies. If you'd like to run a stall, please contact Kirsty kirsty@brookonline.net. If you'd like to work on a stall you can either contact the stall holder directly, or sign up as a volunteer here.

Kind regards,

Helen Bell 0414 714 191 helen.bell@gbca.org.au



thank **Greta** for buying a coffee ready to go, **and Heather** for those who Together we to beat when we

have a P&C coffee This will be used ACT Election Day, Teacher's and the Fete. It

TURNER SCHOOL P&C EXPENDITURE 2016

	REMAINING	BUDGET	←-----ALREADY SPENT-----→					
SRC	\$0	\$5,000			5000			
STEM	\$0	\$2,000			2000			
Garden items (safety fence planting, equipment & soils)	\$0	\$3,000			3000			
Sustainability items (environmental garden/wicking)	\$1,500	\$1,500						
P&C Student Support	\$1,000	\$1,000						
Playground Music	\$2,500	\$2,500						
Outdoor tables/seats	\$2,500	\$2,500						
Fairy Garden	\$1,500	\$1,500						
Indonesian facilities	\$0	\$1,000			1000			
Student Community Fundraising Project	\$1,500	\$1,500						
Junior Hall	\$0	\$3,000			3000			
Student Entrepreneurship	\$500	\$500						
Operating Reserve (including Fete, Pegasus, PSSA/TOMS support, coffee cart)	\$5,104	\$10,000	\$193.00	\$1,282.27	\$1,103.00	\$298	\$2,020	
	<u>\$16,104</u>	<u>\$35,000</u>						
			Auditor; Rice cooker	P&C Affiliat; Insurance	Survey Monkey; Fete - knives	14000 School	Fete plants	Coffee Machine
					Fete - Ride Deposit			
BANK BALANCES AT 10/6/2016								
Operating Account	\$12,294.30							

Online Saver

\$9,277.40
\$21,571.70

ACTION LIST FROM P&C COMMITTEE MEETING 20 July 2016

Action	Who	By	Remarks
Fairy Garden Throne and Stools – proceed with purchase	Di and Clem	ASAP	
Coin counting machine purchase	Heather Kettle	Next meeting	
Options for planting along Hartley St	Di and Greta	Next meeting	

